



City of Ashland – Plan Commission Meeting Minutes

A meeting of the Ashland Plan Commission was held on **Tuesday, October 19, 2021 at 6:30 p.m.** via GoToMeetings.

Committee Members Present: Mayor Lewis, Laurie Gregor, David Mettille, Eric Lindell, Ana Tochtermann, Katie Gellatly

Committee Members Absent: John Beirl

Staff Present: Megan McBride

Mayor Lewis opened the meeting at 6:30 p.m.

Agenda

1) Call to Order and Roll Call

2) Approval of Agenda

Mayor Lewis informed the Plan Commission that for item 5a, the required legal public hearing notice was issued, but direct mailings regarding the public hearing were not sent to surrounding property owners due to a staff error. The Mayor asked the Plan Commission if they would like to proceed with their discussion since all legal meeting notice requirements were met, or if they would like to table it to the next meeting to allow time for discretionary mailings to be sent.

Motion to approve the agenda with item 5a removed by Eric Lindell. Seconded by David Mettille. Passed unanimously.

2) Consent Agenda

a) Approval of minutes from the September 21, 2021 Plan Commission meeting

Eric Lindell pointed out that he did not move to adjourn at the September 21, 2021 meeting. Megan McBride said that she listened to the audio again, and the minutes should be corrected to reflect that David Mettille moved to adjourn the September 21st meeting, not Eric Lindell.

Motion by David Mettille to approve minutes from the September 21, 2021 Plan Commission meeting with correction. Seconded by Laurie Gregor. Passed unanimously.



3) Public Comment (non-agenda items)

None.

4) Action Items

a) Public Hearing and Vote on a request to rezone parcel #201-05070-0000 from Light Industrial (LI) to Single-Family Residential (R-1). Applicant: Lawrence Pufall

Tabled until next meeting.

5) Announcements/Reports/Comments/Questions

a) Updates on Timeless Timber redevelopment projects

Megan McBride updated the committee that the commercial development project is just waiting on an updated financing letter to reflect the increased project cost for submission to Wisconsin Economic Development Corporation (WEDC). This will be the last piece of documentation needed for the City's Idle Sites grant application to support this development project, and the overall property shall be subdivided after this Grant Agreement is received from WEDC and approved by Ashland City Council. State plan approval has already been obtained for the commercial project, as well as preliminary approval of their stormwater management plans and permitted by the WI Department of Natural Resources. For the residential development project, they are finalizing their civil engineering plans and will be submitted for state plan approval early this winter. Contingent upon state approval and successful negotiation of a Development Agreement, the residential developer also intends to begin construction in spring of 2022.

6) Adjournment

Motion to adjourn by Eric Lindell. Seconded by Mayor Lewis. Passed unanimously.

Meeting was adjourned at 6:41 pm. Minutes done by Megan McBride.