1. Packet

   Documents:

   JULY 31, 2018 COUNCIL PACKET.PDF

2. Supporting Meeting Documents

   Documents:

   JULY 31, 2018 COUNCIL PACKET REVISED PAGES 1 AND 2 FOR AGENDA ITEM 8E.PDF

3. Meeting Audio

   - MEETING (WMA)
   - RETURN TO OPEN SESSION (WMA)

***AMENDED AGENDA**
ASHLAND CITY COUNCIL MEETING
Tuesday, July 31, 2018 - 5:30 P.M.
Ashland City Hall Council Chambers

Please silence all cell phones during the meeting.

1. **CALL TO ORDER**
   - **A.** Roll Call
   - **B.** Moment of Silence
   - **C.** Pledge of Allegiance
2. **APPROVAL OF AGENDA (Voice)**
3. **APPROVAL OF MINUTES** of the July 10, 2018 Council Meeting **(Voice)**
4. **CITIZEN PARTICIPATION PERIOD** (Clerk reads rules prior to public comments)
5. **MAYOR'S REPORT**
   - **A.** Announcements
   - **B.** Appointments

     2018-2019 ELECTION INSPECTORS
     Tim Kehoe
     Beth Kehoe
     Kathleen Whitten

     BART BOARD
     Carl Doersch, term expires: July 14, 2020

     HARBOR COMMISSION
     Alan Smiles, term expires: July 31, 2021
     Randy Harvey, term expires: July 31, 2021

     HOUSING COMMITTEE
     Megan McBride (City Staff), term expires: October 1, 2018

     POLICE AND FIRE COMMISSION
     Kate Siegler, term expires: May 1, 2023

6. **CONSENT AGENDA** (*Includes items that were unanimously approved by Committee of the Whole)* **(Voice)**
   - **A.** Operator's Licenses
   - **B.** Miscellaneous Minutes
   - **C.** Planning and Development Report – June, 2018

7. **OLD BUSINESS**

   A. Discussion and Possible Action Regarding Possible Participation by the City of Ashland in Xcel Energy's Solar Garden *(Planning/Sustainability Committee)* **(Roll)**

8. **NEW BUSINESS**

   A. Approve a Resolution Petitioning the Secretary of Transportation for Airport Improvement Aid by Common Council of the City of Ashland, Ashland and Bayfield County, Wisconsin *(Airport)* **(Voice)**

   B. Approve to Enter into a Contract with AMI Consulting Engineers P.A. for the Kreher Park Redevelopment Phase 1: Architectural and Engineering Services for a New Boat Launch and Hoist Lift Well (*Parks and Recreation*) **(Roll)**

   C. Approve to Enter into a Contract with a Qualified Firm for the Ashland Ore Dock Phase 1 Improvements Project (*Parks and Recreation*) **(Roll)**

   D. Approve to Enter into an Agreement with Wisconsin Department of Natural Resources for Management of the City of Ashland Owned Lands Known as Tern Island (*Parks and Recreation*) **(Voice)**

   E. Approve a Resolution Authorizing the Issuance and Sale of $960,000 Sewerage System Mortgage Revenue Bonds of the City of Ashland, Ashland and Bayfield Counties, Wisconsin and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds *(Finance Director)* **(Roll)**

   F. Approve a Resolution to Issue a Conditional Use Permit for the Construction of an Eight Foot Tall Fence at Central Railyard Park/"Purple Park" in the Public Park (PP) District, Parcel #201-01959-0200, Applicant: City of Ashland Parks and Recreation Department and Facilities Foreman *(Planning & Development)* **(Voice)**

   G. Approve a Resolution to Issue a Conditional Use Permit to Operate a Duplex in the Single-Family Residential (R-1) District, Parcel #201-00433-0000, Applicant: Jack Hoglund *(Planning & Development)* **(Voice)**

   H. Approve a Resolution to Issue a Conditional Use Permit to Operate a Utility Facility/Solar Garden at 2400 Farm Road in the Planned Residential/Institutional (PRI) District, Parcel #201-04940-0000, Applicant: OE WI Solar 1, LLC *(Planning & Development)* **(Voice)**

   I. Approve a Resolution in Support of a Request to the State of Wisconsin by Ashland County for the Hiring of One Additional Prosecutor *(Mayor)* **(Voice)**

*** 9. CLOSED SESSION**

A. Closed Session per Wisconsin Statute 19.85 (1)(g): "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved." *(Approve the Revised Global Agreement for the Ashland Highway 2 Sewer Litigation)(Mayor)* **Roll**

B. Return to Open Session

C. Action and/or Reporting on Closed Session Discussion and Action

10. ADJOURNMENT

The City of Ashland does not discriminate on the basis of sex, race, creed, color, national origin, sexual orientation, age or disability in employment or provision of services, programs or activities.

NOTE: Upon reasonable notice, the City of Ashland will accommodate the needs of disabled individuals or individuals with limited English proficiency through auxiliary aids or services. For additional information or to request this service, contact Denise Oliphant at 715-682-7071 (not a TDD telephone number) or FAX: 715-682-7048

ASHLAND CITY COUNCIL MEETING
Tuesday, July 10, 2018 - 6:15 P.M.
Ashland City Hall Council Chambers
Page 1

PRESENT: Sarah Jackson, Kate Ullman, Ana Tochterman, David Mettille, Kevin Haas, Charles Ortman, Elizabeth Franek, Dick Pufall, Jackie Moore

ABSENT: Holly George (excused)

ALSO PRESENT: Mayor Deb Lewis, City Attorney Tyler Wickman, City Clerk Denise Oliphant, Parks & Recreation Director Sara Hudson, Concerned Citizens

Agenda Item 1A, B, C: Call to Order

Roll call was taken, a moment of silence was held, and the Pledge of Allegiance was recited.

Agenda Item 1D: Approve to Appoint a Ward 2 Councilperson *(Clerk)*

A due process hearing was held during the Common Council meeting on June 26, 2018 to determine the residency of Ward 2 Councilor Mr. Richard Ketring. Mr. Ketring distributed a letter to each Councilor stating his resignation prior to the hearing and left the meeting. The remaining Councilors unanimously determined to proceed with the due process hearing by roll call vote. A final motion to determine that Mr. Ketring was no longer a resident of Ward 2 failed by roll call vote. On June 27, 2018, Mr. Ketring submitted a letter to the Clerk's office to rescind his resignation.

After thorough research, City Attorney Tyler Wickman's legal opinion is that Mr. Ketring's resignation as Ward 2 Councilor was delivered to the Council body as required under Wis. Stat. § 17.01(8). Because the letter did not give an effective date of the resignation, Wis. Stat. §17.01(13) was effective upon delivery. The statute states the resignation once delivered, "shall take effect, ..., at the time indication in the written resignation, and if no time is indicated, then upon delivery of the written resignation." The statute does not require the resignation to be accepted by anyone to be effective. Thus, because the seat is currently vacant, Council is being asked to appoint a resident for the Ward 2 position. Because the Council determined Mr. Ketring did not cease to be a resident of Ward 2, he can be reappointed by the Council which appointment would be through the current term pursuant to Wis. Stat. § 17.23(1)(a).

To the extent there is any ambiguity as to Mr. Ketring's resignation and status as a Councilor based on the events of a resignation letter, due process hearing, and rescinding of the resignation letter, by reappointing Mr. Ketring to the position, if the Council so chooses, it eliminates any ambiguity as to his status as the Ward 2 City Councilor.

Ullman moved, Haas seconded a motion to reappoint Richard Ketring as Ward 2 Councilor. The motion carried 5-4 by roll call vote; opposed were Jackson, Mettille, Haas, and Moore.

After being sworn in by the Clerk, Mr. Ketring took the seat as Ward 2 Councilor.

Agenda Item 2: Approval of Agenda

Moore moved, Mettille seconded a motion to approve the agenda as presented. The motion carried unanimously by voice vote.

Agenda Item 3: Approval of Minutes of the June 21, 2018 Council Retreat, and the June 26, 2018 Council and Committee of the Whole Meetings

Mettille moved, Haas seconded a motion to approve the minutes of the June 21, 2018 Council Retreat and June 26, 2018 Council and Committee of the Whole meetings. Lewis asked to accept an amendment to the June 26, 2018 Committee of the Whole minutes to reflect a motion made and carried regarding fluoride in the City's drinking water. The motion carried unanimously by voice vote.

Agenda Item 4: Citizen Participation Period

Donna Blazek, 222 Prentice Avenue, was concerned that the proposed earlier start time for the Council meetings would cause a decrease in citizens to participate in the meetings. She also relayed there was a feeling in the community of the new Council not consisting of a broad cross section of interests for Main Street concerns.

Jeanne Welty, representing property owners of 407 East Lake Shore Drive, spoke of the sewer issues at the property.

Robert Polencheck, 2629 Lake Shore Drive East, spoke of the sewer issues at his owned property.

Zygmund Jablonski, A to Z Plumbing, 916 6th Avenue West, spoke on behalf of his clients regarding sewer issues at their properties.

Debb Joanis, 2629 Lake Shore Drive East, spoke of the sewer issues at her property.

Agenda Item 5: Mayor's Report

Agenda Item 5A: Announcements

Wisconsin's Lieutenant Governor and other State representatives were in Ashland today for Main Street Days. The latest preliminary damage estimates from the June flooding is up to $270,000 and has been submitted for emergency assistance. The Maslowski Beach area is now opened and deemed safe for swimming. Human Resources Director Jan Anderson is retiring on July 20, 2018, and is wished well by all. Former Ashland City Clerk Carol Larson will be filling in on a part-time basis until the position is filled. An information session will be held on July 19 for the public regarding the new Police Department facility. A notice was mailed to Ashland property owners regarding upcoming assessments. The notice contained incorrect information, such as the contact phone number for the City Clerk and the State Law change regarding allowing an Assessor to view the inside of the property. A new notice will be sent to the property owners. There was no Planning and Development staff

report included in this meeting packet, and Council was asked if they would like to continue to see this. The Council responded that they do read the report and would like to continue to see this possibly posted to the City's website.

Agenda Item 5B: Appointments

Sustainability Committee	Term Expires:
Kaas Baichtal	June 28, 2021
Valerie Damstra	June 28, 2020
Jessica Eckhardt	June 28, 2020
Dale Kupczyk	June 28, 2020
Lissa Radke	June 28, 2020
Kate Ullman, Council Rep.	June 28, 2021
Mary Ellen "La Mer" Riehle	June 28, 2021

Ketring questioned if Ullman was a Council Representative on this committee, her term should reflect in conjuncture as her Council seat, expiring in April of 2019. Mettille moved, Moore seconded to approve the appointments with this amendment. The motion carried unanimously by voice vote.

Agenda Item 6: Consent Agenda

Franek moved, Moore seconded a motion to approve the Consent Agenda. The motion carried unanimously by voice vote.

Agenda Item 6A: Operator's Licenses

Elizabeth G. Barnard LaBrosse	Karen L.S. Bressette	Jennifer L. Goeltz
Lynne M. Johnson	Tyler R. Kaspar	Debra L. Ledin
Paula M. Mainguth	Julie A. Milligan	Joslyn E. Olson
Sean M. Vandervort	Cody J. Westlund	Karl J. Wrege
Kati L. Henderson	Erica M. Toman	Catherine S. Ossanna
James D. Lynn	Tara M. Stock	Tanner M. Vinson
Darlene A. Zar	Christopher P. Sustek	Michael L. Lawrence
Alejandro M. Salas	Corey A. Zink	Erik B. Johnson
James A. Clevette		

Agenda Item 6B: Miscellaneous Minutes

Agenda Item 7: New Business

Agenda Item 7A: Presentation by Charmaine Swan, Representative of the American Lung Association *(Mayor)*

Charmaine Swan, Regional Representative for American Lung Association, advised Council on a project to place signage in public spaces regarding smoking.

Agenda Item 7B: Approve a Resolution to Change the Start Time for Combined Ashland City Council and Committee of the Whole Meetings *(Clerk)*

At the June 21, 2018 Council Retreat meeting, Councilor David Mettille asked to revisit the issue of the start time and duration of Council and Committee of the Whole meetings. There was discussion amongst the Councilors and staff regarding the reasons for moving the start time of the meetings. Suggested start times were 5:00 p.m., 5:30 p.m., 6:00 p.m., and 6:15 p.m.

As a result of a straw poll, the majority of those present chose to move the start time for the combination Council and Committee of the Whole meetings to 5:30 p.m. There was no desire at this time to change the current maximum limit of the combined meetings of three hours.

Mettille moved, Moore seconded a motion to approve the Resolution to change the start time for the Ashland City Council and Committee of the Whole meetings to 5:30 p.m. Tochterman offered a friendly amendment to change the language of the resolution to state the time change was "in the best interest of the community" versus that of the Council; Ullman seconded. This was accepted by Mettille and Moore. The motion carried unanimously by voice vote. **(File #17448)**

Agenda Item 7C: Approve an Ordinance to Amend Chapter 544 (1026), Ashland City Ordinances, Vehicular Stopping and Parking *(Clerk)*

As allowed by WI State Statute 346.50, Restrictions on Stopping and Parking, the City of Ashland has an active Disabled Parking Enforcement Assistance Council. As an advocate for citizens in need of parking permissions, this group determines the placement of signage within the residential areas as requested by individuals with physical disabilities, among other duties. The DPEAC recommends to Council any changes in residential designated disabled parking areas for approval.

Under the current ordinance, each change of location of disabled parking signage as determined by the DPEAC requires an amendment in the ordinance to add, remove, and renumber the addresses. A simple wording change in the ordinance as proposed would eliminate the agenda item being brought to Council, and allow the DPEAC to respond in a more efficient manner for the citizens. The Clerk's office requested Council to approve the proposed change of Chapter 544, Ashland City Ordinances.

Mettille moved, Haas seconded a motion to approve the Ordinance to amend Chapter 544 (1026), Ashland City Ordinances, Vehicular Stopping and Parking. The motion carried unanimously by voice vote. **(File #17449)**

Agenda Item 7D: Approve a Resolution Accepting Workmanship of DNH, Inc., and Approve Final Payment for the Marina A-Dock Project *(Harbor Commission)*

On February 12, 2018, the Council approved to enter into a contract with DNH, Inc. to install the new A-Dock at the Ashland Marina that was purchased from ShoreMaster Commercial LLC. Council approved total expenditures for the work not to exceed $69,000 to be funded through the Marina Enterprise Fund.

The project was substantially completed as of June 8, 2018, and approved by the Harbor Commission and it was requested that Council approve final payment of $23,000 to DNH, Inc.

Pufall moved, Mettille seconded a motion to approve the Resolution to accept the workmanship of DNH, Inc. and to approve final payment of $23,000 for the Marina A-Dock project. The motion carried unanimously by roll call vote. **(File #17450)**

Agenda Item 7E: Approve a Resolution Accepting the Workmanship of Northwoods Paving, Inc., and Approve Final Payment for the Kreher Park Entrance Road Overlay and the Main Street East from Stuntz to 11th Avenue East Mill and Overlay Projects *(Public Works)*

On August 29, 2017, the Council approved to enter into a contract with Northwoods Paving, Inc. for the resurfacing of stretches of roadway at Kreher Park and on Main Street East. The City Council approved total expenditures for the work not to exceed $134,852.92. The project was completed this spring, and the final contract costs came in less than the approved bid amount by $38,276.12.

Kreher Park is on the Capital Improvement Project list to have the roads throughout the campground resurfaced. After reviewing and discussing the project internally and based on the budget, it was determined the most deteriorated area was the entrance road. Resurfacing this removed potholes and provide a more aesthetically pleasing entrance to the RV park area.

In 2016, during the July flooding, the storm inlet on Main Street East at the Stuntz Bridge washed out along with a section of guard rail. The Public Works crew repaired the inlets on both the east and west sides of the bridge. In addition, a portion of the guard rail had to be removed for the inlet repair, and the wood uprights for the guard rail had all rotted. The guard rail replacement was a part of the Mill and Overlay project on Main Street East. This project was approved by FEMA, and the City did receive $12,115 of funding for it.

Public Works staff recommend approval of the Resolution accepting the workmanship of Northwoods Paving, Inc. and to approve final payment for the Kreher Park Entrance Road Overlay and the Main Street East Mill and Overlay from Stuntz to 11th Avenue East projects.

Franek moved, Pufall seconded a motion to approve the Resolution to accept the workmanship of Northwoods Paving, Inc. and to approve final payment in the amount of $21,611.16 for the Kreher Park Entrance Road Overlay and the Main Street East Mill and Overlay from Stuntz to 11th Avenue East projects. The motion carried unanimously by roll call vote. **(File #17451)**

Agenda Item 7F: Approve to Accept an AARP Communities Challenge Grant *(Parks & Rec)*

The City of Ashland requested and had been awarded assistance from the very competitive AARP Community Challenge Grant program to install five bike fixation stations along the Ashland Rails to Trails System in City parks. This grant will also pay for the concrete base for the station to attach to. North Coast Cycling Association (NCCA) and Bay City Cycles agreed to be partners on the project.

Bike Fixation Stations are bike stands equipped with basic tools, air pump, and whole chock (bike rack) to assist in making repairs to a bike during a bike ride. Tools are attached to the stand by braided stainless steel cables and the pump is bolted to the stand. The stands are ADA compliant and include a QRL code that links users to a repair manual.

Mettille moved, Ketring seconded a motion to accept an AARP Communities Challenge grant in the amount of $10,000 for the purchase of five bike fixation stations. The motion carried unanimously by voice vote.

Agenda Item 8: Closed Session

Ortman moved, Haas seconded a motion to move into Closed Session. The motion carried unanimously by roll call vote.

Agenda Item 8A: Closed Session pursuant to Wisconsin Stats, Sec 19.85(1)(c): "Considering employment, promotion, compensation, or performance evaluation data of any public employee subject to the jurisdiction or authority of the governing body" *(Approve contract for new City Administrator)(Human Resources)*

Agenda Item 8B: CLOSED SESSION per Wisconsin Statute 19.85 (1)(g): "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved." *(Approve the Revised Global Agreement for the Ashland Highway 2 Sewer Litigation)(Mayor)*

Agenda Item 8C: Return to Open Session

Ortman moved, Mettille seconded a motion to return to Open Session. The motion carried unanimously by voice vote.

Agenda Item 8D: Action and/or Reporting on Closed Session Discussion and Action

Mayor Lewis reported that Council approved the employment contract for the new City Administrator. Mr. Brant Kucera has accepted the position offer and will plan to begin August 27, 2018. Council also unanimously approved the revised Global Settlement Agreement for the Ashland US Highway 2 Sewer Litigation.

Agenda Item 9: Adjournment

Mettille moved, Ketring seconded a motion to adjourn. The motion carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant
City Clerk

AGENDA BILL

Ref: 166

COMMITTEE AGENDA:
COUNCIL AGENDA: 5B (7/31/2018)

SUBJECT: **Appointments**

RECOMMENDATION: Approval

DATE SUBMITTED: July 24, 2018

CLEARANCES: Mayor

EXHIBITS: Volunteer Forms

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED: NA

APPROPRIATION REQUIRED: NA

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: NA

RECOMMENDATION: The Mayor is recommending approval of the appointments as follows:

2018-2019 Election Inspectors
Tim Kehoe
Beth Kehoe
Kathleen Whitten

BART BOARD
Carl Doersch, Term expires: July 14, 2020 (reappointment)

HARBOR COMMISSION
Alan Smiles, Replacing Jim Tomczak, Term expires: July 31, 2021
Randy Harvey, Term expires: July 31, 2021 (reappointment)

HOUSING COMMITTEE
Megan McBride (City Staff), replacing Bob Miller, Term expires: October 1, 2018

POLICE AND FIRE COMMISSION
Kate Siegler, replacing Sara Lehr, Term expires: May 1, 2023

Carl Doersch

OFFER TO VOLUNTEER FORM

Mayor of Ashland, City of Ashland, 601 W. Main St, Ashland, WI 54806
Phone: 715-682-7071 Fax: 715-682-7048 bwhalen@coawi.org

I would like to be considered a nominee for the following Committee or Committees:

BCFT - Or wherever Needed - Housing Committee
TOM WOEBE (sp?) asked me to serve

Brief Statement of education:

UW - Madison BA 1969
Masters of Div: 1983

Biography:
(Need a sense of who you are as an individual, examples: general background, work history, life experiences, volunteer activities, special interests, special skills, hobbies, personality, people skills, etc)

I Managed A small meat packing Plant for 5 years. Clergy for 25 years. Viet Nam Veteran in Communications. Hobbies - Hunting Fishing Gardening. Interests - Community Organizing.

Individual References or Referred by (include phone #):

Contact Information:

CARL Doersch 682-3033
Name (print) **Phone**

1616 Macarthur Ave
Address

6/4/10
Date

Allan Smiles

OFFER TO VOLUNTEER FORM

Mayor of Ashland, City of Ashland, 601 W. Main St, Ashland, WI 54806
Phone: 715-682-7071 Fax: 715-682-7048 bwhalen@coawi.org

I would like to be considered a nominee for the following Committee or Committees:

Historic Preservation Commission
Harbor Commission

Brief statement of education and training:

High School, College, Tech School
ASHLAND High UW, MADISON Milwaukee AREA Tech

Biography:
(Need a sense of who you are as an individual, examples: general background, work history, life experiences, volunteer activities, special interests, special skills, hobbies, personality, people skills, etc)

- Life long ASHLAND Resident
- Owner of ASHLAND Jewelers For 32 years
- One of First Hist. Pres. Com. Members.
- Member of the chamber of commerce's Design GRANT Program Committee and its Predecessor, the MAIN Street Program Design Committee since 1991.

Individual References or Referred by (include phone #):

Steve Schrauth Nagel

Contact Information:

Allan J Smiles — 715 682-3155 (office)
Name (print) **Phone**

1121 W Aurora Av, ASHLAND, WI — 4-12-11
Address **Date**

Randy Harvey

OFFER TO VOLUNTEER FORM

Mayor of Ashland, City of Ashland, 601 W. Main St, Ashland, WI 54806
Phone: 715-682-7071 Fax: 715-682-7048 bwhalen@coawi.org

I would like to be considered a nominee for the following Committee or Committees:

HARBOR COMMISSION

Brief statement of education and training:

H.S. GRADUATION, CAPTAINS LICENSE

Biography:
(Need a sense of who you are as an individual, examples: general background, work history, life experiences, volunteer activities, special interests, special skills, hobbies, personality, people skills, etc)

BOATING, HORSEBACK RIDING, WORKED AT WASHBURN MARINA SALES - EMPLOYED DIVER AND CERTIFIED MARINA REPAIR

Individual References or Referred by (include phone #):

Contact Information:

RANDY HARVEY — 715-682-9448
Name (print) — Phone

1508 BEASER AV
Address

Email: ICEDIVER98@MSN.COM — Date 7-12-12

Megan McBride

OFFER TO VOLUNTEER FORM

Mayor Debra Lewis, City of Ashland, 601 Main Street West, Ashland, WI 54806
Phone: 715-682-7071 Fax: 715-682-7048 dlewis@coawi.org

I would like to be considered a nominee for the following Committee or Committees:

Housing Committee

Brief statement of education and training:

I am the Assistant Planner with a BA in Sustainable Community Development and BS in Sociology.

Biography:
(Need a sense of who you are as an individual. Examples: general background, work history, life experiences, volunteer activities, special interests, special skills, hobbies, personality, people skills, etc.)

I am very passionate about working to address community housing issues both through my role as the Assistant Planner and Coordinator of the HIP program, as well as my personal volunteer experience related to housing/yard clean up, work with Faith in Action, and volunteering for Habitat for Humanity.

Individual References or Referred by (include phone #):

April Kroner - 715-685-1610

Contact Information: Megan McBride 217-799-3922
Name (Print) Phone Number

1014 11th Ave W
Address

mmcbride@coawi.org 7/24/18
Email: Date

(Forms Directory: Volunteer Form)

Kate Siegler

OFFER TO VOLUNTEER FORM

Mayor Debra Lewis, City of Ashland, 601 Main Street West, Ashland, WI 54806
Phone: 715-682-7071 Fax: 715-682-7048 dlewis@coawi.org

I would like to be considered a nominee for the following Committee or Committees:

Police and Fire

Brief statement of education and training:

B.A. in environmental studies, B.S.N. in nursing
MSN in nursing

Biography:
(Need a sense of who you are as an individual. Examples: general background, work history, life experiences, volunteer activities, special interests, special skills, hobbies, personality, people skills, etc.)

See attached

Individual References or Referred by (include phone #):

Mila Halvorson 715-209-3839 Elizabeth Madsen Genzler 715-682-4813
Heather Neumann 715-682-8201
Eileen Van Pernis 715-682-9229

Contact Information: Kate Siegler 715-682-4621
Name (Print) Phone Number

700 Chapple Ave, Ashland, WI 54806
Address

dksiegler@charter.net 7/19/2018
Email: Date

(Forms Directory: Volunteer Form)

Kate Siegler

I recently retired after a long career as a registered nurse. After we moved to Ashland in 1980 I started work at Memorial Medical Center and worked as the Nurse Manager of the Emergency Department until 1992. During that time I was instrumental in upgrading the Ashland Fire Department personnel to paramedic level. I chaired MMC's Disaster committee, CPR Committee, and Recruitment and Retention Committee. I helped to start MMC's Ethics Committee in the 1980's and continue to serve on that committee. I also served as Ashland County Coroner from 1989-2003 and continued work with the department until recently.

In 1992 I completed my master's degree at the University of Minnesota and taught nursing at Viterbo University and WITC. In 2004 I started work at Northland College developing, administering, and teaching in a bachelor's degree nursing program that ended in 2010. Since then I have been the dean of Allied Health programs at WITC responsible for all of the health programs including starting new programs in Dental Assistant, Health Information Technology, and Pharmacy Technician. I was also responsible for faculty professional development programs at the college including new faculty orientation.

I have been active in nursing and coroner associations at the state level. I served on Governor Doyle's Highway and Traffic Safety Commission. Locally I started the Bay Area Health Education Coalition that provided free workshops on health topics to the community and worked on the Prescription Drug Abuse Task Force. I have been active in AFS and The Bay Area Film Society. I hope that In retirement I can continue to use my talents to serve the community.

AGENDA BILL

Ref: 159

COMMITTEE AGENDA:
COUNCIL AGENDA: 6A (07-31-2018)

SUBJECT: **Operator's Licenses**

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: City Clerk

DATE SUBMITTED: July 24, 2018

CLEARANCES: Police Department

EXHIBITS: NA

EXPENDITURES REQUIRED: NA

COMPLIANCE WITH ORDINANCE 51: Section 51.26 (b) of Chapter 51, Ashland City Ordinances, (Council Rules) permit the Mayor and/or Clerk to schedule items directly for Council action when a timely decision is needed by the City. The City Clerk has chosen to direct this item directly to Council pursuant to the authority granted to her in Chapter 51, Ashland City Ordinances.

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: NA

RECOMMENDATION: Approve Operator's Licenses

SUMMARY STATEMENT: The following individuals have applied for an operator's license:

Courtney A. Day	Elouise I. Guderian	Richard E. Sunie
Gabriel J. Thornton	Christopher T. Neimes	Daniel J. McAuliffe

Lloyd Orensten called the Airport Commission meeting to order at 4:30 p.m.

Present: Lloyd Orensten, Tom Bouchard, Rick Korpela & Ella Teague
Absent:
Excused: John Coffey
Also Present: John Sill, Airport Manager; Bill Moore, Lori Schmidt & Harley Hagstrom

AGENDA ITEM 1: Roll Call

AGENDA ITEM 2: APPROVAL OF MINUTES (May 17, 2018).

A motion was made by Teague, seconded by Korpela, to approve the May 17, 2018 minutes. The motion passed unanimously.

AGENDA ITEM 3: CITIZEN PARTICIPATION PERIOD

None.

AGENDA ITEM 4: COMMISSION ITEMS

- ✈ Public Hearing/Petition Discussion

Sill told commissioners there would be no public hearing because the *Daily Press* did not publish the timely notice he gave them; it will have to be rescheduled.

- ✈ New Manager

Bill Moore will be the new airport manager starting in August; he has been getting up to speed on things at the airport.

- ✈ Eastern Aviation Fuels Discussion/selection

Sill noted that Eastern Aviation Fuels are coming on Monday to do the a Quality Control inspection on the airport fuel farm (the tanker, etc.). Once that has been approved, the credit card information can swap over. Sill's concern is that the credit card switch, currently done by Best Oil/Phillips Petroleum, occurs seamlessly with Shell Oil.

- ✈ Hangar Lease Discussion

Sill has 90% of the agreement rewrite ready to go, should have it complete for the next meeting.

AGENDA ITEM 5: Airport Manager's Report

On the Hagstrom project, due to weather related issues, Shields has not been able to get back to the project. Ashland County Highway has higher priorities. Sill thought he

20

would get in touch with Dave Skinnes to see if he would be available to finish up the project.
Regarding the crack seal project, Sill is still waiting for the go ahead from the FAA. Sill will be sending a letter to the BOA/FAA reiterating the need to OK this project.
Sill received a call from Spectrum/Charter Communications, and they are looking to run broadband down Hwy 112 to at least Willow Animal Hospital; wanted to know if the airport was interested. Sill was not sure what the cost would be, wanted to let the commission know the airport was contacted. Orensten questioned if it was really needed. Sill agreed that benefit versus cost would be the issue.

AGENDA ITEM 6: Approval of Bills

The list of bills was presented by Sill. The total amount of the bills came to $5,490.62.

A motion was made by Teague, seconded by Bouchard, to pay the bills as presented. The motion passed unanimously.

AGENDA ITEM 7: SET NEXT MEETING DATE

The next Airport Commission meeting will be held July 19, 2018, at 4:30 pm, at the JFK Airport.

AGENDA ITEM 8: ADJOURNMENT

A motion was made by Bouchard, seconded by Korpela, to adjourn. The motion passed unanimously.

Kim Westman

City of Ashland- Housing Committee Meeting Minutes

A meeting of the Ashland Housing Committee was held on **Wednesday, June 13, 2018 at 8:30 a.m.** in the **Ashland Fire Station**.

Committee Members Present: Mayor Lewis, Ana Tochterman, Ginger Nuutinen, Betty Harnisch, Kathy Beeksma, Sam Ray

Committee Members Absent: Mark Hoglund, Liz Franek

In Attendance via Phone Conference: Sheldon Johnson, Kim Gifford (representing Northwest Regional Planning Commission)

Staff Present: Megan McBride, Chris Luebben

Mayor Lewis opened the meeting at 8:30 a.m.

Agenda

1) **Consent Agenda**

Motion to approve the agenda by Betty Harnisch. Seconded by Ana Tochterman. Passed unanimously.

2) **Approval of minutes from April 11, 2018**

Motion to approve minutes by Ana Tochterman. Seconded by Kathy Beeksma. Passed unanimously.

3) **Citizen Comments**

No comments.

4) **Old business**

a) Updates on progress with:
   i. CDBG

Sheldon Johnson explained that members of the NWRPC housing staff will be coming to Ashland to get all the files they'll need to get going on current projects and applications. Items that their staff will be working on in the near future include updating their housing related flyers and provide to the City for advertising, letting contractors know the new point of contact for the City's CDBG program, and reviewing/updating all financial tracking information. Their first goal will be reaching out to people who have submitted applications in the last few weeks/months to follow-up and get projects moving forward as quickly as possible.

Ana Tochterman asked where they plan to advertise the program.

Sheldon Johnson said that they will use the local newspaper, provide information to be advertised through Ashland County Health and Human services, and will work with City staff to identify other appropriate locations. They will also develop flyers which the City can use for additional advertising.

Ana Toctherman asked if they would be able to share a simple summary report for the committee outlining how much funding is available and how much is currently obligated to projects.

Sheldon Johnson said that they will provide a quarterly report for the committee.

ii. HIP

Megan McBride provided an update of upcoming HIP projects and future fundraising and advertising efforts.

Ginger Nuutinen suggested that local corporate sponsors who have programs to give back to the community could be approached for donations.

Kathy Beeksma suggested that there be different tiers of donor recognition as this tends to be more effective.

Ana Tochterman recommended that businesses be approached to see if they will do the CHIP for HIP program continuously as opposed to just for a few days at a time.

iii. Property Maintenance

Megan McBride provided updates on work that will be done on 509-513 Main Street West including repainting the façade and replacing existing windows.

Chris Luebben, the property maintenance specialist for summer 2018, gave some information about her background and also provided an update on trends she has seen through her inspections so far. She explained that an important piece of her job is following up with the property owners and tenants to find out who may need assistance due to financial or health limitations. She then works to put them in contact with appropriate resources to ensure that the items are being addressed.

b) Continued discussion and finalization of strategic plan action items to address housing in the City, reviewing committee recommendations and prioritizing action steps moving forward.

There was continued discussion and editing of the draft strategic plan focusing on action steps, prioritization, and setting timelines for items to occur. This will be the central topic of conversation at the next meeting to try to finalize the plan and present to Council in the near future.

5) New business

a) Set next meeting date and discuss possible agenda items

- The next meeting will take place on July 11th.

6) Announcements

The Planning & Development department received a preliminary conceptual plan for a housing development on the Beaser Avenue Redevelopment site. The conceptual plan includes 4 10-unit townhome style buildings which will consist of a mix of 2 and 3 bedroom units, and also a mix of market rate and affordable units. Additional details will be determined when they submit their full proposal.

Kathy Beeksma was appointed to the committee as the Housing Authority representative, replacing Jen Lucius.

Bob Miller has retired from the City of Ashland, and Steve Schraufnagel has been retained as the City's contracted Building Inspector in the interim.

7) Adjournment

Motion to adjourn by Ginger Nuutinen. Seconded by Betty Harnisch. Passed unanimously.

Meeting was adjourned at 10:00am. Minutes done by Megan McBride.

Minutes of the City of Ashland Plan Commission

A meeting of the Plan Commission was called to order on **Tuesday, June 19th, 2018** at 6:30 p.m. in the City Hall Council Chambers.

PRESENT: Mayor Lewis, David Mettille, Mike Amman, Charmaine Swan
EXCUSED: Ernie Bliss, Katie Gellatly, John Beirl
STAFF: April Kroner, Megan McBride, Aidan Johan

MEETING AGENDA ORDER

1) **Call to Order and Roll Call**

Mayor Lewis called the meeting to order at 6:30pm.

2) **Approval of Agenda**

Motion to approve the Agenda by David Mettille. Seconded by Charmaine Swan. Passed unanimously.

3) **Consent Agenda**

Motion to approve minutes from May 22nd by Mike Amman. Seconded by David Mettille. Passed unanimously.

4) **Public Comment**

Richard Ketring expressed that it is an exciting time for development in Ward 2. He expressed the following sentiments related to the preliminary conceptual plan submitted by Commonwealth Companies for the Beaser Avenue Redevelopment site:

- He feels that the development that ultimately goes on this site should preserve existing community pathways and be integrated into the neighborhood.
- He believes the development should be phased to protect the interests of the City and ensure that this site is utilized to its maximum potential.

5) **Action Items**

a) Public Hearing and consideration of a Conditional Use Permit to construct a new government or community service facility/Police Station on the 400 block of 11th Avenue W

Motion to go into Public Hearing by David Mettille. Seconded by Charmaine Swan. Passed unanimously.

Comments received prior to the meeting:

John Manno provided the following comments prior to the meeting: "I do not approve of the new Police Station being built on that location, for the following reasons:

1. It will tend to discourage development of the large plot across 11th Avenue West. There was a gentleman who wanted to build a number of small houses on that plot, but has withdrawn his proposal, in part due to the new Police Station. The city desperately needs construction and development of new housing.
2. A better location for the station would be up Beaser Avenue, by the hospital and the high school. There is more land available up in that area, when the need arises for the station to expand and/or modernize in other ways in the future. Thank you!"

Megan McBride detailed the Class 2 Public Hearing notice that was given, and went through the criteria of review used to inform staff's recommendation of approval.

Richard Ketring expressed the following concerns at the meeting:

- There are frequent sewer backup problems for properties immediately south of the site after rain events.
- There have been sewer manhole overflow issues in this area in the past.
- Runoff from the site floods properties to the north after rain events.
- Residents in the neighborhood often use 10th Avenue West as a pathway, which he feels should be preserved and a sidewalk should be considered on the 10th Avenue West side of the property in addition to the proposed sidewalk along 11th Avenue West.

April Kroner said that the drainage issues brought up by Richard Ketring will be communicated to the Public Works Department to address, but would not be a factor for consideration of the Conditional Use Permit or Site Plan for the Police Station as all runoff must be contained on the site so it will not impact the surrounding area. Related to the pathway, it is located on private property so an agreement would need to be made with them in order to have a designated path go through.

Steve Schraufnagel explained how the stormwater produced on the site will be contained so as not to impact neighboring properties, and agreed that Mr. Ketring's concerns are valid and should be investigated.

Motion to go out of Public Hearing by Charmaine Swan. Seconded by Mayor Lewis. Passed unanimously.

Motion to approve by Mike Amman. Seconded by Charmaine Swan. Passed unanimously.

b) Site plan review for a new Police Station on the 400 block of 11th Avenue West

Megan McBride and April Kroner went through elements of the site plan as well as staff criteria for review and recommendation for approval.

Charmaine Swan asked if solar or other sustainability best practices are being considered for the site.

Mayor Lewis explained that the building will be designed to be very energy efficient, and alternative forms of energy are being considered and the City would like to incorporate into the site. Laura Loucks, the Sustainability Intern, is also looking into grant opportunities for solar.

April Kroner explained the cap that exists and associated restrictions for development in certain areas of the site.

Mayor Lewis pointed out that locating the Police Station here is a good use of the site given the limitations for development due to the cap, and frees up other areas in the City that don't have environmental concerns for other types of development.

6) Discussion Items

a) Discussion of preliminary conceptual plan for Beaser Avenue Redevelopment site

April Kroner went through the details that were submitted as part of the preliminary conceptual plan that The Commonwealth Companies submitted to the Planning & Development Department. The plan currently includes 40 units of townhome style rentals, consisting of a mix of 2-3 bedroom units and also a mix of

market rate and affordable. She explained that they will be asked to submit a more complete plan for future review by the Plan Commission.

b) Discussion of potential UDO amendments pertaining to Permitted and Conditional Uses and CUP approval criteria

This agenda item was postponed to a future meeting.

7) Announcements / reports / comments / questions

8) Adjournment

Motion to adjourn by David Mettille. Seconded by Mayor Lewis. Passed unanimously.

The meeting was adjourned at 7:30p.m. Minutes by Megan McBride.

POLICE AND FIRE COMMISSION MEETING
FIRE DEPARTMENT CONFERENCE ROOM
MAY 7, 2018

---

1. **Call to Order**
The meeting was called to order at 5:15 by Gordon Gilbertson

2. **Roll Call**
Present: Gordon Gilbertson, Sara Lehr, Sarah Granley, Ed Monroe
Excused: Matt Horning
Also Present: Captain Jim Gregoire, Chief Wayne Chenier, Recording Secretary Barb Henry

3. **Approval of Agenda Items**
A motion was made by Ed Monroe, seconded by Sara Lehr to approve the agenda as written. The motion passed unanimously.

4. **Approval of Minutes from March 19, 2018**
A motion was made by Ed Monroe, seconded by Sarah Granley to approve the minutes as written. The motion passed unanimously.

5. **PFC Appointment**
The Mayor reappointed Sara Lehr to the PFC. Sara accepted the position

6. **Police Department Business**
   a. Administrative Report
   Chief Gregoire provided his report in written form. See attached
   Parking tickets are down now that winter is over.
   The department responded to 1402 calls between 3/1/18 and 4/30/18.
   Investigator Campy was presented with the Above & Beyond award for all his work on the homicide & arson investigations.
   The department has had a combined 422 hours of training.
   The school is installing alarms on all doors & upgraded their cameras.
   A motion was made by Sara Granley, seconded by Ed Monroe to accept Chief Gregoire's report. The motion passed unanimously.

7. **Fire Department Business**
   b. Administrative Report
   Chief Chenier provided his report in written form. See attached.
   Captains Thimm & Wegener along with Investigator Campy of the PD have done extensive work with DCI in the fire investigation.
   Brian Marko was nominated for the Over & Above award for his dedication to the annual Fire Department Calendar drive.
   Julie LeBlanc was nominated for the Over & Above award by a citizen for doing a great job in hosting a station tour.
   Captains Thimm & Wegener were nominated for the Over & Above award by Chief Gregoire for their outstanding performance in the investigation of the Northland College fires.

Chief Chenier's handout provides a breakdown of all calls from 2006 through 2017. The Chief provided a copy of the PFFW Publication which had an article about the sauna installation at the Fire Department.
A motion was made by Sara Lehr, seconded by Sarah Granley to accept Chief Chenier's report. The motion passed unanimously.

8. **Next Meeting Date**
The next regular meeting of the Police and Fire Commission was scheduled for July 2nd at 5:15 pm in the Fire Department Conference Room

9. **Closed Session as Authorized by Wisconsin Statute 19.85 (1)(c) to discuss:**
   a. Police Department personnel updates and probation reports
   b. Fire Department staff updates

A motion was made by Ed Monroe, seconded by Sara Lehr to go into Closed Session. The motion passed unanimously

10. **Return to Open Session**
A motion was made by Ed Monroe, seconded by Sarah Granley to return to Open Session. The motion passed unanimously.

11. **Report Action taken in Closed Session**
The Fire Department interviewed 11 candidates of which 6 applicants were chosen for consideration. The interviews were conducted by Captains Bulovsky & Wegener, along with HR Director Jan Anderson. Jan will be doing the background investigations on the 6 candidates.
A motion was made by Ed Monroe, seconded by Sara Lehr to approve Chief Chenier's report on staff updates. The motion carried unanimously.

Chief Gregoire reported that one probationary officer was terminated. The other probationary employee is doing well. The department needs to hire two officers as one officer left for other employment within the City. A motion was made by Ed Monroe, seconded by Sarah Granley to approve Chief Gregoire's personnel updates & probation reports. The motion passed unanimously.

12. **Adjournment**
A motion was made by Sarah Granley, seconded by Sara Lehr to adjourn. The motion passed unanimously and the meeting adjourned at 6:27 pm.

Respectfully submitted,

Barbara Henry
Recording Secretary
Police and Fire Commission

POLICE AND FIRE COMMISSION
SPECIAL MEETING
Monday
May 21, 2018

1. **Call to Order**
   The meeting was called to order by Gordon Gilbertson at 6:40 p.m.

2. **Roll Call**
   Present: Gordon Gilbertson, Matthew Horning and Sarah Granley
   Excused: Sara Lehr
   Absent: Ed Monroe
   Also Present: Police Chief Jim Gregoire, Captain Bill Hagstrom, Sgt. Gene Brinker

3. **Approval of Agenda Items**
   A motion was made by Sarah Granley, seconded by Matt Horning to approve the agenda items. The motion passed unanimously.

4. **Closed Session as authorized by Wisconsin State Statute 19.85(1)(c) to interview candidates for entry level Police Officer position, and to consider the Police Chief's recommendation for filling the position**

   A motion was made by Matthew Horning, seconded by Sarah Granley to go into closed session as authorized by Wisconsin State Statute 19.85 (1) (c) to discuss personnel matters – interview patrol officer candidates. The motion passed unanimously.

5. **Return to Open Session**
   A motion was made by Sarah Granley, seconded by Matthew Horning to return to Open Session. The motion passed unanimously.

6. **Report Action Taken in Closed Session**

   PFC members approved the Chief's recommendation to offer the position to David Renz Jr., contingent upon him passing medical, psychological testing and background check. There is one more individual on the eligibility list which will expire December 14, 2018.

7. **Adjournment**

   A motion was made by Sarah Granley, seconded by Matthew Horning to adjourn. The motion passed unanimously. The meeting adjourned at 7:55 p.m.

   Respectfully Submitted,

   Kathy Holevatz
   Recording Secretary
   Police and Fire Commission

Meeting notes for Vaughn Public Library Board June 14, 2018

Approved July 12, 2018

Vaughn Public Library meeting room 5:30

Present were Janna Levings (acting president), Dinny Bolka, Clarence Campbell, Jackie Moore, Michelle Jardine and Jim Crandall and Mary Asbach and Sarah Adams, Library Director.

5:30 Meeting called to order.

Approval of the agenda – motion Dinny, seconded by Clarence. Passed.

Motion to approve last month's meeting notes with amendment of correcting spelling of Mary Ashbach's name made by Jim and seconded by Mary. Passed

Public participation – no one.

New Business – discussion of budget for first ½ of the year.

Continuing Business – Work group to look at remodeling/building library has met several times and come up with ideas of things that can be implemented as alternatives or in interim. Ideas shared with Board.

Went through City of Ashland capital plan – VPL facility improvement is level 2-3 level at present time. Vaughn is part of historical register.

Director's report.

Meeting adjourned 6:45.

City of Ashland, Wisconsin

Department of Planning and Development, Monthly Report

Permit report for the month of June 2018

Permit type Commercial-Additions,Remodeling,A

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee		Parcel ID#	Date issued
6695	Ashland Holdings LLC	515 & 513 West Main St.	Temporary Right-of-Way Permit for barricades to block sidewalk to accommodate painting with a boom lift		$30.00	Check	4232	6/11/2018

Summary for 'Permit type' = Commercial-Additions,Remodeling,Alterations (1 detail record)

Sum **$30.00**

Permit type Demolition/Moving

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee		Parcel ID#	Date issued
6707	Kenneth and Mitzi Lee	2106 4th St E	Demolition and removal of 2 accessory structures		$0.00		3564	6/21/2018

Summary for 'Permit type' = Demolition/Moving (1 detail record)

Sum **$0.00**

Permit type Misc Zoning Fees

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee		Parcel ID#	Date issued
6687	Chris & Heather Wisner	322 17th Ave. West	Keeping of Animal Permit for 6 chickens, valid through Dec 31, 2022		$20.00	Check	294	6/4/2018
6688	Jeremy and Crystal Gordon	316 15th Ave. W.	Keeping of Animal Permit for 6 chickens, valid through Dec 31st, 2022		$20.00	Check	277	6/4/2018
6692	Gregg Johnson	116 17th Ave. W.	Keeping of bees permit renewal, valid until Dec 31st, 2022		$20.00	Check	93	6/7/2018
6708	508 16th Ave W LLC	508 16th Ave. W.	CUP Application to convert a single-family home into a duplex in the R-1 zoning district		$200.00	Check	433	6/22/2018

Permit type Misc Zoning Fees

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee		Parcel ID#	Date issued
6709	City of Ashland	Central Railyard Park	CUP Application to construct a 3 sided 8ft tall fence around a porta potty in Purple Park		$0.00		1965	6/22/2018
6740	Kyle and Lori Anderson	719 Orchard Lane	Chicken coop that is 98"x60"x34", with 6 female chickens, that is located no closer than 10 ft. from parcel line		$20.00	Check	4832.03	6/6/2018

Summary for 'Permit type' = Misc Zoning Fees (6 detail records)

Sum **$280.00**

Permit type Residential-Accessory Structures

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee		Parcel ID#	Date issued
6699	Robert and Sharon Blaubach	208 15th Ave. E.	level platform of exiting gazebo (10' x 10)' and add another 10' x 10' section of platform on west side	$2,000.00	$25.00	Check	1481	6/15/2018
6701	Robert and Kathleen Sutarik	803 Ellis Avenue	Remove and replace shingles on garage roof	$3,500.00	$30.00	Check	2526	6/19/2018

Summary for 'Permit type' = Residential-Accessory Structures (2 detail records)

Sum **$5,500.00** **$55.00**

Permit type Residential-Miscellaneous

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee		Parcel ID#	Date issued
6704	Peter Nelson & Melissa Otto	308 14th Ave. W.	6' wood fence, approx 130'	$2,500.00	$50.00	Check	264	6/20/2018
6716	Leonard Swanson	724 11th Ave. East	Build a deck with a ramp	$5,000.00	$25.00	Cash	2432	6/28/2018
6718	Jeff Welty and Cynthia Nelson	415 14th Ave. East	Extend existing fence to be 4ft setback from alley	$500.00	$25.00	Cash	1821	6/27/2018

Summary for 'Permit type' = Residential-Miscellaneous (3 detail records)

Sum **$8,000.00** **$100.00**

3

Permit type Residential-Remodeling,Alterations,

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee		Parcel ID#	Date issued
6683	Ken Bartelt	723 MacArthur Ave.	Install new asphalt shingles over the existing shingles on the main house.	$6,000.00	$30.00	Check	4405	6/1/2018
6684	Todd and Laura Reynolds	318 12th Ave. East	Install new vinyl siding to the main house.	$7,000.00	$30.00	Check	1784	6/1/2018
6685	John and Kerri Berglund	1205 9th Avenue West	Remove and replace roofing on the main house with new asphalt shingles.	$1,500.00	$30.00	Cash	3872	6/1/2018
6686	Michael and Susan Ohlsson	3410 4th St. E.	Gut the interior of the house, provide new windows and doors, new heating system, new kitchen cabinets, new flooring, and	$15,000.00	$75.00	Cash	893	6/1/2018
6689	Gerald and Merrilee Carlson	123 8th street east	remove and replace roofing, including new decking and supports	$7,000.00	$30.00	Check	2338	6/7/2018
6690	Thomas and Lynne Adamzak	815 10th Ave. West	shingle over existing, install ridge vent	$5,900.00	$30.00	Check	2988	6/7/2018
6691	Alice DeBriyn	601 4th Avenue West	Reroofing home. Est completion 6-18-18.	$8,000.00	$30.00	Cash	2247	6/7/2018
6694	Nicole Bissell	615 Chapple Ave	Re-roofing of home, no work to be done in the ROW	$4,750.00	$30.00	Check	4349	6/11/2018
6696	Erick & Tammy Maclin	304 14th Avenue East	Reroofing with asphalt shingles. Contractor: Rocky Kokko	$9,812.00	$30.00	Cash	1803	6/13/2018
6697	Erick & Tammy Maclin	304 14th Avenue East	contractor - Rocky Kokko. Interior remodeling work:5 new windows, 2 exterior doors, new shower, flooring,	$21,718.00	$90.00	Cash	1803	6/13/2018
6698	James Habas	1608 Main St. W.	New roof on garage; ashphalt singles	$2,500.00	$30.00	Cash	124	6/14/2018
6700	John Manno	514 16th Ave. W.	New roof (asphalt singles) house & garage	$8,000.00	$30.00	Check	434	6/18/2018
6703	Kenneth and Kat Reader	1014 11th Ave W	replacing existing shingles with asphalt shingles on house and garage.	$2,100.00	$30.00	Check	2.01E+11	6/19/2018

Permit type Residential-Remodeling,Alterations,

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee		Parcel ID#	Date issued
6706	Andrew & Shannon Lee	908 11th Avenue West	Basement repair with improved draining	$20,000.00	$90.00	Check	3031	6/21/2018
6710	Matthew Albertus-Defoe	1108 9th Ave W	Remodeling bathroom including replacing windows, repairing furance and AC	$12,000.00	$58.00	Check	3859	6/22/2018
6711	Mindy Crtoteau	615 Vaughn Ave	Laying new asphalt shingles over current roof	$15,000.00			2.01E+11	6/25/2018
6712	Mindy Croteau	615 Vaughn Avenue	Remove and replace asphalt shingles, soffit and fascia on front portion of house	$15,000.00	$30.00	Check	2251	6/25/2018
6713	Susan Sherman	609 3rd Avenue W	Replace roofing (asphalt shingles)	$5,000.00	$30.00	Cash	2229	6/25/2018
6714	Erik Welling	718 15th Ave. W.	New board on board wooden fence, 6ft on one side and 4ft on 2 sides	$1,000.00	$50.00	Cash	575	6/25/2018
6715	Henry and Sharon Polencheck	601 Maple Ridge	Remove and replace existing roof	$8,360.00	$30.00	Check	4915.07	6/26/2018
6717	Leonard & Susan Newago	218 3rd St. E.	Reroofing home with asphalt shingles	$10,375.00	$30.00	Check	1703	6/27/2018
6719	Jacob and Janna Levings	712 Chapple Avenue	add 6'x12' covered deck on front of house, ground level south of entry porch. Phase 1: footings and deck; Phase 2: build roof and	$10,000.00	$50.00	Cash	4431	6/28/2018
6720	Matthew and Rachel Verch	1007 2nd Ave. West	Reroofing home with asphalt shingles	$3,500.00	$30.00	Check	2775	6/29/2018

Summary for 'Permit type' = Residential-Remodeling,Alterations,Additions (23 detail records)

Sum	**$199,515.00**	**$893.00**

Permit type Sign

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee		Parcel ID#	Date issued

Permit type **Sign**

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee		Parcel ID#	Date issued
6702	Mark Gutteter	220 9th Avenue West	3 wall signs and 1 monument for new Cobblestone Hotel		$200.00	Check	207	6/19/2018

Summary for 'Permit type' = Sign (1 detail record)

Sum		**$200.00**
Grand Total	**$213,015.00**	**$1,558.00**

CITY OF ASHLAND, WISCONSIN
Year to Date Permit Evaluation Report

Permit type	Value of work	Total permit fee
Commercial-Additions,Remodeling,Alterations		
Summary for 'Permit type' = Commercial-Additions,Remodeling,Alterations (10 detail records)		
Sum	$8,126,034.00	$13,665.00
Percent	81.46%	60.28%
Commercial-Miscellaneous		
Summary for 'Permit type' = Commercial-Miscellaneous (3 detail records)		
Sum	$54,826.00	$115.00
Percent	0.55%	0.51%
Commercial-New Construction		
Summary for 'Permit type' = Commercial-New Construction (3 detail records)		
Sum	$871,675.00	$2,250.00
Percent	8.74%	9.93%
Demolition/Moving		
Summary for 'Permit type' = Demolition/Moving (3 detail records)		
Sum	$1,000.00	$10.00
Percent	0.01%	0.04%
Electrical		
Summary for 'Permit type' = Electrical (2 detail records)		
Sum	$18,858.00	$100.00
Percent	0.19%	0.44%
Misc Zoning Fees		
Summary for 'Permit type' = Misc Zoning Fees (27 detail records)		
Sum		$2,300.00
Percent		10.15%

36

Permit type	Value of work	Total permit fee
Residential-Accessory Structures		
Summary for 'Permit type' = Residential-Accessory Structures (5 detail records)		
Sum	$59,730.00	$172.00
Percent	0.60%	0.76%
Residential-Miscellaneous		
Summary for 'Permit type' = Residential-Miscellaneous (12 detail records)		
Sum	$33,828.00	$475.00
Percent	0.34%	2.10%
Residential-Remodeling,Alterations,Additions		
Summary for 'Permit type' = Residential-Remodeling,Alterations,Additions (59 detail records)		
Sum	$809,155.00	$2,783.00
Percent	8.11%	12.28%
Sign		
Summary for 'Permit type' = Sign (10 detail records)		
Sum		$800.00
Percent		3.53%
Grand Total	$9,975,106.00	$22,670.00

City of Ashland, Wisconsin

Monthly Property Report

Property report for the month of June 2018

Maintenance concern **Accessory Structure**

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
6/18/2018	2194	Chris Luebben	610 2nd Avenue West	$0.00
	Action taken		Sent first letter giving until 7/9/18 to replace garage windows and garage door; and store construction matls	
6/22/2018	251	Chris Luebben	300 Beaser Ave.	$0.00
	Action taken		Sent first letter giving until 7/20/18 to move boat & trailer off grass & side/coating on garage	
6/28/2018	2729	Chris Luebben	605 11th Street East	$0.00
	Action taken		Sent first letter giving until 7/26/18 to side/re-roof garage & chicken coop, cleanup garbage by garage	
6/29/2018	1548	Chris Luebben	222 Stuntz Ave.	$0.00
	Action taken		Sent first letter giving until 7/19/18 to finish siding the garage. 2nd letter sent on 7/24/18.	

Maintenance concern **Garbage**

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
6/1/2018	1711	Chris Luebben	308 3rd St. E.	$0.00
	Action taken		Sent first letter giving until 6/14/18 to remove/store bathtub & hot water heaters now in yard	
6/1/2018	1755	Chris Luebben	311 7th Ave. E.	$0.00
	Action taken		Sent first letter giving until 6/13/18 to store/dispose of tire & household goods on front porch and back door areas	
6/1/2018	1165	Chris Luebben	114 N 13th Ave East	$0.00
	Action taken		Sent first letter giving unti 6/11/18 to store/dispose of couch/chairs by garage area	
6/4/2018	2291	Chris Luebben	718 4th Ave. West	$0.00
	Action taken		Sent first letter giving until 6/18/18 to store or dispose of mattress/bedding items in ROW in front yard	
6/4/2018	2305	Chris Luebben	718 3rd Avenue West	$0.00
	Action taken		Sent first letter giving until 6/18/18 to cleanup garage & dispose of couch in backyard, remove broken antenna from roof	
6/4/2018	1902	Chris Luebben	513 5th St. East	$0.00
	Action taken		Sent first letter giving until 6/19/18 to dispose of garbage next to Eagle Waste receptacles	

6/5/2018	1858 Chris Luebben	410 Stuntz Avenue	$0.00
	Action taken	Sent first letter giving until 6/20/18 to store/dispose of appliance in yard	
6/6/2018	1446 Chris Luebben	114 13th Ave. E.	$0.00
	Action taken	Sent first letter giving until 6/20/18 to store/dispose of tires, veh parts, equipment & snowmobile.	
6/7/2018	1877 Chris Luebben	405 stuntz avenue	$0.00
	Action taken	Sent first letter giving until 6/21/18 to cleanup and get bike off roof of house	
6/11/2018	4543 Chris Luebben	1214 Chapple Ave.	$0.00
	Action taken	Sent first letter with ordinances on burning (only clean wood, brush, weeds). I will re-inspect on 6/22/18.	
6/11/2018	2994 Chris Luebben	806 11th ave west	$0.00
	Action taken	Sent first letter giving until 6/25/18 to store/dispose of tires and garbage, remove furnishings from trailer, register veh (443-WFS)	
6/12/2018	2373 Chris Luebben	719 Prentice Ave.	$0.00
	Action taken	Sent first letter giving until June 25, 2018 to dispose of TV's & household items in trailer (with sides) in backyard	
6/13/2018	1924 Chris Luebben	401 Prentice Avenue	$0.00
	Action taken	Sent first letter giving until 6/26/18 to store/dispose of tires/rims by garage, store lawnmower w/flat tires, unreg veh	
6/15/2018	1871 Chris Luebben	417 Stuntz	$0.00
	Action taken	Sent 1st letter giving until 6/29/18 to dispose of garbage by shed, store/dispose of tires, bring veh into compliance 446-WCS exp 2/17	
6/18/2018	2239 Chris Luebben	416 6th Street West	$0.00
	Action taken	Sent first letter giving until 7/2/18 to dispose of garage that is behind the house	
6/19/2018	2802 Chris Luebben	1015 Vaughn Avenue	$0.00
	Action taken	Sent first letter giving until 7/3/18 to properly dispose of rugs & garbage from backyard	
6/20/2018	3054 Chris Luebben	1001 11th Ave. W.	$0.00
	Action taken	Sent first letter giving until 7/9/18 to move refrig/freezer & household items to an enclosed structure; dispose of garbage	
6/20/2018	1574 Chris Luebben	611 3rd St. E.	$0.00
	Action taken	Sent first letter giving until 7/9/18 to store/dispose of 2 tires, household items, sawhorses currently by back steps	
6/22/2018	148 Chris Luebben	211 Beaser Ave.	$0.00
	Action taken	Sent first letter giving until 7/9/18 to dispose of garbage and tires in backyard	
6/26/2018	3143 Chris Luebben	1205 13th Street West	$0.00
	Action taken	I drove by & took pics. Grass was mowed and yard had no garbage.	
6/27/2018	1519 Chris Luebben	1222 Main St. E.	$0.00
	Action taken	Sent first letter giving until 7/12/18 to dispose of mattress/boxspring & garbage by the garage	

6/29/2018	1534 Chris Luebben	221 11th Ave. E.	$0.00
	Action taken	Sent first letter giving until 7/17/18 to cleanup garbage behind the garage & move wood pile from ROW or get permit for it	
6/29/2018	2534 Chris Luebben	817 2nd Avenue West	$0.00
	Action taken	Sent first letter giving until 7/16/18 to cut grass, dispose of garbage, pallets & debris by the garage	

Maintenance concern **Grass**

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
6/5/2018	4511	Chris Luebben	612 Chapple Avenue	$0.00
	Action taken		Sent first letter giving until 6/14/18 to mow the long grass	
6/5/2018	622	Chris Luebben	800 Beaser Ave.	$0.00
	Action taken		Sent first letter giving until 6/19/18 to dispose of garbage and mow the long grass. No Tenant-House Vacant currently	
6/6/2018	76	Chris Luebben	1419 Main St. W.	$0.00
	Action taken		Sent 1st letter to Sarah Johnson giving until 6/20/18 to mow the grass and dispose of the abandoned vehicle that is on the lawn	
6/6/2018	149	April Kroner	209 Beaser Ave.	$0.00
	Action taken		Sent first letter giving until 6/18/18 to mow the grass	
6/7/2018	95	Chris Luebben	122 17th Ave. W.	$0.00
	Action taken		Sent first letter giving until 6/20/18 to cut grass and get exterior door re-hung/replaced. Daughter called on 6/13/18.	
6/7/2018	2127	Chris Luebben	b/t 6th & 7th St. on 7th A	$0.00
	Action taken		Sent first letter giving until 6/21/18 to cut the grass at the vacant lot	
6/7/2018	2127	Chris Luebben	b/t 6th & 7th St. on 7th A	$0.00
	Action taken		Sent first letter giving until 6/21/18 to cut the grass at the vacant lot	
6/7/2018	1257	Chris Luebben	512 St. Claire	$0.00
	Action taken		I went to inspect the property on 6/7/18 at 11:44 am - a male was in the process of cutting the grass	
6/8/2018	3917	Chris Luebben	1017 14th Avenue West	$0.00
	Action taken		On 6/8/18, I talked to Austin at MSC Mortgage (813-387-1100): he said it will be taken care of ASAP. I will re-inspect on 6/15/18.	
6/13/2018	1598	Chris Luebben	205/207 Willis Ave.	$0.00
	Action taken		Sent first letter giving until 6/26/18 to cut the grass	
6/14/2018	3668	Chris Luebben	515 14th Avenue East	$0.00
	Action taken		Sent first letter giving until 6/28/17 to cut the grass	

40

6/14/2018	2303 Chris Luebben	312 7th St. West	$0.00
	Action taken	Sent first letter giving until 6/28/18 to cut the grass and replace several windows	
6/18/2018	1900 Chris Luebben	400 5th Avenue East	$0.00
	Action taken	Sent first letter giving until 7/2/18 to cut the grass in the backyard	
6/19/2018	1774 Chris Luebben	312 11th Avenue East	$0.00
	Action taken	I called Emery Mattson (715-492-7401): He will have someone mow the grass	
6/19/2018	2610 Chris Luebben	911 Vaughn Avenue	$0.00
	Action taken	Sent first letter giving until 6/29/18 to cut grass, trim bushes & trees	
6/20/2018	261 Chris Luebben	301 Beaser Ave.	$0.00
	Action taken	Sent first letter giving until 6/29/18 to cut the grass	
6/20/2018	261 Chris Luebben	301 Beaser Ave.	$0.00
	Action taken	Sent first letter giving until 6/29/18 to cut the grass	
6/21/2018	2537 Chris Luebben	210 8th Street West	$0.00
	Action taken	On 6/20 & 6/28 I called Carrington Solutions (the debt collector listed on the sign) 800-561-4567 to request the grass be cut	
6/21/2018	2537 Chris Luebben	210 8th Street West	$0.00
	Action taken	On 6/20 & 6/28 I called Carrington Solutions (the debt collector listed on the sign) 800-561-4567 to request the grass be cut	
6/21/2018	1722 Chris Luebben	408 3rd St. E.	$0.00
	Action taken	Sent first letter giving until 7/5/18 to cut the grass	
6/25/2018	2007 Chris Luebben	5th st. and 5th ave. east	$0.00
	Action taken	Sent first letter giving until 7/6/18 to cut the grass	
6/27/2018	2310 Chris Luebben	700 3rd ave west	$0.00
	Action taken	Sent first letter giving until 7/19/18 to store/dispose of shelving, wood scraps, windows; remove carpet & bricks from lawn	
6/27/2018	2310 Chris Luebben	700 3rd ave west	$0.00
	Action taken	Sent first letter giving until 7/19/18 to store/dispose of shelving, wood scraps, windows; remove carpet & bricks from lawn	
6/28/2018	440 Chris Luebben	513 16th Ave. W.	$0.00
	Action taken	Sent first letter giving until 7/12/18 to cut the grass	
6/29/2018	2548 Chris Luebben	803 3rd Ave W	$0.00
	Action taken	Sent first letter giving until 7/16/18 to mow the grass and cleanup the brush	
6/30/2018	2678 Chris Luebben	908 Prentice Ave.	$0.00
	Action taken	I did an inspection on 6/29/18: grass had been cut GOOD	

117

6/30/2018	2680	Chris Luebben	900 Prentice Avenue	$0.00
	Action taken		I inspected on 6/29/18 and the grass had been cut	

Maintenance concern **Other**

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
6/5/2018	4519	Chris Luebben	513 7th St. West	$0.00
	Action taken		Sent first letter giving until 6/19/18 to store/dispose of old tires by garage	
6/5/2018	1451	Chris Luebben	119 14th Ave. E.	$0.00
	Action taken		Sent first letter giving until 6/20/18 to store or dispose of old tires by garage	
6/7/2018	265	Chris Luebben	310 14th Ave. W.	$0.00
	Action taken		Sent first letter giving until 6/20/18 to dispose of tire in front yard	
6/7/2018	138	Chris Luebben	221 14th Ave. W.	$0.00
	Action taken		Sent first letter giving until 6/21/18 to store/dispose of tire & household items in yard by shed	
6/7/2018	1786	Chris Luebben	312 12th Ave. East	$0.00
	Action taken		Sent first letter giving until 6/7/18 to store/dispose of tires by garage	
6/11/2018	2299	Chris Luebben	711 3rd Ave west	$0.00
	Action taken		Sent first letter giving until 6/25/18 to store/dispose of tires & rims in yard by garage	
6/11/2018	2376	Chris Luebben	705 Prentice Avenue	$0.00
	Action taken		Sent first letter giving until 6/24/18 to dispose of recliner on front lawn & fix/replace front ext door and windows	
6/15/2018	2223	Chris Luebben	312 6th St. W.	$0.00
	Action taken		Sent first letter giving until 7/2/18 to store pile of fencing, old veh seat, other materials	
6/19/2018	4519	Chris Luebben	513 7th St. West	$0.00
	Action taken		Sent first letter giving until 6/29/18 to stove/dispose of the stove that is now in the backyard by the garage	
6/22/2018	149	Chris Luebben	209 Beaser Ave.	$0.00
	Action taken		Sent first letter giving until 7/6/18 to store or dispose of tires in backyard	
6/29/2018	3668	Chris Luebben	515 14th Avenue East	$0.00
	Action taken		I emailed Dan Maderich to follow-up	
6/29/2018	1558	Chris Luebben	711 3rd St. East	$0.00
	Action taken		I emailed Dan Maderich and he will follow-up	

6/30/2018	4342	Chris Luebben	510 9th Ave W	$0.00
	Action taken		Sent a letter giving until 7/20/18 to fill out & return the Bldg Permit Application	

Maintenance concern **Principal Structure**

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
6/15/2018	2801	Chris Luebben	1017 Vaughn Ave.	$0.00
	Action taken		Sent first letter giving until 7/16/18 to bring back exterior door and windows to compliance	
6/15/2018	2801	Chris Luebben	1017 Vaughn Ave.	$0.00
	Action taken		Sent first letter giving until 7/16/18 to bring back exterior door and windows to compliance	
6/15/2018	2801	Chris Luebben	1017 Vaughn Ave.	$0.00
	Action taken		Sent first letter giving until 7/16/18 to bring back exterior door and windows to compliance	
6/18/2018	1744	Chris Luebben	309 Willis Ave.	$0.00
	Action taken		Sent 1st letter giving until 7/15/18 to finish siding the house, move trailer, store/dispose of appliances on trailer	
6/18/2018	1904	Chris Luebben	419 Willis Avenue	$0.00
	Action taken		Sent first letter giving until 7/11/18 to call me with plans. Final iinspection on 8/31/18.	
6/21/2018	472	Chris Luebben	1923 6th St. W.	$0.00
	Action taken		Sent first letter giving until 7/20/18 to license/dispose of car and paint/side exterior of house	
6/22/2018	4345	Chris Luebben	522 9th Avenue West	$0.00
	Action taken		Sent 1st letter giving until 7/13/18 to cut the grass, street numbers, license/dispose of the veh, paint/side ext of house	
6/22/2018	4345	Chris Luebben	522 9th Avenue West	$0.00
	Action taken		Sent 1st letter giving until 7/13/18 to cut the grass, street numbers, license/dispose of the veh, paint/side ext of house	
6/22/2018	176	Chris Luebben	1123 3rd St. W.	$0.00
	Action taken		Sent first letter giving until 7/2018 to properly side house	
6/25/2018	1567	Chris Luebben	221 Stuntz Ave.	$0.00
	Action taken		Sent first letter giving until 7/20/18 to call me to make a plan	
6/26/2018	511	Chris Luebben	600 16th Ave. W.	$0.00
	Action taken		Sent first letter giving until 7/20/18 to call me and setup a plan to side/paint house	
6/26/2018	511	Chris Luebben	600 16th Ave. W.	$0.00
	Action taken		Sent first letter giving until 7/20/18 to call me and setup a plan to side/paint house	

3/7

6/26/2018	511	Chris Luebben	600 16th Ave. W.	$0.00
	Action taken		Sent first letter giving until 7/20/18 to call me and setup a plan to side/paint house	

Maintenance concern **Vehicle**

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
6/5/2018	3568	Chris Luebben	2111 5th Street East	$0.00
	Action taken		Sent 1st letter giving until 6/18/18 to license & move 2 inoperable vehs on lawn; and mow the long grass	
6/5/2018	1750	Chris Luebben	316 Willis Ave.	$0.00
	Action taken		Sent first letter giving until 6/18/18 to license/move Ford F150 truck w/plates LK5646 expired 5/2018	
6/6/2018	1449	Chris Luebben	100 13th Ave. E.	$0.00
	Action taken		Sent first letter giving until 6/20/18 to store/register snowmobile and ATV that are currently parked on grass	
6/7/2018	2401	Chris Luebben	716 Willis Avenue	$0.00
	Action taken		Sent first letter giving until 6/21/18 to register/dispose of 2 inoperable vehicles	
6/7/2018	2401	Chris Luebben	716 Willis Avenue	$0.00
	Action taken		Sent first letter giving until 6/21/18 to register/dispose of 2 inoperable vehicles	
6/8/2018	1837	Chris Luebben	410 11th Avenue East	$0.00
	Action taken		Sent first letter giving until 6/21/18 to store/dispose of tires AND store or get plates for unlicensed car	
6/8/2018	136	Chris Luebben	1523 3rd St. W.	$0.00
	Action taken		Sent first letter giving until 6/22/18 to store/register inoperable truck; and use or store old wood & bags	
6/11/2018	3883	Chris Luebben	1214 MacArthur Ave	$0.00
	Action taken		Sent first letter giving until 6/25/18 to register/license or store veh (Ford Explorer w/plate #LK9193 exp 12/2017)	
6/12/2018	2291	Chris Luebben	718 4th Ave. West	$0.00
	Action taken		Sent 1st letter giving until 6/25/18 to store motorized bikes/scooters, cut grass by alley, maintain natural landscaping	
6/15/2018	1485	Chris Luebben	218 14th Ave. E.	$0.00
	Action taken		Sent first letter giving until 6/29/18 to store windows & wood that are by garage AND renew plates or store veh 141-SMJ exp 10/2013	
6/19/2018	1160	Chris Luebben	1423 Front St. E.	$0.00
	Action taken		Sent letter giving until 7/10/18 to register/dispose of veh (plate 329-HRG exp 6/2015), store/dispose of pallets & garbage	
6/21/2018	2533	Chris Luebben	823 2nd Avenue West	$0.00
	Action taken		Sent first letter giving until 7/5/18 to move snowmobile, tires & equipmt	

6/22/2018	166	Chris Luebben	1215 3rd St. W.	$0.00
	Action taken		Sent first letter giving until 7/5/18 to move car from grass area	
6/26/2018	3113	Chris Luebben	1121 12th Ave West	$0.00
	Action taken		Sent first letter giving until 7/10/18 to mow the grass and move the 3 snowmoibiles	
6/28/2018	3144	Chris Luebben	1201 12th Avenue West	$0.00
	Action taken		Sent first letter giving until 7/12/18 to dispose of garbage, store/move inoper veh, store horse trailer in enclosed bldg	
6/30/2018	3083	Chris Luebben	1109 9th Ave. W.	$0.00
	Action taken		Sent frist letter giving until 7/17/18 to register/remove veh from yard	

Maintenance concern **Zoning**

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
6/21/2018	2607	Megan McBride	900 6th Avenue West	$0.00
	Action taken		Sent Letter on 6-21-18 giving until 6-29-18 to contact me about building permit and pool requirements	

AGENDA BILL

Ref: 163

COMMITTEE AGENDA:
COUNCIL AGENDA: 7A (07-31-2018)

SUBJECT: Discussion and Possible Action Regarding Possible Participation by the City of Ashland in Xcel Energy's Solar Garden

RECOMMENDATION: Council Approval

DEPARTMENT OF ORIGIN: Planning & Development

DATE SUBMITTED: July 23, 2018

CLEARANCES: Council President

EXHIBITS: **A**-Summary Table
B-Plan Commission Staff Report, July 17, 2018

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED: $16,000-$18,000

APPROPRIATION REQUIRED: NA

RECOMMENDATION: The Planning and Development Department recommends participating in the Xcel Solar*Connect Solar garden at the 10kw level, in accordance with the recommendation from Finance Director Julie Vaillancourt, producing 0.6% of the City's total energy needs, a step forward in complying with the resoulation to obtain 25% of the City's energy usage from renewable sources by 2025.

SUMMARY STATEMENT:

Attached is the updated spreadsheet from the Center for Rural Communities reflecting the difference in payback rates per building, and including the City's wastewater treatment plant, as per discussion at the June 12 Committee of the Whole meeting. This spreadsheet also includes the rates and payback times for PV solar purchase and installation outright by the City of Ashland per building. While the contract with Xcel for the solar garden expires in 25 years, after which the City would have to purchase another share, direct installation of solar panels would last 40-50 years without replacement.

The funds for this purchase have been approved from Fund 245 by the Finance Director.

3. **Importance of Services to the Community.** The proposed community solar garden will increase resident accessibility to solar energy, including for residents and businesses that may otherwise not have this option. The applicant will continue to own and maintain the solar array once constructed, thus creating an easy and convenient way for people to opt into solar. Given Ashland's focus on sustainability as well as proximity to the Lake, this development will also serve the overall Ashland community, not just subscribers to the garden, by providing a substantial and visible step towards increasing the amount of clean energy generated and utilized in Ashland.

4. **Neighborhood Protections.** Given that there will be no lighting, noise, odor or other disturbances to surrounding properties or Highway 13 generated by this use, staff does not anticipate any additional neighborhood protections will be needed.

5. **Conformance with Other Requirements:** The applicant will need to conform to all UDO standards, including (but not limited to):
   - Applicant shall obtain a fence permit.
   - Applicant shall obtain a building permit.
   - Applicant shall obtain an electrical permit.
   - Applicant shall obtain a sign permit for any new signage from Planning & Development staff.
   - Applicant shall obtain a right-of-way permit from Public Works for any alterations to access drives or other work in the right-of-way.

Review Recommendation

Staff recommends APPROVAL of the Conditional Use Permit contingent on:

a. Site Plan Approval per Plan Commission, including any conditions of such approval.

Additionally, as a Public Hearing is scheduled for the proposed Conditional Use Permit, the Plan Commission should hear all input from the public prior to making a decision. The required Class 2 public hearing notice was issued, and discretionary letters were sent to all surrounding property owners within 200 feet of the proposed development.

Approvals are based on background information provided by the applicant and known conditions. Deviations from this information may be considered a change in the application and reconsideration and possible revision to the approvals may be made by the Plan Commission and Common Council.

AGENDA BILL

Ref: 164

COMMITTEE AGENDA:
COUNCIL AGENDA: 8A (07-31-2018)

SUBJECT: Approve a Resolution Petitioning the Secretary of Transportation for Airport Improvement Aid by the Common Council of the City of Ashland, Ashland and Bayfield County, Wisconsin

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Airport Commission

DATE SUBMITTED: July 20, 2018

CLEARANCES: NA

EXHIBITS: Proposed Resolution

EXPENDITURES REQUIRED: Varies with project: 5% of an annual allotment of $150,000

AMOUNT BUDGETED: NA

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH ORDINANCE 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: NA

RECOMMENDATION: Approve resolution

SUMMARY STATEMENT:

At the July 19, 2018 Airport Commission meeting, the resolution was approved for forwarding to City Council for approval. This document is required for continued annual funding by the FAA and Wisconsin Bureau of Aeronautics.

RESOLUTION No. _____

RESOLUTION PETITIONING THE SECRETARY OF TRANSPORTATION FOR AIRPORT IMPROVEMENT AID BY THE COMMON COUNCIL OF THE CITY OF ASHLAND, ASHLAND AND BAYFIELD COUNTY, WISCONSIN

WHEREAS, the City of Ashland, Ashland and Bayfield County, Wisconsin, Wisconsin hereinafter referred to as the Sponsor, being a municipal body corporate of the State of Wisconsin, is authorized by Wis. Stat. §114.11, to acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport; and

WHEREAS, the Sponsor desires to develop or improve the John F. Kennedy Memorial Airport, Ashland County, Wisconsin,

"PETITION FOR AIRPORT PROJECT"

WHEREAS, the foregoing proposal for airport improvements has been referred to the City Plan Commission for its consideration and report prior to council action as required by Wis. Stat. §62.23(5); and

WHEREAS, airport users have been consulted in formulation of the improvements included in this resolution; and

WHEREAS, a public hearing was held prior to the adoption of this petition in accordance with Wis. Stat. §114.33(2) as amended, and a transcript of the hearing is transmitted with this petition; and

THEREFORE, BE IT RESOLVED, by the Sponsor that a petition for federal and (or) state aid in the following form is hereby approved:

The petitioner, desiring to sponsor an airport development project with federal and state aid or state aid only, in accordance with the applicable state and federal laws, respectfully represents and states:

1. That the airport, which it is desired to develop, should generally conform to the requirements for a general aviation type airport as defined by the Federal Aviation Administration.

2. The character, extent, and kind of improvements desired under the project are as follows: Resurface/Reconstruct crosswind Runway 13/31, including lighting; Resurface/Reconstruct Runway 2/20, including lighting; Install Precision Approach Path Indicators (PAPI) Runway 13/31; Convert PAPI Runway 2/20 to LED; Rehabilitate & Widen entrance road; Reconstruct Taxiways; Reconstruct ramp; Crack fill and sealcoat airport pavements; Land acquisition in runway approaches; Land acquisition for entrance road widening; Clear runway approaches; Construct or Purchase snow removal equipment storage building, including drainage improvements; Replace fuel system, including containment; Airfield Drainage improvements; Purchase mowing equipment; Purchase snow removal equipment; Conduct wildlife site visit update; Rehabilitate/Expand/Construct/Purchase terminal building; Update Airport Layout Plan,

including bringing Exhibit A Property Map to standards; Reimburse Development of Airport Overlay Land Use Ordinance; and any necessary related work.

3. That the airport project, which your petitioner desires to sponsor, is necessary for the following reasons: to meet the existing and future needs of the airport.

WHEREAS, it is recognized that the improvements petitioned for as listed will be funded individually or collectively as funds are available, with specific project costs to be approved as work is authorized, the proportionate cost of the airport development projects described above which are to be paid by the Sponsor to the Secretary of the Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in trust for the purposes of the project; any unneeded and unspent balance after the project is completed is to be returned to the sponsor by the Secretary; the Sponsor will make available any additional monies that may be found necessary, upon request of the Secretary, to complete the project as described above; the Secretary shall have the right to suspend or discontinue the project at any time additional monies are found to be necessary by the Secretary, and the sponsor does not provide the same; in the event the sponsor unilaterally terminates the project, all reasonable federal and state expenditures related to the project shall be paid by the sponsor; and

WHEREAS, the Sponsor is required by Wis. Stat. §114.32(5) to designate the Secretary as its agent to accept, receive, receipt for and disburse any funds granted by the United States under the Federal Airport and Airway Improvement Act, and is authorized by law to designate the Secretary as its agent for other purposes.

"DESIGNATION OF SECRETARY OF TRANSPORTATION AS SPONSOR'S AGENT"

THEREFORE, BE IT RESOLVED, by the Sponsor that the Secretary is hereby designated as its agent and is requested to agree to act as such, in matters relating to the airport development project described above, and is hereby authorized as its agent to make all arrangements for the development and final acceptance of the completed project whether by contract, agreement, force account or otherwise; and particularly, to accept, receive, receipt for and disburse federal monies or other monies, either public or private, for the acquisition, construction, improvement, maintenance and operation of the airport; and, to acquire property or interests in property by purchase, gift, lease, or eminent domain under Wis. Stat. §32 .02; and, to supervise the work of any engineer, appraiser, negotiator, contractor or other person employed by the Secretary; and, to execute any assurances or other documents required or requested by any agency of the federal government and to comply with all federal and state laws, rules, and regulations relating to airport development projects.

FURTHER, the Sponsor requests that the Secretary provide, per Wis. Stat. §114.33(8)(a), that the Sponsor may acquire certain parts of the required land or interests in land that the Secretary shall find necessary to complete the aforesaid project.

"AIRPORT OWNER ASSURANCES"

AND BE IT FURTHER RESOLVED that the Sponsor agrees to maintain and operate the airport in accordance with certain conditions established in Wis. Admin. Code Trans §55, or in accordance with Sponsor assurances enumerated in a federal grant agreement.

AND BE IT FURTHER RESOLVED that the Mayor and City Clerk be authorized to sign and execute the Agency Agreement and Federal Block Grant Owner Assurances authorized by this Resolution.

_____
Councilperson

PASSED: July 31, 2018

ATTEST: _____
Denise Oliphant, City Clerk

_____
Debra S. Lewis, Mayor

APPROVED AS TO FORM:

_____
Tyler W. Wickman, City Attorney

CERTIFICATION

I, Denise Oliphant, Clerk of the City of Ashland, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the *Resolution Petitioning the Secretary of Transportation for Airport Improvement Aid by the Common Council of the City of Ashland.* The Resolution was introduced at a regular meeting of the Council on July 31, 2018, adopted by a majority vote, and recorded in the minutes of said meeting.

_____
Denise Oliphant, City Clerk

AGENCY AGREEMENT AND FEDERAL BLOCK GRANT OWNER ASSURANCES

Department of Transportation
Bureau of Aeronautics
Madison, Wisconsin

WHEREAS, the City of Ashland, Ashland County, Wisconsin, hereinafter referred to as the Sponsor, desires to sponsor an airport development project to be constructed with federal aid and/or state aid, specifically, the John F Kennedy Memorial Airport project to:

Resurface/Reconstruct crosswind Runway 13/31, including lighting; Resurface/Reconstruct Runway 2/20, including lighting & Runway End Identifier Lights (REILs); Install Precision Approach Path Indicators (PAPI) Runway 13/31; Convert PAPI Runway 2/20 to LED; Rehabilitate & Widen entrance road; Reconstruct Taxiways; Reconstruct ramp; Crack fill and sealcoat airport pavements; Land acquisition in runway approaches; Land acquisition for entrance road widening; Clear runway approaches; Construct or Purchase snow removal equipment storage building, including drainage improvements; Replace fuel system, including containment; Airfield Drainage improvements; Purchase mowing equipment; Purchase snow removal equipment; Conduct wildlife site visit update; Rehabilitate/Expand/Construct/Purchase terminal building; Update Airport Layout Plan, including bringing Exhibit A Property Map to standards; Reimburse Development of Airport Overlay Land Use Ordinance; and any necessary related work.

WHEREAS, the Sponsor adopted a Resolution on July 31, 2018, a copy of which is attached, and the prescribed terms and conditions of which are fully incorporated into this agreement, designating the Secretary as its agent and requesting the Secretary to act as such as set forth in the resolution, and agreeing to maintain and operate the airport in accordance with certain conditions; and

AGENCY AGREEMENT.....

WHEREAS, upon such request, the Secretary is authorized by law to act as agent for the Sponsor until financial closing of this project.

NOW THEREFORE, the Sponsor and the Secretary do mutually agree that the Secretary shall act as the Sponsor's agent in the matter of the airport development as provided by law and as set forth in the referenced resolution; provided, however, that the Secretary is not required to provide legal services to the Sponsor.

SECRETARY OF TRANSPORTATION

_____

David M. Greene, Director (Date)
Bureau of Aeronautics

FEDERAL BLOCK GRANT OWNER ASSURANCES .....

WHEREAS, the Sponsor does agree to the conditions established in Wis. Admin. Code Trans §55, and for projects receiving federal aid, to the attached federal sponsor assurances, which are a condition of a federal grant of funds.

The federal block grant owner assurances shall remain in full force and effect throughout the useful life of the facilities developed under this project, but in any event not to exceed twenty (20) years from the date of the Finding (except for land projects, which shall run in perpetuity);

Acceptance: The Sponsor does hereby accept the Agency Agreement and the Federal Block Grant Owner Assurances.

Sponsor: The City of Ashland, Ashland County, Wisconsin

Debra S. Lewis	Denise Oliphant
Mayor	City Clerk
Date	Date

AGENDA BILL

Ref: 168

COMMITTEE AGENDA:
COUNCIL AGENDA: 8B (07-31-2018)

SUBJECT: Approve to Enter into a Contract with AMI Consulting Engineers P.A. for the Kreher Park Redevelopment Phase 1: Architectural and Engineering Services for a New Boat Launch and Hoist Lift Well

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Parks and Recreation Department, Ashland Marina

DATE SUBMITTED: July 24, 2018

CLEARANCES: Harbor Commission, Ashland Marina

EXHIBITS:
A-RFP
B-AMI Proposal
C-Bid Summary
D-Kreher Park Redevelopment (Post Superfund Site) Concept Plan
E-Harbor Commission Minutes, June 28, 2018
F-Treasurer's Certificate

EXPENDITURES REQUIRED: $ 134,850.00

AMOUNT BUDGETED: $ 50,000.00 - CP Fund 453 Waterfront Development – Superfund Site Redevelopment Project

APPROPRIATION REQUIRED: $ 84,850.00 – SR Fund 250 – Breakwall/NSP Agreements

TREASURER'S CERTIFICATE: AMI Consulting Engineers P.A. of Duluth MN is in compliance with City Ordinance, Chapter 923.

RECOMMENDED MOTION: Approve Entering into a Contract with AMI Consulting Engineers P.A. for the Kreher Park Redevelopment Phase 1: Architectural and Engineering Services for a New Boat Launch and Hoist Lift Well.

SUMMARY STATEMENT: The Kreher Park Redevelopment Project is based on the 2013 conceptual plan and will focus on the western most side of the site. The RFP and proposal include engineering and construction documents for a four-bay boat launch, a fish cleaning station, restrooms, and boat/trailer washing station, ample trailer parking, and a future indoor boat storage building. The project will also include the redevelopment of a pedestrian trail on the property and a potential thoroughfare for vehicle traffic from Ellis Avenue to Prentice Avenue based on estimated use.

On May 23, 2018, the City of Ashland sent out a Request for Proposals to qualified firms who offer integrated design services specializing in waterfront and park design and have expertise in green infrastructure and working with post superfund sites, for the redevelopment of Kreher Park, also known as the Ashland/Northern States Power Lakefront Superfund Site. Four proposals were received by the due date. The Harbor Commission met on Thursday, June 28, 2018 to review the submitted proposals, and voted to recommend the proposal by AMI Consulting Engineers P.A. to the Ashland Common Council for approval.

Per an agreement, Northern States Power will give the City of Ashland/Marina $150,000 for the old fishing pier at the end of the boat launch when the Superfund Project is complete. $134,850 of the $150,000 will be returned to funds CP 453 and SR 250.

The Superfund cleanup started in 2016. In 2017, the wet dredge was started and 90% of the area was remediated. The remaining 10% is to be finished in 2018, with final remediation activities completed in 2019 and ready for reuse in this same year.

City of Ashland

REQUEST FOR PROPOSALS

RFP #18-03
KREHER PARK REDEVELOPMENT
PHASE 1: ARCHITECTURAL AND ENGINEERING SERVICES FOR A NEW BOAT LAUNCH AND HOIST LIFT WELL

May 23, 2018

The City of Ashland, Wisconsin will be receiving proposals for the above noted project until 4 PM, Friday, June 15, 2018. Proposals must be in sealed envelopes clearly identifying the request for proposal title. **No faxed proposals will be accepted.** Proposal Documents can be found on the Ashland City website at www.coawi.org

Deliver Proposals to:

City of Ashland
600 Main St W
Ashland, Wisconsin 54806

The City of Ashland reserves the right to reject any and all proposals not judged to be in the best interest of the City.

Debra Lewis, Mayor

Questions or further information on this RFP may be directed to:

Sara Hudson
Director, Parks and Recreation
Bretting Community Center
400 4th Ave W
Ashland, Wisconsin 54806
715-682-7059
shudson@coawi.org

REQUEST FOR PROPOSALS
KREHER PARK REDEVELOPMENT PHASE 1: DESIGN and ENGINEERING
RFP #18-03

Date of Request: May 23, 2018

Project Title: KREHER PARK REDEVELOPMENT PHASE 1: ARCHITECTURAL AND ENGINEERING SERVICES FOR A NEW BOAT LAUNCH AND HOIST LIFT WELL.

Submittal Due: 4 PM Local Time, Friday, June 15, 2018. There will not be a public opening for this RFP.

Late Proposals: Any proposal received by the City after the exact time and date specified will not be considered.

Withdrawal of Proposals: Proposals may be withdrawn by written notice received at any time prior to the proposal closing date and time. Proposals may also be withdrawn in person by an officer or by a representative of the firm, provided that the representative signs a receipt for return of the proposal.

Submit to: City of Ashland
Kreher Park Redevelopment
601 Main St W
Ashland, Wisconsin 54806

Label the sealed envelope of the submittal: KREHER PARK REDEVELOPMENT PHASE 1: ARCHITECTURAL AND ENGINEERING SERVICES FOR A NEW BOAT LAUNCH AND HOIST LIFT WELL

Three (3) Paper Copies and One (1) PDF File of the proposal and are to be submitted for evaluation by the City. No faxed or electronic proposals will be accepted.

Contact Person: Sara Hudson
Director, Parks and Recreation
Bretting Community Center
400 4th Ave W
Ashland, Wisconsin 54806
715-682-7059
shudson@coawi.org

Purpose of RFP: The City of Ashland is seeking proposals from qualified firms who offer integrated design services specializing in waterfront and park design, and who have expertise in green infrastructure and working with post superfund sites for the redevelopment of Kreher Park, also known as the Ashland/Northern States Power Lakefront Superfund Site. The proposal is for the architectural and engineering services for the new boat launch and hoist lift well.

Project Background:

The Ashland/Northern States Power Lakefront site sits on the shore of the Chequamegon Bay in Lake Superior, in Ashland, Wisconsin. The site is located both on land and in water, between Ellis Ave N and Prentice Ave N and made up of several properties including those owned by Northern States Power Co. of Wisconsin (d/b/a Xcel Energy), Canadian National Railroad and the city of Ashland. Historical uses include a manufactured gas plant, lumber mills, landfill, and wastewater treatment plant. The ten acres of contaminated lake sediment just off-shore are also part of the site. Seven acres of the site are on land side and for which the proposal is written. It was first discovered in 1999 and placed on the National Priorities List in 2002 and remedial action started in 2010 and is expected to be complete by 2019.

Contaminants found in sediment, groundwater, soil and a buried ravine include tar, oil and other waste consisting of polyaromatic hydrocarbons (PAHs), volatile organic compounds (VOCs) and metals. Soil, groundwater, and an adjacent residential area are also contaminated.

Cleanup by NSP Wisconsin so far has included removing contaminated material from the ravine and pumping out and treating contaminated groundwater. The Wisconsin Department of Natural Resources and EPA are overseeing the work.

A permanent breakwater barrier was built in 2015 in the bay to control wave action during the wet dredge pilot study.

In 2016 the Phase 1 was started. This phase focused on soil and groundwater cleanup under the former gas plant and Kreher Park boat storage area. This entailed removing contaminated soil and then covering the area with clean material. Barriers were installed to stop groundwater from moving outside the park. Certain areas were covered with clay/asphalt to limit rain and snowmelt from seeping through the ground. A metal "wall" was built along the shoreline to contain the groundwater before it was treated (cleaned) and discharged back into the Chequamegon Bay. In 2016, a pilot study showed that wet dredging would meet specific EPA cleanup requirements for contaminated lakebed.

In 2017, the wet dredge was started and 90% of the area was remediated. The remaining 10% is to be finished in 2018. With final remediation activities completed in 2019 and ready for reuse in this same year.

In 2013, City Staff started the process of creating a post-superfund site concept plan. Several community input and design sessions were hosted to complete the approved final concept plan. (Please see attachments for Conceptual Site Exhibit).

Scope of Project:

The proposed project be based on the 2013 conceptual plan and will focus on the western most side of the of site which includes a four bay boat launch, a fish cleaning, restrooms and boat/trailer washing

station, ample trailer parking, and a future indoor boat storage building. The project will also include the redevelopment of a pedestrian trail on the property and a potential thoroughfare for vehicle traffic from Ellis Ave to Prentice Ave based on estimated use.

The selected firm shall incorporate as many LEED standards, green infrastructure, and sustainable practices as reasonably possible. The following criteria must be taken into account during design.

FOUR BAY BOAT LAUNCH

The proposed four bay boat launch will be going through sheet pile walls into existing water depths of 10'- 14'. The selected firm must consider this in design of boat launch, docks, and approach. The boat launch shown on the Conceptual Site Exhibit as (4) Bay Boat Launch attached hereto.

The following is a list of requirements of the boat launch to be designed:

1. Design four (4) double wide boat ramps and position so that all of them can be utilized at the same time with adequate vehicle flow throughout the area. One of the boat ramps will need to be an accessible ramp with accessible boarding dock incorporated into the design.
2. Design a parking lot that will provide the maximum number of parking spaces for vehicle/trailer combination units. The minimum number of parking spaces required is 60 units. The end result will be an asphaltic pavement parking lot with signs, painted lines and parking barriers.
3. Incorporate a lighting schematic for security and use during periods of darkness.

INDOOR BOAT STORAGE

The proposed indoor boat storage will be approximately 30,000 square feet of inside space. The building is shown on the Conceptual Site Exhibit as Boat Storage Building (100' x 300').

The following is a list of the requirements of the building to be designed:

1. The building shall be visually appealing built of quality materials inside and out including steel, masonry, concrete and stone.
2. The building must have a clearance height of 30'.
3. The floor of the structure must be concrete.
4. The building must include lighting and convenience electrical installation.
5. The foundation must include a frost wall.
6. The building must be insulated and heated, with make-up air and exhaust as required by code.

BOAT HOIST LIFT WELL

The proposed Lift Well will accommodate 50 ton Marine Travel Hoist with 20' beam.

AMENITIES

This is a list of the requirements of the site engineering amenities to be included in design:

1. Refuse enclosures.
2. Benches or seating areas.
3. Landscaping w/native plantings.
4. Lighted pathways.
5. Fish cleaning and boat/trailer washing station.

6. Pedestrian path between Ellis and Prentice Avenues-Railroad grade

The City of Ashland has issued this Request for Proposals to complete the following tasks.

Task #1 - Review and Assessment of the Site Related Documents:

The selected firm will review the Public Health Assessment for the Ashland/NSP Power Lakefront Site, The Consent Decree for the site, current concept plan, existing utilities, Submerged Lakebed Lease, and other associated documents related to the remediation of the site from NSP/Xcel. The selected firm will also review the Ore Dock Park plans to ensure the projects complement each other.

Task #2 - Updated Concept Plan:

Based on the review and assessment of documents, the selected firm will finalize the conceptual plan based on public input and final remediation plans, while taking into consideration the needs involved in the park's usage, maintenance and operation.

Items to be addressed in the design may include, but are not limited to, the following:

1. Public Education
2. Public Input Session
3. Relocation of waterfront trail
4. Water quality improvement
5. Low maintenance
6. Green Infrastructure
7. Design facilities, utilities, and storm water management compliant with Wisconsin Administrative Codes
8. Topographic site survey of existing conditions and base maps for design.
9. Geotechnical investigation and report.
10. The selected firm shall also prepare the exhibits necessary for presentation to the Plan Commission, Harbor Commission, Parks and Recreation Committee, and Common Council.

Final Report:

- Presentation of a draft report in a public forum as determined by the City.
- Update draft report based on community input to create the Final Report
- Preparation of Final Report encompassing the information noted in Task #1.
- Presentation of Final Report to the City Council for Approval.

Design Deliverables:

- One (1) copies of the Final Report and one (1) PDF file of Final Report
- Copies of all photos and videos taken in fulfillment of this RFP. *(Note: All photos and videos shall be given to the City. The City reserves the right to use these photographs and videos as required for future reference or projects).*
- Final site/facility assessment.
- Conceptual plans.

Task #3 - Construction Documents:

The selected firm will be responsible for the following:

1. Preparation of bid and construction documents including site civil, utilities, storm water management, site lighting, architectural, structural, electrical, mechanical systems, landscaping amenities, and interior design.
2. Construction budget and bid estimate.
3. Breakdown of bid documents into smaller/individual projects, i.e.
4. Preparation and filing of the appropriate local, state and federal permits to successfully move forward and complete the project.
5. Advertising and bidding of the project along with analysis of the submitted bids and preparation of a recommendation to the City Council for the award of the bid for the project.

Task #4 – Construction Contract Administration:

The selected firm will be responsible for the following:

1. Attend a pre-construction meeting for each construction package.
2. Review shop drawing submittals for each construction package.
3. Conduct regular scheduled visits 1 day per week.
4. Update City with construction progress.
5. Prepare necessary construction bulletins.
6. Review and clarify any questions during construction.
7. Review and process applications for payment.
8. Prepare and monitor change order activity.
9. Substantial Completion/Final Punch list.
10. Punch list for completion of exterior site and finishes work.
11. Final Report prepared and submitted to State.
12. Preparation of Record Drawings to be provided by the Contractor.

Construction Deliverables:

- Written recommendation of award.
- Contract Administration Records
- Construction Documents.
- Copies of Field Inspection Notes.

Proposal Requirements: Proposals that do not address the items listed in this Request for Proposals may be considered incomplete and may be deemed non-responsive by the City of Ashland at its sole discretion. It is the responsibility of the consultants submitting proposals to determine the actual efforts required to complete the project. Proposals shall include the following:

1) A brief description of the firm including its experience and the experience of key staff members with similar projects. Brief resumes of the project manager and key technical personnel assigned to the project. Include what portion of the project each person would be working on.
2) Provide a list of relevant projects undertaken or designed by or under the direction of the individual or consultant submitting the proposal. Provide the names, addresses, and phone numbers of three client references.

3) Describe your understanding of the project, the proposed work plan and the schedule intended to be followed in order to complete Design Deliverables by September 1, 2018. Construction bidding will be done in the winter of 2018-2019.

Fee Rate Schedule:

1) Provide an exact statement of the services to be provided within the fee proposal.
2) Provide the total cost based on the fee schedule for the billing of services.
3) Provide a schedule of the hourly rate of employees working on this project and out of pocket expenses.

Evaluation and Selection Process: The City of Ashland will evaluate proposal and make a decision for award based on the following criteria:

1) Qualifications and Experience of the Project Manager and key technical personnel as based on the submittal proposal and knowledge of the consultant. The Project Manager is the person actually leading and coordinating the project.
2) Ability to meet Design Schedule as committed to by the consultant in its response to this Request for Proposals.
3) Scope of Work. Evidence that the consultant expresses a clear understanding of the scope of work and that the proposal contains all information requested in the Request for Proposals.
4) Fee Proposal. Fee proposals will cover all services as outlined in the Request for Proposals and the submitted proposal.

Rights Reserved by the City of Ashland: This Request for Proposals does not commit the City to enter into a contract, nor does it obligate the City to pay for any costs incurred in preparation and submission of proposals in anticipation of a contract.

The City of Ashland reserves the right to:

- Make the selection based on its sole discretion
- Reject any and all proposals without prejudice
- Issue subsequent Requests for Proposal
- Postpone opening for its own convenience
- Remedy technical errors in the Request of Proposal process
- Approve or disapprove the use of particular sub-consultants
- Negotiate with any, all, or none of the Proposers
- Solicit best and final offers from all or some of the Proposers
- Accept other than the lowest offer
- Waive informalities and irregularities in the proposal
- Request clarification of the information submitted
- Request additional information

Inquiries: Questions regarding this RFP must be in writing and sent via the U.S. Mail or e-mail to Sara Hudson (shudson@coawi.org) up to three (3) days before the proposal is due. After this date questions involving the content or intent of the proposal will not be answered. All questions will be responded to in writing, provided to all parties requesting an RFP for which the City has contact information, and treated as an addendum to the proposal packet.

Proposer Responsibility: Interested proposers have the responsibility of understanding what is required by this solicitation. The City shall not be held responsible for any firm's lack of understanding. This solicitation contains a brief description of the project site. The City makes no representations as to the conditions of the project site and no employee or any other representative of the City of Ashland has authority to make any oral or written representations as to the conditions of the project site.

Proposers are responsible to assure delivery prior to the deadline. Do not assume that a guarantee by a mailing service will ensure that the proposal is received by the deadline.

Contract. No contract shall be in effect until the City executes a signed contract agreement.

REQUEST FOR PROPOSALS (RFP) #18-03

KREHER PARK DEVELOPMENT

Phase 1: Architectural and Engineering Services for a New Boat Launch and Hoist Lift Well

June 15, 2018

4:00PM

City of Ashland
600 Main St. W
Ashland, WI 54806

AMI
Consulting Engineers P.A.
91 Main St. Superior, WI 54880 p: 715.718.2193 f: 877.761.7058 amiengineers.com
CONTACT: Chad Scott, PE chad.scott@amiengineers.com



AMI
Consulting Engineers P.A.

June 15, 2018

City of Ashland
600 Main St.
Ashland, WI 54806

Re: Kreher Park Redevelopment Phase 1: Architectural and Engineering Services for a New Boat Launch and Hoist Lift Well

RFP #18-03

AMI Consulting Engineers, PA is pleased to submit the following proposal package to the City of Ashland for the Kreher Park Redevelopment Phase 1: Architectural and Engineering Services for New Boat Launch and Hoist Lift Well. AMI has provided the following package based on the Request for Proposals documents dated May 23rd, 2018.

SCOPE OF PROJECT

The proposed project is to be based on the 2013 conceptual plan and our site visit on June 7, 2018 with Marina operator, DNR and City staff. Our design scope of work will focus on developing the western most side of the of site which includes design for a four-bay boat launch, a fish cleaning station, seasonal restroom, boat/trailer washing station, ample trailer parking and outdoor winter boat storage. The project will also include a utility corridor plan across the site, the redevelopment of a pedestrian trail on the property along the water's edge and a design for a potential thoroughfare for vehicle traffic from Ellis Avenue to Prentice Avenue, based on future predicted use by the City of Ashland.

The AMI Team will incorporate as many LEED standards, green infrastructure, and sustainable practices as reasonably possible, but will be limited in some design aspects due to the site being a completed environmental superfund site that has been capped. AMI will provide the following in its design:

UPDATED CONCEPTUAL SITE PLAN

Based on the review and assessment of documents, AMI will update the existing site layout and finalize a conceptual plan based on public input and final remediation plans, while taking into consideration the needs involved in the park's usage, maintenance and operation.

AMI
Consulting Engineers P.A.

Items to be addressed in the design will include the following:

1) Public Education
2) Public Input Session
3) Relocation of waterfront trail
4) Water quality improvement
5) Limited maintenance
6) Green Infrastructure
7) Design facilities, utilities, and storm water management compliant with Wisconsin Administrative Codes
8) Topographic site survey of existing conditions and base maps for design
9) Geotechnical investigation and report
10) Exhibits necessary for presentation to the Plan Commission, Harbor Commission, Parks and Recreation Committee, and Common Council

FINAL SITE PLAN

Based on the feed back on the conceptual planning phase, AMI staff will create a final site plan and rendering of the accepted plan. This final plan will be utilized as the basis of the final layout and design of all the critical site components.

SITE STROM WATER

It is our understanding from talking with on site DNR staff, site storm water will need to be modified due to the nature of the site being a capped superfund site. AMI understands the current capping plan includes approximately 24" of a clay cap with up to 24" of top soil.

SITE UTILITIES

Design a central corridor across the site to connect existing utilities on the edges of the site into the project area. Utilities will be stubbed off into area of future planned buildings based off the final site plan. Site utilities will include the following through a central corridor:

1) Electric
2) Sanitary Sewer
3) Water
4) Natural Gas
5) Communications

FOUR BAY BOAT LAUNCH

Design four bay boat launch. Boat launch will be going through sheet pile wall into existing water depths of 10'- 14'. AMI will consider this in design of boat launch, docks, and approach. The boat launch shown on the Conceptual Site Exhibit as (4) Bay Boat Launch. DNR will determine elevation at which existing sheet pile walls can be cut down to accommodate lower approach.

AMI
Consulting Engineers P.A.

The following is a list of requirements of the boat launch to be designed:

1) Design four (4) double wide boat ramps and position so all of them can be utilized at the same time with adequate vehicle flow throughout the area. One of the boat ramps will need to be an accessible ramp with accessible boarding dock incorporated into the design.
2) Design a parking lot that will provide the maximum number of parking spaces for vehicle/trailer combination units. The minimum number of parking spaces required is 60 units. The result will be an asphaltic pavement parking lot with signs, painted lines and parking barriers.
3) Incorporate a lighting schematic for security and use during periods of darkness.

BOAT HOIST LIFT

Design Lift Well support structure that will accommodate 50-ton Marine Travel Hoist with 20' beam. This boat lift unit is existing and in use on site at the current marina. Superfund project capping can be penetrated with new piling to support new lift.

FISH CLEANING STATION

Design Fish Cleaning station shall be located on site to match with traffic flow in and out of the site. Fish cleaning station may be modular but must tie into new sewer corridor which will dump into existing lift station. It is likely this structure will be closer to the exit of the facility.

BOAT & TRAILER WASHING STATION

Design trailer and boat wash station to accommodate mix of boats utilizing the boat ramp access. Options will be provided, and location will be chosen to serve the flow of traffic on site. All wash water will be collected in the new sanitary sewer corridor and existing lift station.

BOAT AND TRAILER STORAGE

Design winter boat and trailer storage along the top of the site near the old rail bed. This area may be left gravel or can be asphalt. Marina owner would like to develop as many winter storage spaces as possible.

AMENITIES

This is a list of the requirements of the site engineering amenities to be included in design:

1) Refuse enclosures
2) Benches or seating areas
3) Minimal Landscaping
4) Lighted pathways
5) Pedestrian path between Ellis and Prentice Avenues-Railroad grade
6) Boat Slip Power and Water Pedestals

AMI
Consulting Engineers P.A.

BIDDING AND CONSTRUCTION ADMINISTRATION

AMI will provide the following Construction Contract Administration services:

1) Attend a pre-construction meeting for each construction package
2) Review shop drawing submittals for each construction package
3) Conduct regular scheduled visits 1 day per week
4) Update City with construction progress
5) Prepare necessary construction bulletins
6) Review and clarify any questions during construction
7) Review and process applications for payment
8) Prepare and monitor change order activity
9) Final Report prepared and submitted to State
10) Preparation of Record Drawings to be provided by the Contractor
11) Submit written recommendation of award
12) Submit contract administration records
13) Submit copies of Field Inspection Notes

We thank you for your consideration in utilizing AMI Consulting Engineers to serve the City of Ashland on this project. We understand the needs of this project and are able to meet all the requirements as outlined above. AMI Consulting Engineers proposes to provide the above services for **One-hundred thirty four thousand eight-hundred fifty dollars** ($134,850.00):

- Rendering Design: $102,450.00
- Project Management/Construction Administration: $32,400.00

If you have any questions, comments or require further information, please contact me at 715.718.2193, ext. 12 or chad.scott@amiengineers.com.

Sincerely,

Chad W. Scott

AMI Principal

STATEMENT OF QUALIFICATIONS



CORPORATE LOCATION
91 Main Street
Superior, WI 54880
715.718.2193

BRANCH LOCATIONS
TWIN CITIES BRANCH
3640 Talmage Circle, Ste. 200
Vadnais Heights, MN 55110
651.344.8783

IRON RANGE BRANCH
921 17th Street S.
Virginia, MN 55792
218.749.3436

amiengineers.com

PRINCIPALS
Chad Scott, PE
Craig Jouppi, PE SE

AWARDS

- "AWARD-WINNING DESIGN"
  USCG Range Beacon
  Delaware River
  Philadelphia, PA
- "RESEARCH to APPLICATION NATIONAL AWARD"
  Mitigation Strategies for Accelerated Freshwater Harbor Corrosion
  WI & MN Sea Grant Program
- "BEST COLD REGIONS PAPER"
  Accelerated Fresh Water Corrosion Study & Remediation
  American Society Civil Engineering
- "BROWNFIELD RESCAPE AWARD"
  Pier B Hotel & Resort; Duluth, MN

KEY EXPERIENCE

- Civil, Environmental, Marine, Mechanical and Structural Engineering Services
- Public Involvement Coordination
- Preliminary & Final Project Design
- Permitting
- Bidding & Construction Management

AMI Consulting Engineers, PA is a full-service, multidiscipline engineering firm that was established in 2006 as a Minnesota corporation. AMI specializes in the design and development of waterfront infrastructures, dams, marinas, building structures, marine structures & surveying, industrial harbor and permitting; environmental, mechanical, structural and civil engineering services. AMI has experience in the rehabilitation of existing Brownfield properties and has performed numerous feasibility studies for a variety of different types of projects. AMI has the unique combination of experience, knowledge and resources that differentiate us from the competition.

AMI is a flourishing company that is committed to delivering professional, personalized, and exceptional service to each client with a high degree of integrity. AMI's mission is to provide public and private sector clients worldwide with diverse, cost-effective, high quality services. Through continuous development and training, AMI cultivates exceptional team members that deliver value-added solutions to the client, in a timely manner. Each project team is hand selected based on their expertise to provide exceptional service without compromise. The AMI Core Values guide how each project is managed to ensure project success and client satisfaction every time.



FIRM OVERVIEW— Gausman & Moore

Our Commitment

It is our philosophy to be responsive to our clients and sensitive to the architecture, using appropriate technology to design efficient, cost-effective systems that are safe, easily maintained, and sensitive to the environment.

St. Paul (Headquarters)
700 Rosedale Tower
1700 Highway 36 West
Roseville, MN 55113
651-639-9606 *main*
651-639-9618 *fax*
gmmail@gausman.com
Edward L. Studniski, PE
President

Los Angeles (Santa Clarita)
26415 Carl Boyer Drive
Suite 205
Santa Clarita, CA 91350
661-291-1978 *main*
661-291-6213 *fax*
la@gausman.com
Daniel Sandoval, PE
Managing Principal

Duluth
501 South Lake Avenue
Suite 310
Duluth, MN 55802
218-722-2555 *main*
218-722-9306 *fax*
duluth@gausman.com
Scott L. Haedtke
Senior Associate

Gausman & Moore operates as a full-service mechanical and electrical consulting engineering firm. The company was founded in 1935 based on three principles: exceptional client service, intelligent engineering, and the right expertise.

Intelligent engineering leads to innovation. Striving to capitalize on the capacity of building modeling software, Gausman & Moore developed a productivity package to complement Revit. The productivity package enhances discipline coordination, reduces redundant work efforts, provides a common database, and uses manufacturer's data readily available on the web. Our clients benefit directly from the intelligence built into every set of project documents.

Design services are provided for industrial, health care, retail, institutional, corporate, and government clients throughout the United States. Specialized services include: sustainable design, commissioning, fire protection and smoke control, energy audits, forensic studies, arc flash studies, and mission critical power systems design.

Gausman & Moore distinguishes itself in the industry by providing unmatched responsiveness during the delivery of service to our clients. We are committed to fully serving our clients and take pride in developing strong, collaborative relationships with owners, architects, and contractors.

Our people – honest, hardworking, professional, energetic – characterize Gausman & Moore. We have Professional Engineers licensed in all 50 states and the District of Columbia. Our 70+-person staff includes 16 licensed Professional Engineers and nine graduate engineers, supported by 26 technical staff. Our team also includes 14 LEED Accredited Professionals. Through their dedication and integrity, our team continues to embrace the principles of our founders and is committed to meeting clients expectations on time, every time.

Gausman & Moore is a Federal Small Business Administration North American Industry Classification System (NAICS) Industry Group 541330 – Engineering Services **Small Business**.

Gausman & Moore is also certified as a **Small Business Enterprise** through the Central Certification (CERT) Program, qualifying the firm to work with the City of St. Paul, Ramsey County, and Hennepin County.

Gausman & Moore

Mechanical and Electrical Engineers

RESPONDER EXPERIENCE & QUALIFICATIONS

AMI Consulting Engineers P.A.



CHAD W. SCOTT, PE Principal, Marine Civil Engineer

Mr. Scott's specialty and expertise is focused in Marine Civil Engineering, which encompasses the planning, design and construction of underwater and topside shoreline structures. His unique expertise has made him an invaluable resource to both government and private sector developers in conducting feasibility determinations for critical potential projects, as well as designing and completing projects of all scales in fresh and ocean waters locally, regionally, nationally and internationally. By leveraging his diversity of experience and his passion for marine engineering, Mr. Scott has helped shape AMI into one of the leading maritime engineering firms in the Great Lakes Region.



CHASE DEWHIRST, PE Marine Dept. Manager, Marine Civil Engineer

Mr. Dewhirst has been a marine engineer and commercial engineer diver for over ten years with AMI. He has focused his career on the design of critical waterfront infrastructure and shoreline protection, and is supported by a staff of additional engineers, marine scientists, technicians and permitting specialists. In addition to his marine design experience, Mr. Dewhirst has safely performed and managed numerous underwater dive inspections on outfalls, dams, piers, bridges, ferry terminals, slips in adverse conditions such as high flow, low/zero visibility, low temperature/ice, and HAZMAT. As an experienced Professional Engineer and Commercial Diver, Mr. Dewhirst keeps job safety, effective communication, innovation, and great service at the forefront of his daily routines with all his clients.



ELI RUPNOW, PE, LEED AP Civil Engineering Department Manager

Mr. Rupnow is a civil engineer with over fifteen years working in the engineering development industry with proposed public improvements. He has vast experience providing water resource and civil engineering services to numerous sectors. His expertise covers public project design and construction management, design/build of private development projects, public park and road project design, and stormwater/wetland-based planning and design initiatives. He has designed, managed, inspected, and reviewed scores of engineering and construction projects.



AJ PIRKL, EIT Civil Engineer

Mr. Pirkl has been with AMI Consulting for two years designing civil site improvements and conducting field work such as construction observation, as well as collecting and processing survey data for both public and private Civil and Marine projects. Prior to working at AMI, he had experience in construction materials testing for roadway projects which included soil compaction testing, bituminous and concrete testing, asphalt sampling and inspections. Mr. Pirkl prides himself on producing quality work on time that meets or exceeds the client's expectations.



BETHANY ROSEMORE Permitting and Water Resource Specialist

Ms. Rosemore is a highly dedicated and performance driven individual with a background in environmental remediation, environmental assessments, and regulatory compliance. She is experienced in developing and reviewing environmental permit applications, as well as conducting field inspections to ensure environmental compliance. Working with regulators at the Federal, State, and local levels in Minnesota, Wisconsin, and Illinois has advanced her ability to coordinate permit authorizations on a variety of environmental, civil, and marine engineering projects. Ms. Rosemore understands the permitting process and uses her strong verbal communication and technical writing skills to work with clients and regulators and facilitate permit approval.

RESPONDER EXPERIENCE & QUALIFICATIONS

Gausman & Moore
Mechanical and Electrical Engineers



SCOTT L. HAEDTKE Senior Associate, Senior Electrical Project Manager (Gausman & Moore)

In 2014 Scott was promoted to Senior Associate, continuing his responsibilities of Duluth Branch Office Manager, primary client contact, and marketing and Lead Electrical Project Manager.

In 2005 Scott was promoted to Associate and Duluth Office Manager in addition to his Lead Electrical Project Manager responsibilities. From 1994 to 2005 Scott was the Lead Electrical Project Manager for retail, educational, commercial, industrial, and institutional projects. Responsible for the design and project management of electrical power distribution, lighting controls, low voltage systems including voice, data, sound, A/V, and life safety systems for schematic phase through contract close out. From 1989 to 1994, Scott was the electrical designer/drafter for institutional, commercial, and industrial projects. Responsibilities include lighting and load calculations, layout and circuiting of light and power floor plans, creating computer generated schedules, and training in "AutoCAD". Mr. Haedtke is a member of the North Central Electrical League and the US Green Building Council, MN Chapter.

PERSONAL PROJECT EXPERIENCE:

- Bayview Park Pier Project – Ashland, WI
- DNR Knife River Marina Engineering Services – Two Harbors, MN
- DNR Cascade River State Park Sanitation Building Replacement – Lutsen, MN
- Enger Park Tower Lighting – Duluth, MN
- Split Rock Lighthouse Parking Lot Lighting – Duluth, MN
- Duluth Entertainment Convention Center Dock Wall Rehabilitation – Duluth, MN
- Grant Recreation Center – Duluth, MN
- USFWS Two Rivers – Brussels, IL
- USFWS National Fish Hatchery – Iron River, WI
- USFWS Squaw Creek – Mound City, MO
- USFWS Rydell Office Remodel – Erskine, MN
- USFWS Field Lab – Marcell, MN

RESPONDER EXPERIENCE & QUALIFICATIONS: Key Projects





ARROWHEAD FISHING PIER & FACILITY Superior, WI

AMI Consulting Engineers, PA was the Design Team Lead for the phased rehabilitation project of the existing 6.5-acre public fishing area located on the Saint Louis River. Due to years of deterioration, safety issues, and the cost of annual upkeep, the fishing pier was no longer feasible to maintain. The single lane boat landing was difficult to maneuver and shallow draft allowed only small boats to launch. Pedestrians were forced to walk through landing lanes to access the pier and no permanent restrooms were on site. AMI and the City of Superior conducted public surveys, user group input and held design meetings to gather the public's needs and desires for this facility. With this information, AMI could work within the budget to devise a phased Master Plan for the facility. AMI provided construction documents and specifications for the design of a new composite lumber and steel fixed pier with benches, lights, railings and ADA fishing areas; relocation and expansion of boat launch, site grading, sidewalks, parking, traffic and lighting improvements; design of picnic shelter, restrooms, and fish cleaning station; hydrographic survey, storm water control and landscape design. The relocation of the boat landing allowed for additional green space, providing locations for the picnic shelter and restrooms, but also allowed for a more practical landing location. This new layout included an additional landing lane, docks, ADA accessible path, improved maneuvering and parking. Boaters and anglers no longer should be burdened by each other with the addition of a dredged boat channel to the landing away from the fishing Pier. AMI worked with the USACE, US Coast Guard, Wisconsin DNR, and local agencies throughout the design and obtained all required permits. AMI was also retained to provide construction management throughout all phases of construction.







PIER B RESORT AND HOTEL Duluth, MN

AMI Consulting Engineers, PA provided structural, civil, environmental and marine engineering for the 84,500-square foot Pier B Resort, located on the waterfront in Duluth, MN. This project was a Brownfield Redevelopment of a historic industrial pier that included a turn of the century lime kiln and warehouse, as well as, a mid-1900's bulk dry cement storage and distributor.

The resort's interior includes 140 hotel rooms, a banquet center, restaurant and bar and pool. The exterior of the resort, along with resort grounds, include outdoor multilevel decks, a waterfront patio, outdoor whirlpool, a new sheet pile wall (variable mooring sizes), transient marina, boat & canoe launch and a new sliding bridge that connects to surrounding parks, trails and event centers.

AMI provided structural engineering for a four-story hotel, civil and storm water design, utilities, marine civil engineering, retractable bridge design, land and marine survey, underwater inspections, demolition, construction oversight/inspection, wave run-up studies, environmental remediation and capping of contaminated soil, geotechnical, capping and shallowing of legacy contaminants in the sediment of Slip 2, and the design of critical habitat improvements. Capping of legacy contaminants in Slip 2 involved the development of a public and private partnership that included the developer, the MPCA, Army Corps of Engineers and the Minnesota MDNR. The capping project placed a minimum of 2.8 feet of clean dredge sediments across the 2+ acre slip. The dredge material used was pre-screened for structural and chemical characteristics and obtained from the Army Corps of Engineers dredging operations. An additional 7 feet of dredge material was placed above the cap to provide structural support to the aging pier walls and to provide protected shallow water habitat. Project permitting & environmental cleanup at the site was extensive, working with local, state and federal agencies; regulatory permits, concurrence and closures related to the design, construction, environmental, historic preservation of the site.

RESPONDER EXPERIENCE & QUALIFICATIONS: Key Projects





ASHLAND MARINA Ashland, WI

AMI Consulting Engineers, PA was retained by City of Ashland for its expertise in marine civil engineering to help develop a reasonable design which could be completed within its budget. The marina is located in Chequamegon Bay, an inlet to Lake Superior and gateway to the Apostle Islands.

Due to the site being a prior industrial site, and dock structure which was converted to the existing marina, numerous obstacles and obstructions were present which prevented a standard anchor wall system to be utilized as an economical solution. AMI's expertise in assessing old structures allowed for the analysis and unique design of an anchorage system utilizing helical anchors to avoid the obstacles and provide adequate tie back capacity. Utilizing this system greatly reduced the amount of demolition of existing wooden crib walls & existing walkway.

The final design of the project for the 142-slip marina included the installation of 600 L.F. (20,000 Sq. Ft) of new steel sheet piling, helical tie backs, steel wall pile caps, new wood rub rails, new attachments to the floating docks, removal and relocation of large rip rap, extending the parking lot and walkways and relocating the boat crane supports. To complete the rehabilitation of the facility, additional reinforcing of the existing boathouse foundation had to be completed prior to starting the project to minimize damage and loss of soils during construction. This was accomplished by the use of vertical helical anchor supports around the edge of the foundation. AMI assisted the City of Ashland and the marina in evaluating the bids and selecting the contractor. AMI provided assistance during construction to ensure the project was completed according to plan.



DECC DOCKWALL Duluth, MN

This project includes the rehabilitation of a historic 1865 Minnesota Slip and Harbor dockwall which are home to the William A. Irvin, Vista Cruises and waterfront boardwalks that host millions of tourists annually. As the Project Manager, AMI Consulting Engineers took the lead in both stakeholder and private meetings to address the issues along the 2500 linear foot dockwall and surrounding public areas. AMI created the presentations and complete 3D renderings for these meetings. The project is in a highly-traveled tourist area and AMI worked closely with the City of Duluth, DECC and the current businesses located along the project site to meet the needs of all parties.

In the initial stages, AMI performed emergency investigations and rehabilitation planning for multiple sections of the harbor wall and dockage. During the underwater investigation, serious decay and failures of the dock wall were found in critical public areas along the DECC and MN Slip. The decay and failures have resulted in public safety and environmental risks, as well as reduced accessibility to Duluth's waterfront and the historic William A. Irvin.

With these factors in mind, AMI Consulting Engineers provided all the engineering for new dockwall structures to replace the old and failing timber dock wall. This design included site renderings, complete plan set and specs, cost estimating and demolition planning for the dockwalls and the surrounding tourist areas to minimize construction impacts on streets, the new steel sheet piling dock wall and tie back system utilized transfer plug and helical anchors. New bollards and their foundations were also designed to accommodate the facilities needs from vessel traffic, along with the design of a temporary vessel docking platform.

The rehabilitation included a complete environmental investigation of the area behind the existing dockwall and building for demolition, all permitting for the site, electrical utility upgrades for the Irving and Vista Cruises, corrosion protection and reinforcement panel system, wood boardwalk, asphalt trail, and concrete gathering space. AMI is also working in conjunction with MPCA/ EPA/ USACE for slip restoration and clean-up.

This project is expected to be complete in 2019, with AMI as the lead Project and Construction Manager throughout the process.

Gausman &Moore
Mechanical and Electrical Engineers

MINNESOTA PARKS
Project Experience

MINNESOTA PARKS PROJECT EXPERIENCE









Audubon Park
Minneapolis, MN
Designed additional lighting for the existing facility.

Baker Park Reserve, Three Rivers Park District, Shower Building #2 Upgrade
Maple Plain, MN
Mechanical and electrical design services were provided for a remodel and 530 square foot addition to an existing 740 square feet regional park shower facility.

Como Park Pavilion
St. Paul, MN
Mechanical and Electrical design for two picnic pavilions which included 2,800 square feet each of pavilions only open seating area, enclosed kitchen area, coolers, storage and mechanical room.

Conway Heights Community Center Playground House
St. Paul, MN
This project required extensive recreational area work within the building.

Enger Tower Park and Tower Lighting
Duluth, MN
Gausman & Moore provided electrical engineering for the phased restoration of the 1939 Enger Tower and Enger Park.

Gooseberry Falls Visitor Center and Rest Area
Two Harbors, MN
A joint venture between the MN DNR and MN DOT to complete a 10,000 square foot information center/rest area.

Langford Park Recreation Building and area lighting
St. Paul, MN
This project included an addition of a gymnasium, office and lavatory spaces; and the renovation of the existing recreational center.

Mueller Park
Minneapolis, MN
Designed electrical systems to replace existing pathway lighting.

Pioneer Park Recreation Center
Little Canada, MN
This project included work on toilets, small kitchen and maintenance area.

Riverfront Park
Mankato, MN
Electrical design services were provided for the redevelopment of an industrial site next to the river into a City park.

Stewart Park
Minneapolis, MN
Electrical systems were designed for the complete renovations of the lighting for softball and soccer fields, ice skating and pathway lighting.

Vermillion Trail Park
Vermillion, MN
This project included the complete replacement of the electrical outlets for this RV and trailer house park.

West 7th Community Center
St. Paul, MN
This project included an interior playground along with an ice rink, gymnasium, kitchen and many other recreational facilities.

CLIENT REFERENCES

1) CITY OF SUPERIOR

Linda Cadotte, Director of Parks, Recreation and Forestry
1316 N. 14th St., Rm 200
Superior, WI 54880
715.395.7270

2) PIER B RESORT & HOTEL

Sandy Hoff – Pier B Developer
210 W Michigan St., Suite 300
Duluth, MN 55802
218-720-6683

3) CITY OF DULUTH

Erik Birkeland, Property and Facilities Manager
1532W. Michigan St.
Duluth, MN 55806
218-730.4430

AMI

Consulting Engineers P.A.

FEE SCHEDULE - CONFIDENTIAL

Effective Date: January 19, 2018

The compensation of ***AMI Consulting Engineers, PA*** for professional services is based upon hourly rates as indicated below.

REDACTED DOCUMENT

Gausman &Moore
Mechanica and I ectrica I ngineers

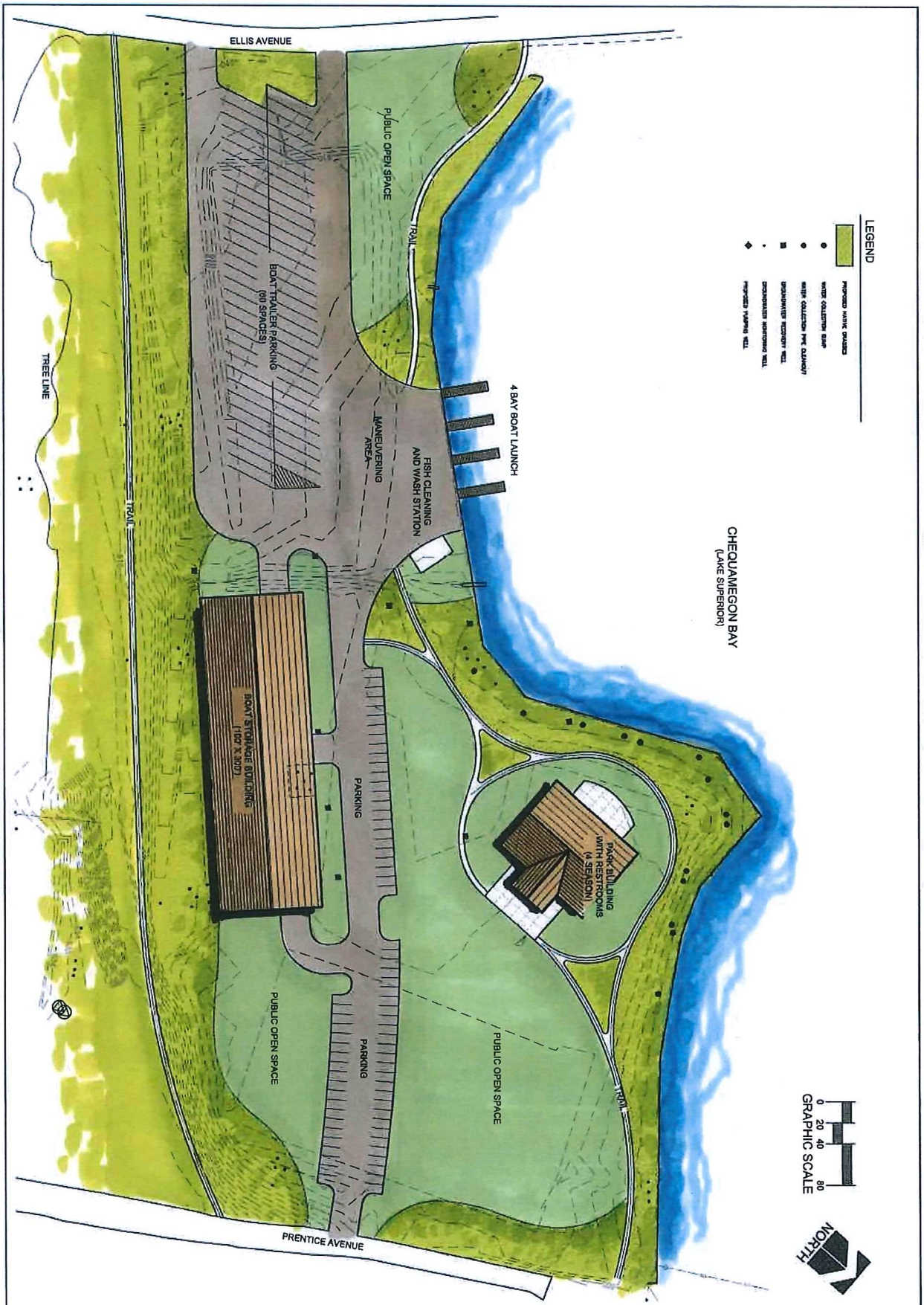
2018 HOURLY RATE SCHEDULE

REDACTED DOCUMENT

BID SUMMARY

KREHER PARK REDEVELOPMENT PHASE 1: ARCHITECTURAL AND ENGINEERING SERVICES FOR A NEW BOAT LAUNCH AND HOIST LIFT WELL

Firm	Review Documents	Initial Design Design	Final Design	Permits & Bidding	Travel/Misc	Project Management	Total
AMI	Included	$ 102,450.00	Included	Included	Included	$ 32,400.00	$ 134,850.00
Cedar Corp	Included	$ 80,000.00	$ 125,000.00	Included	Included	$ 90,000.00	$ 295,000.00
MSA	Included	$ 43,000.00	$ 74,000.00	Included	$ 2,500.00	$ 30,000.00	$ 149,500.00
SmithGroupJJR/RA Smith	Included	$ 49,960.00	95,140.00	Included	$ As Needed	Included	$ 145,100.00



ASHLAND LAKESHORE SUPERFUND SITE ASHLAND, WI	R.A. Smith National *Beyond Surveying and Engineering* www.rasmithnational.com
CONCEPTUAL SITE EXHIBIT	

DATE	DESCRIPTION

© COPYRIGHT 2018
R.A. SMITH NATIONAL, Inc.

DATE: 06/18/2018
SCALE: 1" = 40'
JOB NO. 3139132
PROJECT MANAGER: TOM MORTENSON, RLA, ASLA
DESIGNED BY: TJM
CHECKED BY: TJM
SHEET NUMBER
SP-1

HARBOR COMMISION MEETING
June 28, 2018
Page 1

PRESENT: Thomas Yankee, Jim Tomczak, Tom Grosjean, Paul Gilbertson, Dick Pufall
ABSENT: Randy Harvey,Paul Gierczic
EXCUSED:
ALSO PRESENT: Marina Manager-Scott Stegmann, Jeff Pflanzer, Jeff Swander

Dick Pufall called the meeting to order at 12:00 p.m.

Agenda Item 1: Public Comment

None.

Agenda Item 2: Review Kreher Park Redevelopment Proposals and Choose Contractor

A motion was made by Yankee, seconded by Gilbertson, to award the Kreher Park Redevelopment project to AMI. The motion carried unanimously.

Agenda Item 3: A-Dock walk thru and approve workmanship from DNH, Inc. and OEM industries and authorize final payments

A motion was made by Grosjean, seconded by Tomczak, to approve workmanship on A-Dock and authorize payments in full. The motion carried unanimously.

Agenda Item 4: Adjournment

A motion was made by Tomczak, seconded by Grosjean, to adjourn.
The motion carried unanimously.

Kim Westman

Denise Oliphant

From: Barbara Clement
Sent: Wednesday, July 25, 2018 9:56 AM
To: Denise Oliphant
Cc: Sara Hudson
Subject: RE: Treasurer's Certificate

Denise,

AMI Consulting Engineers of Duluth MN is in compliance with City Ordinance, Chapter 923.

Barbara Clement
City of Ashland Treasurer
601 Main St W
Ashland, WI 54806

(715) 682-7056

From: Denise Oliphant
Sent: Wednesday, July 25, 2018 9:43 AM
To: Barbara Clement
Cc: Sara Hudson
Subject: Treasurer's Certificate

Barb,

Could you please verify that AMI Consulting Engineers P.A., 501 South Lake Avenue, Suite 310, Duluth MN 55802 is in compliance according to Ordinance 923?

Thank you-

Denise Oliphant
City Clerk
City of Ashland
601 Main Street West
Ashland, WI 54806
Phone: 715-682-7071
Fax: 715-682-7048
Email: doliphant@coawi.org

Find yourself next to the water.
ASHLAND
WISCONSIN

This e-mail is intended solely for the person or entity to which it is addressed and may contain confidential and/or privileged information. Any

AGENDA BILL

Ref: 169

COMMITTEE AGENDA:
COUNCIL AGENDA: 8C (07-31-2018)

SUBJECT: Approve to Enter into a Contract with a Qualified Firm for the Ashland Ore Dock Phase 1 Improvements Project

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Parks and Recreation Department

DATE SUBMITTED: July 23, 2018

CLEARANCES: Public Works Department, Finance Director, Mayor, City Attorney

EXHIBITS: **A-** Ashland Ore Dock Redevelopment Phase 1 Improvements Drawing
B-Bid Package *(available online at www.coawi.org due to its size)*
C-Selected Final Bidding Documents *to be distributed at meeting*

EXPENDITURES REQUIRED: **TBD**

AMOUNT BUDGETED:

$ 300,000	WDNR Stewardship Grant
$ 150,000	Otto Bremer Foundation Grant
$ XX.XX	Private Donation/Fundraisers
$ 450,000	Ashland Ore Dock Charitable Trust (Match up to $1M)
$ 900,000	Total

APPROPRIATION REQUIRED: NA

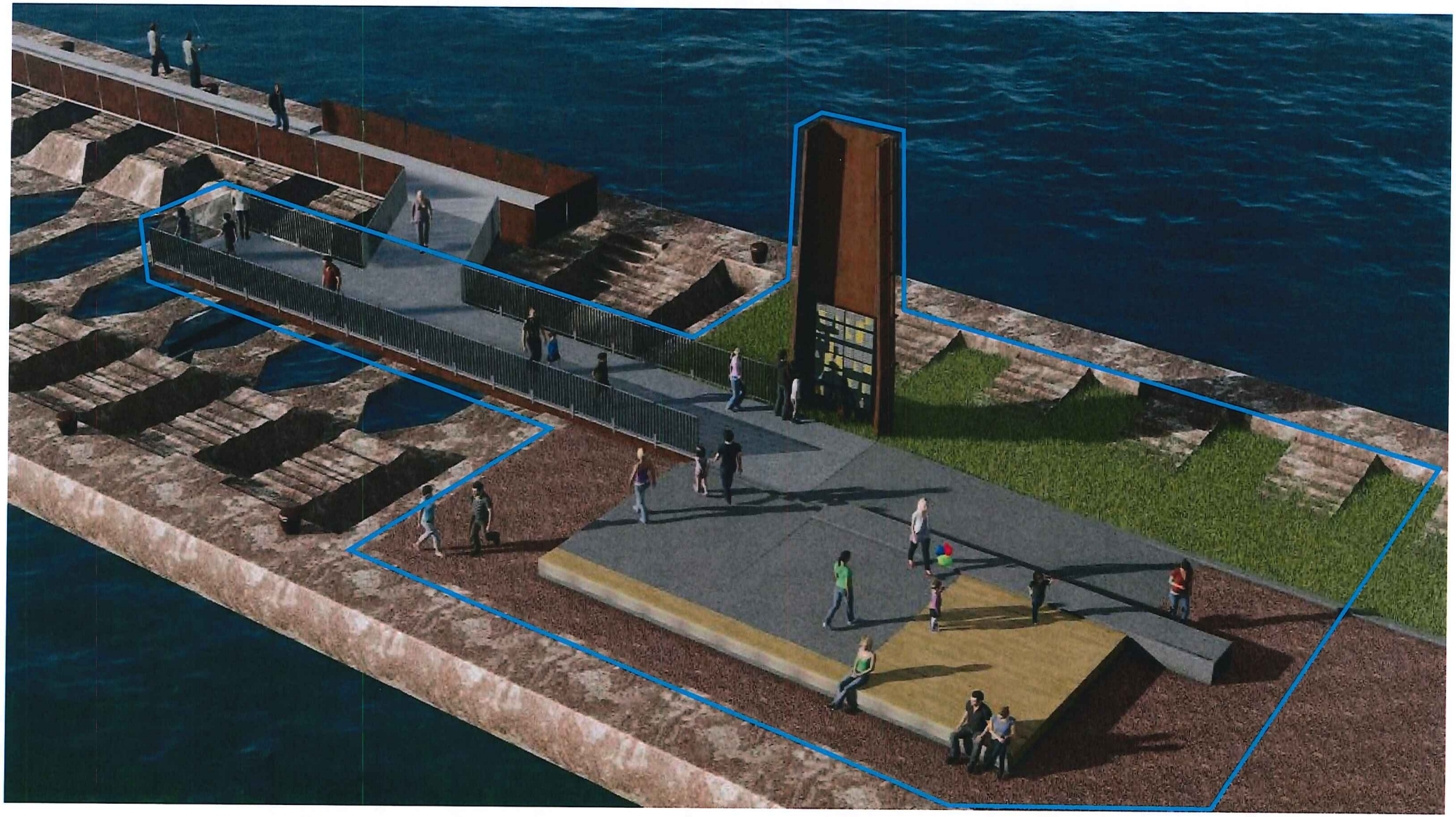
TREASURER'S CERTIFICATE: TBD

RECOMMENDED MOTION: Approve staff to enter into a contract with a qualified firm for Ashland Ore Dock Phase 1 Improvements.

SUMMARY STATEMENT: On July 2, 2018, City of Ashland and SmithGroupJJR Staff advertised for bids for the Ashland Ore Dock Redevelopment Phase 1 Improvements Project. Complete bidding documents were due at 4:00 p.m. on Friday July 27, 2018 and will be opened on Monday, July 30, 2018 at 10:00 a.m. in the City Hall Council Chambers. Staff will be presenting recommendations to the Common Council at their meeting on July 31, 2018 for approval.

Due to the total cost of the Ashland Ore Dock Redevelopment Phase 1 Improvements, the project has been divided into sections. This agenda item is to approve the construction of the Overlook, which is an elevated platform at the transition of the 1916 section to the 1925 section. This project will be the first step in getting a walkway constructed over the "diamonds" and giving the public access to the end. Included in this project is the installation of six refurbished original ore dock light towers, fabrication and installation of three safety ladders, installation of the donor ore dock chute, and landscaping. The attached image outlined in blue shows what the project entails and is being bid upon.

This part of the project will begin in August and is expected to be completed mid-June 1, 2019. Bidding for the next part of the Phase 1 project is expected for early 2019.



Tern Island Agreement

THIS AGREEMENT, is made by and between the State of Wisconsin Department of Natural Resources, hereinafter referred to as the Department and the City of Ashland, herein referred to as the City.

WHEREAS, the City is the owner of the following lands situated in Ashland County, Wisconsin, hereinafter referred to as premises: The Crib Structure located at the end of Chicago and Northwestern Railway Ore Dock Ruins Number 3 located in Government Lot 4, Section 27, Township 48 North, Range 4 West.

WHEREAS, the parties desire to manage such lands in cooperation with each other for the improvement of habitat for wildlife, primarily for common terns, and

WHEREAS the parties agree to cooperate in the management of lands owned by the City.

NOW, THEREFORE, in consideration of the mutual covenants contained in this agreement, the parties agree as follows:

1. The primary purpose of this agreement is to allow the Department, its employees or agents to maintain the crib structure located at the end of Chicago and Northwestern Railway Ore Dock Ruins Number 3. The primary purpose of this crib structure is to provide nesting and young rearing habitat for common terns.

2. This agreement is intended to transfer to the Department all riparian rights necessary to undertake the maintenance of the structure described in paragraph number 1.

3. The estimated dollar value of the crib structure managed for the common tern habitat is $25,000.00.

4. Except as provided under paragraph 7, this crib structure shall have a minimum life expectancy of 50 years. If this site is altered or destroyed by the City or anyone under contract to the City, or if the City elects to terminate this Agreement before the useful life expectancy is reached, the City agrees to reimburse the Department on a prorated basis for the above stated value of the crib structure.

5. The department or its agents, with approval of the City, has the right to enter the premises, or any part thereof, via such routes as may be appropriate for the occasion, at any or all times, with any vehicle, tools and/or equipment that the Department deems necessary or desirable in carrying out the purpose of this agreement.

6. The general public may not use this property for any purpose unless expressly authorized by the Department and the City.

7. This agreement may be amended upon mutual agreement of the parties.

8. The Department shall have the sole obligation to maintain, sign or mark and control the said crib structure.

9. The Department or the City may discontinue all future work under this agreement by giving written notice of its election to discontinue this Agreement not less than 90 days in advance of the elected termination date.

10. It is mutually agreed that nothing in this agreement shall be construed as obligating the Department or involving the State of Wisconsin in any contract or other job obligation except as specifically stipulated in this Agreement.

11. Disputes regarding quality and quantity may be settled by arbitration in accordance with Chapter 788, Wisconsin Statutes, if the party alleging such a dispute notifies the other party in writing thereof within thirty (30) days after the notifying party becomes aware of, such dispute.

12. In connection with the performance of work under this Agreement the parties agree not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in Section 51.01 (5), or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation, and selection for training including apprenticeship. The parties further agree to take affirmative action to ensure equal employment opportunities. The parties agree to post in a conspicuous place available for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

    And the covenants herein contained shall bind the parties mutually, and their respective successors and assigns.

IN WITNESS WHEREOF, the parties have thereunto set the hand and seals.

STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES

Date: _____, 20__ by _____
Daniel L. Meyer, Secretary

CITY OF ASHLAND

Date: _____, 20__ by _____
Debra S. Lewis, Mayor

By _____
Denise Oliphant, City Clerk

AUTENTICATION as to
Department of Natural Resources:

Signature of Daniel L. Meyer, Secretary, Division of Resource Management, State of Wisconsin Department of Natural Resources authenticated this ___ day of _____ 20__.

_____

Title: Member of State Bar of Wisconsin
(if not, _____
Authorized by 706.06 Wis. Stats.)

ACKNOWLEDGEMENT as to
City of Ashland

State of Wisconsin

County of Ashland

Personally came before me this __ day of _____, 20___, Debra S. Lewis, Mayor and Denise Oliphant, City Clerk, of the above name City, to me known to the person who executed this foregoing instrument and to me know to by such Mayor and City Clerk of said corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said City, by its authority

_____
Public Notary, _____, WI
My Commission Expires: _____


2018/07/18
15:31




Black Tern


Circa 2016

Tern Island



July 24, 2018

Parcel Labels

Parcel Mapping

1:9,028

0 0.075 0.15 0.3 mi

0 0.1 0.2 0.4 km

City of Ashland Public Works Department, GIS Division
Copyright City of Ashalnd Public Works Department, GIS Division

Printed from City of Ashland GIS Web Mapping

AGENDA BILL

Ref: 158

COMMITTEE AGENDA:
COUNCIL AGENDA: 8E (7/31/2018)

SUBJECT: **Approve a Resolution Authorizing the Issuance and Sale of $960,000 Sewerage System Mortgage Revenue Bonds of the City of Ashland, Ashland and Bayfield Counties, Wisconsin, and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds**

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Mayor

DATE SUBMITTED: July 20, 2018

CLEARANCES: Finance Director

EXHIBITS: **A**-Proposed Resolution
B-Form of Bond

EXPENDITURES REQUIRED: $0.00

AMOUNT BUDGETED: $0.00

APPROPRIATION REQUIRED: $0.00

TREASURER'S CERTIFICATE OF COMPLIANCE WITH ORDINANCE 923: NA

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD:

RECOMMENDATION: Approval of the resolution between the Wastewater Utility and the USDA-RD as stated in the exhibit list above and attached hereto.

SUMMARY STATEMENT: On September 17, 2015 the USDA-RD approved to obligate funds for the City utilities as follows:

Water Grant	$ 400,000	
Water Loan	$1,883,000	interest rate 2.875% for forty year term
Sewer Grant	$ 250,000	
Sewer Loan	$ 960,000	interest rate 2.875% for forty year term

The $960,000 USDA-RD loan is for the Wastewater Utility System Controls and Data Acquisition project (SCADA). The adjusted interest rate is 2.75%. The grant amount of $250,000 has also been applied to this project. These amounts will reimburse the Utility for costs incurred on the project. Wastewater project costs paid through July 16, 2018 is $1,295,222.34.

The Water loan and grant was applied to the 6th Street West Reconstruction project. 100% of the loan was applied to this project and Council approved the resolution authorizing the issuance and sale of $1,883,000 of water system mortgage revenue bonds on November 15, 2016 with an adjusted interest rate of 1.875%.

$198,459.89 of the grant amount has been applied to the project.

$38,093.20 of the water grant had been applied to the SCADA project for the portion that applies to the Water Utility.

The USDA-RD and the Public Works department will begin working together to utilize the water grant balance of $163,446.91 by September 17, 2020.

SCADA System Project Information:

The Supervisory Control and Data Acquisition (SCADA) system is an electrical and computerized control system used to assist the staff in operation of the waste water and water systems. A SCADA system is basically an industrial computer system consisting of both hardware and software components. The operators control processes, monitor both plant operations, and collect data for reporting using the SCADA system that ties all of the various sites around the City together.

The existing SCADA system is becoming obsolete and increasingly difficult to maintain due to scarcity of replacement parts, many of which have been discontinued by the manufacturers, and has been increasing the cost of outside programming services and internal staff time for diagnosing alarm and system failures and locating replacement parts. The new SCADA system will resolve these issues and provide additional features to optimize both plant operations. The new SCADA system is tailored to provide full control access from various locations within the systems, expand data storage capacity, and improve data protection and backup, enhance alarms and security, improve functionality, and provide redundancy. The new system will be phased in to allow for continued operation of both facilities without interruption.

RESOLUTION No. _____

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF $960,000 SEWERAGE SYSTEM MORTGAGE REVENUE BONDS OF THE CITY OF ASHLAND, ASHLAND AND BAYFIELD COUNTIES, WISCONSIN, AND PROVIDING FOR THE PAYMENT OF THE BONDS AND OTHER DETAILS WITH RESPECT TO THE BONDS

WHEREAS, the City of Ashland, Ashland and Bayfield Counties, Wisconsin ("City") now owns and operates and has for many years owned and operated its Sewerage System, a public utility (the Sewerage System and all properties of every nature in connection with such System now or hereafter owned by the City, including all improvements and extensions thereto, all real and personal property of every nature comprising part of and used or useful in connection therewith, and all appurtenances, contracts, leases, franchises and other intangibles, are hereinafter referred to collectively as the "System"); and

WHEREAS, under the provisions of Chapter 66, Wis. Stats., any municipality in the State of Wisconsin may, by action of its governing body, provide funds for extending, adding to and improving a public utility from the proceeds of bonds, which bonds are to be payable only from the income and revenues derived from the operation of such utility and are to be secured by a pledge of the revenues of the utility and may be secured by a mortgage lien on such utility; and

WHEREAS, pursuant to Resolution No. 17143 adopted on December 9, 2014 (the "2014 Resolution"), the City has heretofore issued its Sewerage System Revenue Bonds, Series 2014, dated December 23, 2014 (the "2014 Bonds") which 2014 Bonds are payable from the income and revenues of the system; and

WHEREAS, pursuant to Resolution No. 17317 adopted on November 15, 2016 (the "2016 Resolution"), the City has heretofore issued its Sewerage System Revenue Bonds, Series 2016, dated December 14, 2016 (the "2016 Bonds") which 2016 Bonds are payable from the income and revenues of the system on a parity with the 2014 Bonds (collectively, the "Prior Bonds"); and

WHEREAS, the 2014 Resolution and the 2016 Resolution shall collectively be referred to as the "Prior Resolutions"; and

WHEREAS, the Prior Resolutions permit the issuance of bonds payable from revenues of the System on a parity with the Prior Bonds upon certain conditions and those conditions have been met; and

WHEREAS, the City has determined that certain additions, improvements and extensions to the System, including replacing sewer mains (the "Project") are necessary to adequately supply the needs of the City and the residents thereof; and

WHEREAS, it is desired to authorize and sell revenue bonds for such purpose payable solely from the revenues to be derived from the operation of the System, which bonds are to be authorized and issued pursuant to the provisions of Section 66.0621, Wis. Stats.; and

WHEREAS the Common Council has determined that the City is unable to obtain sufficient credit elsewhere taking into consideration prevailing private rates and terms currently available and that the United States of America, acting through Rural Development, United

States Department of Agriculture or other applicable agency (hereinafter called "Government"), similarly has determined and has indicated its intent to purchase such bonds as are necessary for such purpose; and

WHEREAS, other than the Prior Bonds, the City has no bonds or obligations outstanding which are payable from the income and revenues of the System.

NOW, THEREFORE, the Common Council of the City of Ashland, Ashland and Bayfield Counties, Wisconsin, do resolve that:

Section 1. Authorization of Bonds. To provide funds for the Project, there shall be borrowed on the credit of the income and revenue of the System the sum of NINE HUNDRED SIXTY THOUSAND DOLLARS ($960,000) and the fully-registered bond of the City in said principal amount shall be issued in evidence thereof (said bond is called the "Bond" and with other bonds which may be issued in substitution or exchange therefor are called the "Bonds"). The Bonds shall be designated "Sewerage System Mortgage Revenue Bonds", be dated their date of delivery, be initially numbered R-1, and shall bear interest at the rate of 2.75% per annum, or such lower rate as may be available on the date of their delivery. Installments of principal shall be payable on May 1 of each year in the years and principal amounts as set forth on the schedule attached to the Bonds. Interest on the Bonds shall be payable commencing on November 1, 2018 and semi-annually thereafter on May 1 and November 1 of each year.

Such principal payments are subject to the right of prepayment on the terms and with the effect set forth in Section 13 hereof.

The amount of annual debt service payments is reasonable in accordance with prudent municipal utility practices.

The Bonds shall be signed by the manual or facsimile signatures of the Mayor and City Clerk of the City (provided that, unless the City has contracted with a fiscal agent to authenticate the Bonds, at least one of such signatures shall be manual), and sealed with the corporate seal of the City.

The Bonds, together with interest thereon, shall not constitute an indebtedness of the City nor a charge against its general credit or taxing power. The Bonds, together with interest thereon, shall be payable only out of the Debt Service Fund hereinafter provided, and shall be a valid claim of the owner thereof only against the Debt Service Fund and the revenues pledged to such Fund, on a parity with the pledge granted to the owners of the Prior Bonds. Sufficient revenues are hereby pledged to the Debt Service Fund, and shall be used for no other purpose than to pay the principal of and interest on the Bonds, the Prior Bonds and Parity Bonds as the same fall due.

Section 2. Form of Bonds. The Bonds shall be in substantially the form attached hereto as Exhibit A and incorporated herein by this reference.

Section 3. Definitions. In addition to the words defined elsewhere in this Resolution, the following words shall have the following meanings unless the context or use indicates another or different meaning or intent:

"Act" means Section 66.0621, Wisconsin Statutes.

"Annual Debt Service Requirement" means the total amount of principal and interest due in any Fiscal Year on the Prior Bonds, the Bonds and Parity Bonds.

"Bond Year" means the one-year period ending on a principal payment date or mandatory redemption date for the Bonds.

"Code" means the Internal Revenue Code of 1986, as amended.

"Fiscal Year" means the fiscal year adopted by the City for the System, which is currently the calendar year.

"Net Revenues" means the Revenues minus all Operation and Maintenance Expenses of the System.

"Operation and Maintenance Expenses" or "Current Expenses" means the reasonable and necessary costs of operating, maintaining, administering and repairing the System, including salaries, wages, costs of materials and supplies, insurance and audits, but excluding depreciation, debt service, tax equivalents and capital expenditures.

"Parity Bonds" means additional bonds issued on a parity as to pledge and lien with the Bonds in accordance with the provisions of Section 9 of this Resolution.

"Reserve Requirement" means an amount equal to the least of (a) the amount required to be on deposit in the Reserve Account by the Government (b) maximum annual debt service on the Bonds in any Bond Year and (c) 125% of average annual debt service on the Bonds in any Bond Year. If Parity Bonds which are to be secured by the Reserve Account are issued, the Reserve Requirement shall mean the least of (a) the amount required to be on deposit in the Reserve Account prior to the issuance of such Parity Bonds plus the amount permitted to be deposited therein from proceeds of the Parity Bonds pursuant to Section 148(d)(1) of the Code, (b) the maximum annual debt service requirement for outstanding obligations secured by the Reserve Account and the Parity Bonds to be issued in any Bond Year and (c) 125% of average annual debt service on the outstanding obligations secured by the Reserve Account and the Parity Bonds to be issued.

"Revenues" or "Gross Earnings" means the gross earnings of the System, including earnings of the System derived from sewerage charges imposed by the City, all payments to the City under any wastewater treatment service agreements between the City and any contract users of the System, and any other monies received from any source including all rentals and fees and any special assessments levied and collected in connection with the Project;

Section 4A. Funds and Accounts. In accordance with the Act, for the purpose of the application and proper allocation of the revenues of the System, and to secure the payment of the principal of and interest on the Prior Bonds, the Bonds and Parity Bonds, certain funds of the System which were created and established by a resolution adopted on September 29, 1998, continued by the Prior Resolutions and are hereby continued and shall be used solely for the following respective purposes:

(a) Revenue Fund, into which shall be deposited as received the Gross Earnings of the System, which money shall then be divided among the Operation and Maintenance Fund, the Debt Service Fund, the Reserve Account and the Surplus Fund in the amounts and in the manner set forth in Section 4B hereof and used for the purposes described below.

(b) Operation and Maintenance Fund, which shall be used for the payment of Current Expenses.

(c) Debt Service Fund, which shall be used for the payment of the principal of, premium, if any, and interest on the Prior Bonds, the Bonds and Parity Bonds as the same becomes due.

(e) Reserve Account which is hereby established and which shall be used to secure the payment of principal of and interest on the Bonds and Parity Bonds secured by the Reserve Account. The Reserve Account shall not be used to secure the Prior Bonds. The Reserve Account is a required emergency fund for debt repayment on the Bonds. With prior written approval of the Government, Reserve Account funds may be withdrawn and used for emergency maintenance or extensions to the System.

(d) Surplus Fund, which shall first be used whenever necessary to pay principal of, premium, if any, or interest on the Prior Bonds, the Bonds and Parity Bonds when the Debt Service Fund, including the Reserve Account shall be insufficient for such purpose, and thereafter shall be disbursed as follows: (i) at any time, to remedy any deficiency in any of the Funds provided in this Section; and (ii) money thereafter remaining in the Surplus Fund at the end of any Fiscal Year may be transferred to any of the funds or accounts created herein or to reimburse the general fund of the City for advances made by the City to the System.

Section 4B. Application of Revenues. After the delivery of the Bonds, the Gross Earnings of the System shall be deposited as collected in the Revenue Fund and shall be transferred monthly to the funds listed below in the following order of priority and in the manner set forth below:

(a) to the Operation and Maintenance Fund, in an amount equal to the estimated Current Expenses for such month and for the following month (after giving effect to available amounts in said Fund from prior deposits);

(b) to the Debt Service Fund, an amount equal to one-sixth (1/6) of the next installment of interest coming due on the Prior Bonds, the Bonds and any Parity Bonds then outstanding and an amount equal to one-twelfth (1/12) of the installment of principal of the Prior Bonds, the Bonds and any Parity Bonds coming due during such Bond Year (after giving effect to available amounts in said Fund from accrued interest, any premium or any other source);

(c) to the Reserve Account, an amount equal to one-sixth (1/6) of the required semi-annual deposit of $1,994 until an amount equal to the Reserve Requirement is

accumulated in the Reserve Account. At no time should the total amount in the Reserve Account exceed the Reserve Requirement. The Reserve Account shall be used to secure the Bonds and at no time will be used to secure the Prior Bonds; and

(d) to the Surplus Fund, any amount remaining in the Revenue Fund after the monthly transfers required above have been completed.

Transfers from the Revenue Fund to the Operation and Maintenance Fund, the Debt Service Fund, the Reserve Account and the Surplus Fund shall be made monthly not later than the tenth day of each month, and such transfer shall be applicable to monies on deposit in the Revenue Fund as of the last day of the month preceding. Any other transfers and deposits to any fund required or permitted by subsection (a) through (c) of this Section, except transfers or deposits which are required to be made immediately or annually, shall be made on or before the tenth day of the month. Any transfer or deposit required to be made at the end of any Fiscal Year shall be made within sixty (60) days after the close of such Fiscal Year. If the tenth day of any month shall fall on a day other than a business day, such transfer or deposit shall be made on the next succeeding business day.

It is the express intent and determination of the Common Council that the amounts transferred from the Revenue Fund and deposited in the Debt Service Fund (including the Reserve Account) shall be sufficient in any event to pay the interest on the Prior Bonds, the Bonds and any Parity Bonds as the same accrues and the principal thereof as the same matures.

The City covenants and agrees that at any time that the Reserve Account is drawn on causing the amount in the Reserve Account to be less than the Reserve Requirement, monthly deposits shall be resumed or shall continue to be made, aggregating $3,988 annually, until there is accumulated an amount equal to the Reserve Requirement, at which time deposits shall be discontinued. If at any time the amount on deposit in the Reserve Account exceeds the Reserve Requirement, the excess shall be transferred to the Debt Service Fund and used to pay principal and interest on the Bonds. If for any reason there shall be insufficient funds on hand in the Debt Service Fund to meet principal or interest becoming due on the Bonds or Parity Bonds secured by the Reserve Account, then all sums then held in the Reserve Account shall be used to pay the portion of interest or principal on such Bonds or Parity Bonds becoming due as to which there would otherwise be default, and thereupon the payments required by this paragraph shall again be made into the Reserve Account until an amount equal to the Reserve Requirement is on deposit in the Reserve Account.

Section 4C. Mortgage Lien. For the further protection of the owners of the Bonds, a mortgage lien upon the System is hereby granted to and in favor of the owner or owners of the Bonds, which lien is hereby recognized as valid and binding upon the City and as a valid and binding lien upon the System and any additions and improvements to be made thereto. The Prior Bonds are not secured by a mortgage lien.

The City Clerk is hereby directed to perfect said mortgage lien by recording this Resolution in the records of the City.

Section 5. Service to the City. The reasonable cost and value of any service rendered to the City by the System, including reasonable health protection charges, shall be charged against the City and shall be paid by it in monthly installments as the service accrues, out of the current revenues of the City collected or in the process of collection, exclusive of the revenues derived from the System, to wit: out of the tax levy of the City made by it to raise money to meet its necessary current expenses. It is hereby found and determined that the reasonable cost and value of such service to the City in each year shall be in an amount which, together with Revenues of the System, will produce Net Revenues equivalent to not less than 1.10 times the Annual Debt Service Requirement. Such compensation for such service rendered to the City shall, in the manner provided hereinabove, be paid into the separate and special funds described in Section 4 of this Resolution. However, such payment is subject to (a) annual appropriation by the Common Council, (b) approval of the Wisconsin Public Service Commission, if necessary, and (c) applicable levy limits, if any; and neither this Resolution nor such payment shall be construed as constituting an obligation of the City to make any such appropriation over and above the reasonable cost and value of services rendered to the City or to make any subsequent payment over and above such reasonable cost and value.

Section 6. Operation of System; City Covenants. It is covenanted and agreed by the City with the owner or owners of the Bonds, and each of them, that:

It will faithfully and punctually perform all duties with reference to the System required by the Constitution and Statutes of the State of Wisconsin, including the making and collecting of reasonable and sufficient rates lawfully established for services rendered by the System, and will segregate the Revenues of the System and apply them to the respective funds and accounts described hereinabove;

It will not sell, lease, or in any manner dispose of the System, including any part thereof or any additions, extensions, or improvements that may be made part thereto, except that the City shall have the right to sell, lease or otherwise dispose of any property of the System found by the City to be neither necessary nor useful in the operation of the System, provided the proceeds received from such sale, lease or disposal shall be paid into the Debt Service Fund or applied to the acquisition or construction of capital facilities for use in the normal operation of the System, and such payment shall not reduce the amounts otherwise required to be paid into the Debt Service Fund;

It will cause the Project to be completed as expeditiously as reasonably possible;

It will pay or cause to be paid all lawful taxes, assessments, governmental charges, and claims for labor, materials or supplies which if unpaid could become a lien upon the System or its Revenues or could impair the security of the Bonds;

It will maintain in reasonably good condition and operate the System, and will establish, charge and collect such lawfully established rates and charges for the service rendered by the System, so that in each Fiscal Year Net Revenues shall not be less than 110% of the Annual Debt Service Requirements, and so that the Revenues of the System herein agreed to be set aside to provide payment of the Prior Bonds, the Bonds and Parity Bonds and the interest

thereon as the same becomes due and payable, and to meet the Reserve Requirement, will be sufficient for those purposes; and

It will prepare a budget not less than sixty days prior to the end of each Fiscal Year and, in the event such budget indicates that the Net Revenues for each Fiscal Year will not exceed the Annual Debt Service Requirement for each corresponding Fiscal Year by the proportion stated hereunder, will take any and all steps permitted by law to increase rates so that the aforementioned proportion of Net Revenues to the Annual Debt Service Requirement shall be accomplished as promptly as possible.

Section 7. Books and Accounts; Inspection. The City will keep proper books and accounts relative to the System separate from all other records of the City and will cause such books and accounts to be audited annually by a recognized independent firm of certified public accountants including a balance sheet and a profit and loss statement of the System as certified by such accountants. Each such audit, in addition to whatever matters may be thought proper by the accountants to be included therein shall include the following: (1) a statement in detail of the income and expenditures of the System for the Fiscal Year; (2) a balance sheet as of the end of such Fiscal Year; (3) the accountants' comment regarding the manner in which the City has carried out the requirements of this Resolution and the accountants' recommendations for any changes or improvements in the operation of the System; (4) the number of connections to the System at the end of the Fiscal Year, for each user classification (i.e., residential, commercial, public and industrial); (5) a list of the insurance policies in force at the end of the Fiscal Year setting out as to each policy the amount of the policy, the risks covered, the name of the insurer, and the expiration date of the policy; and (6) the volume of water used.

The owners of any of the Bonds shall have at all reasonable times the right to inspect the System and the records, accounts and data of the City relating thereto.

Section 8. Insurance. So long as any of the Bonds are outstanding the City will carry for the benefit of the owners of the Bonds: (a) adequate fire, lightning, vandalism, riot, strike, explosion, civil commotion, malicious damage, tornado and windstorm insurances on all portions of the System which are subject to loss through such casualties; (b) adequate insurance against loss of use and occupancy resulting from such casualties; (c) adequate public liability insurance and (d) insurance of the kinds and in the amounts normally carried by private companies engaged in the operation of similar systems. All money received for loss of use and occupancy shall be considered Revenue of the System payable into the separate funds and accounts named in Section 4 of this Resolution. All money received for losses under any of such casualty policies, except those specified in (b) above, shall be used in repairing the damage or in replacing the property destroyed provided that if the Common Council shall find it is inadvisable to repair such damage or replace such property and that the operation of the System has not been impaired thereby, such money, including proceeds from insurance under (b) above, shall be deposited in the Debt Service Fund, but in that event such payments shall not reduce the amounts otherwise required to be paid into the Debt Service Fund.

Section 9. Additional Bonds. The Bonds are issued on a parity with the Prior Bonds. No bonds or obligations payable out of the Revenues of the System may be issued in such manner as to enjoy priority over the Bonds. Additional obligations may be issued if their lien and pledge is

junior and subordinate to that of the Bonds. While the Government is the registered owner of the Bonds, additional bonds on a parity with the pledge and lien of the Bonds may be issued only with the consent of the Government. While the Prior Bonds are outstanding, additional obligations may be issued on a parity with the Prior Bonds only if the conditions set forth in the Prior Resolutions are met. If the Government is not the registered owner of the Bonds, additional obligations may be issued on a parity with the Bonds as to the pledge of Revenues of the System ("Parity Bonds") only if all of the following conditions are met:

a. The Net Revenues of the System for the Fiscal Year immediately preceding the issuance of such additional bonds must have been equal to at least 1.20 times the highest annual principal and interest requirements on all bonds outstanding payable from Revenues of the System and on the Bonds then to be issued in any Fiscal Year. Should an increase in permanent rates and charges, including those made to the City, be properly ordered and made effective during the Fiscal Year immediately prior to the issuance of such additional bonds or during that part of the Fiscal Year of issuance prior to such issuance, then Revenues for purposes of such computation shall include such additional Revenues as an independent certified public accountant, consulting professional engineer or the Wisconsin Public Service Commission may certify would have accrued during the prior Fiscal Year had the new rates been in effect during that entire immediately prior Fiscal Year.

b. The payments required to be made into the funds enumerated in Section 4 of this Resolution (including the Reserve Account, but not the Surplus Fund) must have been made in full.

c. The additional bonds must have interest payments due on May 1 and November 1 of each year and principal payments due on May 1 of each year.

d. If the Parity Bonds are to be secured by the Reserve Account, the amount on deposit in the Reserve Account must be increased to an amount equal to the Reserve Requirement applicable upon the issuance of Parity Bonds as defined in Section 3 of this Resolution.

e. The proceeds of the additional bonds must be used only for the purpose of providing additions, extensions or improvements to the System, or to refund obligations issued for such purpose.

Section 10. Sale of Bonds. The City shall sell and deliver the Bonds to the Government for the purchase price of $960,000. The officers of the City are authorized and directed to do any and all acts necessary to conclude delivery of the Bonds to the Government, upon receipt of the purchase price, as soon after adoption of this Resolution as is convenient.

Section 11. Application of Bond Proceeds. All accrued interest received from the sale of the Bonds shall be deposited into the Debt Service Fund. The balance of the proceeds, less the expenses incurred in authorizing, issuing and delivering the Bonds, shall be deposited in a special fund designated as "Sewerage System Improvement Fund." Said special fund shall be adequately secured and used solely for the purpose of meeting costs of extending, adding to and

improving the System, as described in the preamble hereof. The balance remaining in said Improvement Fund after paying said costs shall be transferred to the Debt Service Fund for use in payment of principal of and interest on the Bonds.

Section 12. Amendment to Resolution. After the issuance of any of the Bonds, no change or alteration of any kind in the provisions of this Resolution may be made until all of the Bonds have been paid in full as to both principal and interest, or discharged as herein provided, except:

a. The City may, from time to time, amend this Resolution without the consent of any of the owners of the Bonds, but only to cure any ambiguity, administrative conflict, formal defect, or omission or procedural inconsistency of this Resolution; and

b. This Resolution may be amended, in any respect, with the written consent of the owners of not less than two-thirds of the principal amount of the Bonds then outstanding, exclusive of Bonds held by the City; provided, however, that no amendment shall permit any change in the pledge of Revenues derived from the System, or in the maturity of any Bond issued hereunder, or a reduction in the rate of interest on any Bond, or in the amount of the principal obligation thereof, or in the amount of the redemption premium payable in the case of redemption thereof, or change the terms upon which the Bonds may be redeemed or make any other modification in the terms of the payment of such principal or interest without the written consent of the owner of each such Bond to which the change is applicable.

Section 13. Redemption and Graduation. At any time when the Government is the owner of any Bonds (a) City may redeem, at its option from time to time, any or all of the outstanding Bonds, and (b) if it shall appear to the Government that the City is able to refund upon call for redemption or with consent of the Government the then outstanding Bonds by obtaining a loan for such purposes from responsible cooperative or private credit sources, at reasonable rates and terms for loans for similar purposes and periods of time, the City will upon request of the Government apply for and accept such loan in sufficient amount to pay the Government's loan (i.e., the Bonds) in full, and will take all such action as may be required in connection with such loan. This graduation requirement may not be altered by the defeasance of the Bonds.

Section 14. Defeasance. While the Government is the registered owner of the Bonds, the City shall not defease the Bonds, nor borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the System, exclusive of normal maintenance, without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the Bonds.

Section 15. Resolution Subject to Loan Resolution. So long as the Government is the owner of any of the Bonds, the City and this Resolution shall be subject to the loan resolution authorizing this transaction, between the Government and the City, a copy of which is available in the offices of the City and subject to inspection during regular office hours by the owners of any of the Bonds.

Section 16. Investments and Arbitrage. Monies accumulated in any of the funds and accounts referred to in Sections 4 and 11 hereof which are not immediately needed for the respective purposes thereof, may be invested in legal investments subject to the provisions of Sec. 66.0603(1m), Wis. Stats., until needed. All income derived from such investments shall be credited to the fund or account from which the investment was made; provided, however, that at any time that the Reserve Requirement is on deposit in the Reserve Account, any income derived from investment of the Reserve Account shall be deposited into the Debt Service Fund and used to pay principal and interest on the Bonds. A separate banking account is not required for each of the funds and accounts established under this Resolution; however, the monies in each fund or account shall be accounted for separately by the City and used only for the respective purposes thereof. The proceeds of the Bonds shall be used solely for the purposes for which they are issued but may be temporarily invested until needed in legal investments. No such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations of the Commissioner of Internal Revenue thereunder (the "Regulations").

An officer of the City, charged with the responsibility for issuing the Bonds, shall, on the basis of the facts, estimates and circumstances in existence on the date of closing, make such certifications as are necessary to permit the conclusion that the Bonds are not "arbitrage bonds" under Section 148 of the Code or the Regulations.

Section 17. Resolution a Contract. The provisions of this Resolution shall constitute a contract between the City and the owner or owners of the Bonds, and after issuance of any of the Bonds no change or alteration of any kind in the provisions of this Resolution may be made, except as provided in Section 12, until all of the Bonds have been paid in full as to both principal and interest. The owner or owners of any of the Bonds shall have the right in addition to all other rights, by mandamus or other suit or action in any court of competent jurisdiction, to enforce such owner's or owners' rights against the City, the governing body thereof, and any and all officers and agents thereof including, but without limitation, the right to require the City, its governing body and any other authorized body, to fix and collect rates and charges fully adequate to carry out all of the provisions and agreements contained in this Resolution.

Section 18. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by the City Clerk or City Treasurer (the "Fiscal Agent").

Section 19. Persons Treated as Owners; Transfer of Bonds. The City Clerk shall keep books for the registration and for the transfer of the Bonds. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the City Clerk, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity, and the City Clerk

shall record the name of each transferee in the registration book. No registration shall be made to bearer. The City Clerk shall cancel any Bond surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

The fifteenth day of each calendar month next preceding each interest payment date shall be the record dates for the Bonds. Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the City at the close of business on the corresponding record date.

Section 20. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Bonds and their ownership, management and use will not cause the Bonds to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

The foregoing covenants shall remain in full force and effect, notwithstanding the defeasance of the Bonds, until the date on which all of the Bonds have been paid in full.

Section 21. Designation as Qualified Tax-Exempt Obligations. The Bonds are hereby designated as "qualified tax-exempt obligations" pursuant to Section 265 of the Code relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 22. Records. The City Clerk shall provide and keep a separate record book and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds.

Section 23. Closing. The Mayor and City Clerk are hereby authorized and directed to execute and deliver the Bonds to the Government upon receipt of the purchase price. The Mayor and City Clerk may execute the Bonds by manual or facsimile signature, but, unless the City has

contracted with the Fiscal Agent to authenticate the Bonds, at least one of said officers shall sign the Bonds manually.

The officers of the City hereby are directed and authorized to take all necessary steps to close the bond issue as soon as practicable hereafter, in accordance with the terms of sale thereof, and said officers are hereby authorized and directed to execute and deliver such documents, certificates and acknowledgments as may be necessary or convenient in accordance therewith.

Section 24. Conflicting Ordinances or Resolutions. All ordinances and resolutions other than the Prior Resolutions or orders, or parts thereof heretofore enacted, adopted or entered, in conflict with the provisions of this Resolution, are hereby repealed and this Resolution shall be in effect from and after its passage. In case of any conflict between this Resolution and the Prior Resolutions, the Prior Resolutions shall control so long as any Prior Bonds are outstanding.

Adopted and approved July 31, 2018.

_____
Councilperson

ATTEST: _____
Denise Oliphant, City Clerk

_____
Debra S. Lewis, Mayor

APPROVED AS TO FORM:

_____
Tyler W. Wickman, City Attorney

EXHIBIT A

(Form of Bond)

	UNITED STATES OF AMERICA	
REGISTERED	STATE OF WISCONSIN	DOLLARS
	ASHLAND AND BAYFIELD COUNTIES	
NO. R-1	CITY OF ASHLAND	$960,000
	SEWERAGE SYSTEM MORTGAGE REVENUE BOND	

ORIGINAL DATE OF ISSUE:	INTEREST RATE:
August 10, 2018	2.75%

REGISTERED OWNER: UNITED STATES OF AMERICA, ACTING THROUGH RURAL DEVELOPMENT, UNITED STATES DEPARTMENT OF AGRICULTURE

KNOW ALL MEN BY THESE PRESENTS that the City of Ashland, Ashland and Bayfield Counties, Wisconsin (the "City") hereby acknowledges itself to owe and for value received promises to pay to the registered owner shown above, or registered assigns, from the fund hereinafter specified, the principal sum of the amount identified above plus interest on the outstanding principal amount at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Installments of principal shall be payable annually on May 1 of each year in the amounts and the years set forth on the attached schedule and incorporated herein by this reference. Interest is payable semi-annually on May 1 and November 1 of each year commencing on November 1, 2018 until the aforesaid principal amount is paid in full. Both principal hereof and interest hereon are hereby made payable in lawful money of the United States of America to the registered owner hereof at the address shown on the registration book of the City. The payment of the last installment of principal shall be made only upon presentation and surrender of this Bond to the City.

At any time when the Government is the owner of any Bonds (a) the City may redeem, at its option from time to time, any or all of the outstanding Bonds, and (b) if it shall appear to the Government that the City is able to refund upon call for redemption or with consent of the Government the then outstanding Bonds, in whole or in part, by obtaining a loan for such purposes from responsible cooperative or private credit sources, at reasonable rates and terms for loans for similar purposes and periods of time, the City will upon request of the Government apply for and accept such loan in sufficient amount to repay the Government and will take all such action as may be required in connection with such loans. Not less than thirty (30) days notice of each prepayment shall be given stating the principal installments to be prepaid, the date of such prepayment and that said installments shall cease to bear interest after such date, which notice shall be mailed by registered mail to the registered owner of this Bond.

This Bond is transferable only upon the books of the City kept for that purpose at the office of the City Clerk, by the registered owner in person or his duly authorized attorney, upon

surrender of this Bond together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the City Clerk duly executed by the registered owner or his duly authorized attorney. Thereupon a new Bond or Bonds of the same aggregate principal amount, series and maturity shall be issued to the transferee in exchange therefor. The City may deem and treat the person in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or interest hereof and for all other purposes. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons.

This Bond has been designated by the City as a "qualified tax-exempt obligation" for purposes of Section 265 of the Internal Revenue Code of 1986, as amended.

This Bond is one of an issue aggregating $960,000, issued for the purpose of financing additions, improvements and extensions to the City's Sewerage System, pursuant to Article XI, Section 3, of the Wisconsin Constitution, Section 66.0621, Wisconsin Statutes, acts supplementary thereto and a Resolution adopted July 31, 2018, and entitled: "A Resolution Authorizing the Issuance and Sale of $960,000 Sewerage System Mortgage Revenue Bonds of the City of Ashland, Ashland and Bayfield Counties, Wisconsin, and Providing for the Payment of the Bonds and Other Details With Respect to the Bonds" (the "Resolution") and is payable only from the income and revenues derived from the operation of said Sewerage System. Such revenues have been set aside and pledged as a special fund for that purpose and identified as "Debt Service Fund", created by a resolution adopted by the City on September 29, 1998 and continued by the Resolution. The Bonds are issued on a parity with the City's Sewerage System Revenue Bonds, Series 2014, dated December 23, 2014 and the Sewerage System Revenue Bonds, Series 2016, dated December 14, 2016. This Bond does not constitute an indebtedness of the City within the meaning of any constitutional or statutory debt limitation or provision.

A mortgage lien, which is hereby recognized as valid and binding on said Sewerage System, together with all extensions and improvements thereto, has been granted by the City to and in favor of the registered owner or owners of bonds of this issue of Bonds. The Sewerage System shall remain subject to such mortgage lien until the payment in full of the principal of and interest on this Bond and the issue of which it forms a part.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen, and be performed precedent to and in the issuance of this Bond have existed, have happened and have been performed in due time, form and manner as required by law; and that sufficient income and revenue to be received by said City from the operation of its Sewerage System has been pledged to and will be set aside into a special fund for the payment of the principal of and interest on this Bond.

IN WITNESS WHEREOF, the City of Ashland, Ashland and Bayfield Counties, Wisconsin, has caused this Bond to be signed by its Mayor and City Clerk, and its corporate seal to be impressed hereon, all as of the date of original issue specified above.

CITY OF ASHLAND,
ASHLAND AND BAYFIELD COUNTIES,
WISCONSIN

(SEAL)

By_____
Denise Oliphant
City Clerk

By_____
Debra S. Lewis
Mayor

Registration Provisions

This Bond shall be registered on books of the City kept by its City Clerk, upon presentation hereof to said City Clerk, such registration to be noted on the registration blank below and upon said books, and this Bond may thereafter be transferred only upon a written assignment duly executed by the registered owner or his attorney, such transfer to be made on such books and endorsed hereon.

Date of Registration	In Whose Name Registered	Signature of City Clerk
August 10, 2018	United States of America	

PRINCIPAL REPAYMENT SCHEDULE

Date	Principal Amount
May 1, 2019	$13,400
May 1, 2020	13,700
May 1, 2021	14,100
May 1, 2022	14,500
May 1, 2023	14,900
May 1, 2024	15,300
May 1, 2025	15,800
May 1, 2026	16,200
May 1, 2027	16,600
May 1, 2028	17,100
May 1, 2029	17,600
May 1, 2030	18,100
May 1, 2031	18,600
May 1, 2032	19,100
May 1, 2033	19,600
May 1, 2034	20,200
May 1, 2035	20,700
May 1, 2036	21,300
May 1, 2037	21,900
May 1, 2038	22,500
May 1, 2039	23,200
May 1, 2040	23,800
May 1, 2041	24,500
May 1, 2042	25,100
May 1, 2043	25,800
May 1, 2044	26,600
May 1, 2045	27,300
May 1, 2046	28,100
May 1, 2047	28,800
May 1, 2048	29,700
May 1, 2049	30,500
May 1, 2050	31,300
May 1, 2051	32,200
May 1, 2052	33,100
May 1, 2053	34,000
May 1, 2054	35,000
May 1, 2055	35,900
May 1, 2056	36,900
May 1, 2057	38,000
May 1, 2058	39,000
	$960,000

EXHIBIT A

(Form of Bond)

	UNITED STATES OF AMERICA	
REGISTERED	STATE OF WISCONSIN	DOLLARS
	ASHLAND AND BAYFIELD COUNTIES	
NO. R-1	CITY OF ASHLAND	$960,000
	SEWERAGE SYSTEM MORTGAGE REVENUE BOND	

ORIGINAL DATE OF ISSUE:	INTEREST RATE:
August 10, 2018	2.75%

REGISTERED OWNER: UNITED STATES OF AMERICA, ACTING THROUGH RURAL DEVELOPMENT, UNITED STATES DEPARTMENT OF AGRICULTURE

KNOW ALL MEN BY THESE PRESENTS that the City of Ashland, Ashland and Bayfield Counties, Wisconsin (the "City") hereby acknowledges itself to owe and for value received promises to pay to the registered owner shown above, or registered assigns, from the fund hereinafter specified, the principal sum of the amount identified above plus interest on the outstanding principal amount at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Installments of principal shall be payable annually on May 1 of each year in the amounts and the years set forth on the attached schedule and incorporated herein by this reference. Interest is payable semi-annually on May 1 and November 1 of each year commencing on November 1, 2018 until the aforesaid principal amount is paid in full. Both principal hereof and interest hereon are hereby made payable in lawful money of the United States of America to the registered owner hereof at the address shown on the registration book of the City. The payment of the last installment of principal shall be made only upon presentation and surrender of this Bond to the City.

At any time when the Government is the owner of any Bonds (a) the City may redeem, at its option from time to time, any or all of the outstanding Bonds, and (b) if it shall appear to the Government that the City is able to refund upon call for redemption or with consent of the Government the then outstanding Bonds, in whole or in part, by obtaining a loan for such purposes from responsible cooperative or private credit sources, at reasonable rates and terms for loans for similar purposes and periods of time, the City will upon request of the Government apply for and accept such loan in sufficient amount to repay the Government and will take all such action as may be required in connection with such loans. Not less than thirty (30) days notice of each prepayment shall be given stating the principal installments to be prepaid, the date of such prepayment and that said installments shall cease to bear interest after such date, which notice shall be mailed by registered mail to the registered owner of this Bond.

This Bond is transferable only upon the books of the City kept for that purpose at the office of the City Clerk, by the registered owner in person or his duly authorized attorney, upon

surrender of this Bond together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the City Clerk duly executed by the registered owner or his duly authorized attorney. Thereupon a new Bond or Bonds of the same aggregate principal amount, series and maturity shall be issued to the transferee in exchange therefor. The City may deem and treat the person in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or interest hereof and for all other purposes. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons.

This Bond has been designated by the City as a "qualified tax-exempt obligation" for purposes of Section 265 of the Internal Revenue Code of 1986, as amended.

This Bond is one of an issue aggregating $960,000, issued for the purpose of financing additions, improvements and extensions to the City's Sewerage System, pursuant to Article XI, Section 3, of the Wisconsin Constitution, Section 66.0621, Wisconsin Statutes, acts supplementary thereto and a Resolution adopted July 31, 2018, and entitled: "A Resolution Authorizing the Issuance and Sale of $960,000 Sewerage System Mortgage Revenue Bonds of the City of Ashland, Ashland and Bayfield Counties, Wisconsin, and Providing for the Payment of the Bonds and Other Details With Respect to the Bonds" (the "Resolution") and is payable only from the income and revenues derived from the operation of said Sewerage System. Such revenues have been set aside and pledged as a special fund for that purpose and identified as "Debt Service Fund", created by a resolution adopted by the City on September 29, 1998 and continued by the Resolution. The Bonds are issued on a parity with the City's Sewerage System Revenue Bonds, Series 2014, dated December 23, 2014 and the Sewerage System Revenue Bonds, Series 2016, dated December 14, 2016. This Bond does not constitute an indebtedness of the City within the meaning of any constitutional or statutory debt limitation or provision.

A mortgage lien, which is hereby recognized as valid and binding on said Sewerage System, together with all extensions and improvements thereto, has been granted by the City to and in favor of the registered owner or owners of bonds of this issue of Bonds. The Sewerage System shall remain subject to such mortgage lien until the payment in full of the principal of and interest on this Bond and the issue of which it forms a part.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen, and be performed precedent to and in the issuance of this Bond have existed, have happened and have been performed in due time, form and manner as required by law; and that sufficient income and revenue to be received by said City from the operation of its Sewerage System has been pledged to and will be set aside into a special fund for the payment of the principal of and interest on this Bond.

IN WITNESS WHEREOF, the City of Ashland, Ashland and Bayfield Counties, Wisconsin, has caused this Bond to be signed by its Mayor and City Clerk, and its corporate seal to be impressed hereon, all as of the date of original issue specified above.

CITY OF ASHLAND,
ASHLAND AND BAYFIELD COUNTIES,
WISCONSIN

(SEAL)

By_____
Denise Oliphant
City Clerk

By_____
Debra S. Lewis
Mayor

Registration Provisions

This Bond shall be registered on books of the City kept by its City Clerk, upon presentation hereof to said City Clerk, such registration to be noted on the registration blank below and upon said books, and this Bond may thereafter be transferred only upon a written assignment duly executed by the registered owner or his attorney, such transfer to be made on such books and endorsed hereon.

Date of Registration	In Whose Name Registered	Signature of City Clerk
August 10, 2018	United States of America	

PRINCIPAL REPAYMENT SCHEDULE

Date	Principal Amount
May 1, 2019	$13,400
May 1, 2020	13,700
May 1, 2021	14,100
May 1, 2022	14,500
May 1, 2023	14,900
May 1, 2024	15,300
May 1, 2025	15,800
May 1, 2026	16,200
May 1, 2027	16,600
May 1, 2028	17,100
May 1, 2029	17,600
May 1, 2030	18,100
May 1, 2031	18,600
May 1, 2032	19,100
May 1, 2033	19,600
May 1, 2034	20,200
May 1, 2035	20,700
May 1, 2036	21,300
May 1, 2037	21,900
May 1, 2038	22,500
May 1, 2039	23,200
May 1, 2040	23,800
May 1, 2041	24,500
May 1, 2042	25,100
May 1, 2043	25,800
May 1, 2044	26,600
May 1, 2045	27,300
May 1, 2046	28,100
May 1, 2047	28,800
May 1, 2048	29,700
May 1, 2049	30,500
May 1, 2050	31,300
May 1, 2051	32,200
May 1, 2052	33,100
May 1, 2053	34,000
May 1, 2054	35,000
May 1, 2055	35,900
May 1, 2056	36,900
May 1, 2057	38,000
May 1, 2058	39,000
	$960,000

AGENDA BILL

Ref: 160

COMMITTEE AGENDA:
COUNCIL AGENDA: 8F (07-31-2018)

SUBJECT: **Approve a Resolution to Issue a Conditional Use Permit for the Construction of an Eight Foot Tall Fence at Central Railyard Park/"Purple Park" in the Public Park (PP) District, Parcel #201-01959-0200, Applicant: City of Ashland Parks and Recreation Department and Facilities Foreman**

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Planning and Development

DATE SUBMITTED: 7/23/2018

CLEARANCES: Planning & Development
Plan Commission (*Approved Unanimously 07/17/2018*)

EXHIBITS: **A**-Proposed Resolution
B-Plan Commission Staff Report and Attachments
C-Public Hearing Comments

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED: NA

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH ORDINANCE 51: NA

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD:
The proposed development conforms to the goals and community values identified in the City of Ashland's Comprehensive Plan. The Comprehensive Plan encourages that the City make policies and take actions to "enhance opportunities to play and recreate within the City" and also to "improve accessibility to public spaces and recreational amenities for residents and visitors." Access to an ADA complaint restroom in the park helps promote the comfort and usability for all visitors and the addition of the fence to screen will enhance views of the park for nearby residents, park visitors, and people driving on adjacent roads.

SUMMARY STATEMENT:
See attached staff reports for information.

RESOLUTION No. _____

RESOLUTION TO ISSUE A CONDITIONAL USE PERMIT FOR THE CONSTRUCTION OF AN EIGHT FOOT TALL FENCE AT CENTRAL RAILYARD PARK/"PURPLE PARK" IN THE PUBLIC PARK (PP) DISTRICT, PARCEL #201-01959-0200, APPLICANT: CITY OF ASHLAND PARKS AND RECREATION DEPARTMENT AND FACILITIES FOREMAN

WHEREAS, the Common Council of the City of Ashland is authorized to approve Conditional Use Permits; and

WHEREAS, the Plan Commission held a Public Hearing on July 17, 2018, and has unanimously recommended approval of the Conditional Use Permit.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Ashland that the Conditional Use Permit for an eight foot tall fence at Central Railyard Park/"Purple Park" is in accordance with the Ashland Unified Development Ordinance and is hereby approved.

PASSED: July 31, 2018

_____
Councilperson

ATTEST: _____
Denise Oliphant, City Clerk

_____
Debra S. Lewis, Mayor

APPROVED AS TO FORM:

_____
Tyler W. Wickman, City Attorney

_____ _____
Applicant Date

*Applicant understands and accepts the conditions of approval indicated in this Resolution
*Applicant was provided notice of the approval by Common Council within 5 business days of such approval

ASHLAND

City of Ashland, Wisconsin
601 Main Street West Ashland, WI 54806 www.ashwi.org

DEPARTMENT OF PLANNING & DEVELOPMENT
601 Main Street West
Ashland, WI 54806

STAFF REPORT – Plan Commission – July 17th, 2018

Agenda Item # 5a:	**Conditional Use Permit Request to construct an 8 foot tall fence at Central Railyard Park/"Purple Park"**
Zoning District:	Public Park (PP)
Property Address:	400 4th Avenue West (Central Railyard Park)
Parcel #:	201-01959-0200
Parcel Owner/Applicant:	City of Ashland Parks & Recreation Department and Facilities Foreman
Staff Contact:	Megan McBride

Background

The City of Ashland Parks and Recreation Department is requesting a Conditional Use Permit to construct a fence in Beaser Park that will be eight (8) feet in height. The maximum allowable height for a fence is six (6) feet without a CUP. It will be a three-sided wooden fence used to screen the ADA compliant porta potty in the southwest corner of the park, which will be placed there June through September (see attached map for location). When the Purple Park was constructed in 2006, it was hoped that the Central Railyard Concession Building would be able to be used as a public bathroom. The Parks and Recreation Department tried this for two years and extensive damage was done to the building. Currently there is no public bathroom for park patrons to use when the Bretting Community Center is closed. The Parks and Recreation Department along with the Facilities Department would like to place a porta potty at this highly used park for young children and parents to use.

Standards for Review

The City of Ashland's Unified Development Ordinance Section 3.9 C.: Conditional Use Permit – Approval Criteria (and all subsections thereof), create the legal framework to regulate, administer, and enforce the conditional use standards for the City of Ashland.

Conditional Use Review

The following decision criteria were used to review the submitted conditional use:

1. **Consistency with Comprehensive Plan.** The proposed development conforms to the goals and community values identified in the City of Ashland's Comprehensive Plan. The Comprehensive Plan encourages that the City make policies and take actions to "enhance opportunities to play and recreate within the City" and also to "improve accessibility to public spaces and recreational amenities for residents and visitors." Access to an ADA complaint restroom in the park helps promote the comfort and usability for all visitors, and the addition of the fence to screen will enhance views of the park for nearby residents, park visitors, and people driving on adjacent roads.

2. **Compatibility.** Neighboring uses within 200 feet and along the same street are primarily single- and two-family residential. We see the addition of the fence for the purpose of screening in this location to be compatible and complimentary to these surrounding residential uses.

3. **Importance of Services to the Community.** Since there is currently no public restroom available for park visitors while the Bretting Community Center is closed and the Central Railyard Concession Building cannot meet this need, the porta-potty will address this and the fence will provide screening to preserve views in this centrally located park.

4. **Neighborhood Protections.** The fence will serve as a neighborhood protection by screening views of the porta potty on three sides. The height increase from 6 feet (allowed without a Conditional Use Permit) to 8 feet will have no negative impacts on neighboring property owners.

5. **Conformance with Other Requirements:**
    a. Applicant shall obtain a fence permit prior to installation.

Review Recommendation

Staff recommends APPROVAL of the Conditional Use Permit.

Additionally, as a Public Hearing is scheduled for the proposed Conditional Use Permit, the Plan Commission should hear all input from the public prior to making a decision. The proper Class 2 Public Hearing notice was issued and discretionary letters were sent to surrounding households.

Approvals are based on background information provided by the applicant and known conditions. Deviations from this information may be considered a change in the application and reconsideration and possible revision to the approvals may be made by the Plan Commission and Common Council.

Find yourself next to the water.

ASHLAND
WISCONSIN

City of Ashland, Wisconsin ~ Parks and Recreation Department
400 4th Ave West Ashland ~ WI 54806 ~ www.ashlandparks.org

June 14, 2018

Dear City of Ashland Planning Commission;

The City of Ashland Parks and Recreation Department along with the Facilities Foreman would like to place a wooden three (3) sided, 8ft high screen fence in the Northwest corner of the southern parking lot by the playground at Central Railyard Park known as the Purple Park to screen an porta potty placed there June - September.

When the Purple Park was constructed in 2006, it was hoped that the Central Railyard Concession Building would be able to be used as a public bathroom. The Parks and Recreation Department tried this for two years and extensive damage was done to the building. Currently there is no public bathroom for park patrons to use when the Bretting Community Center is closed. The Parks and Recreation Department along with the Facilities Department would like to place a porta potty at this highly used park for young children and parents to use.

The screen fence will be constructed on a gravel pad and will have an ADA path from the existing parking lot or sidewalk. The porta potty will be secured to the fence to discourage vandalism.

If you have any questions, please feel free to contact myself or Dan Homola, Facilities Foreman at dhomola@coawi.org

Thank you

Sara Hudson, Directors
City of Ashland Parks and Recreation Department
715.685.1644
shudson@coawi.org



July 5, 2018

Parcel Mapping

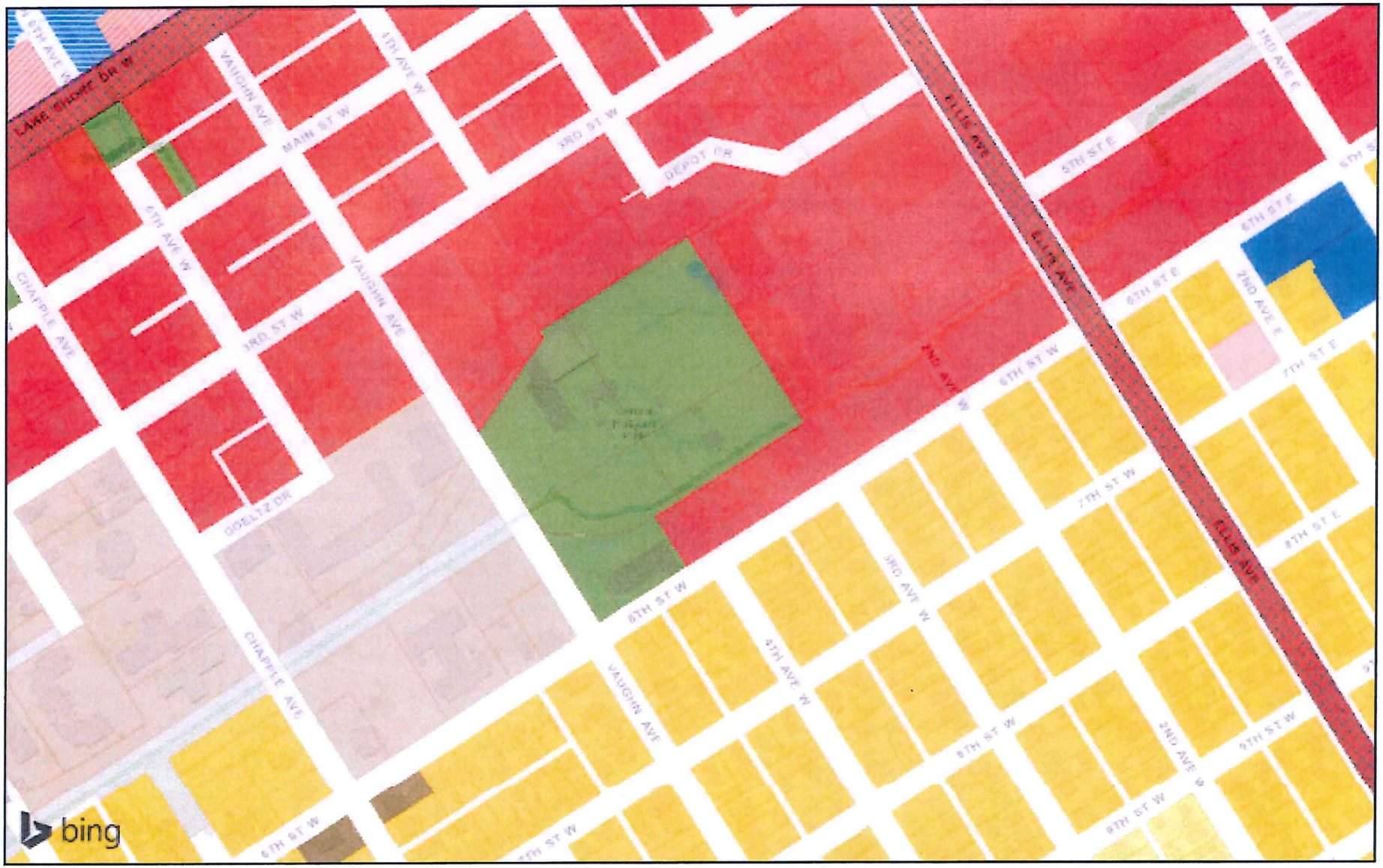
1:3,009

0 0.025 0.05 0.1 mi

0 0.04 0.08 0.16 km

City of Ashland Public Works Department, GIS Division
Copyright City of Ashland Public Works Department, GIS Division

Zoning Map



July 13, 2018

- Public Park (PP)
- City Center (CC)
- Single- and Two-Family Residential (R-2)
- Mixed Residential/Commercial (MRC)

1:6,019

0 0.05 0.1 0.2 mi

0 0.075 0.15 0.3 km

City of Ashland Public Works Department, GIS Division
City of Ashland Public Works and Planning Department

Public Hearing for a Conditional Use Permit to allow a fence that is 8 feet in height in Central Railyard Park

Comments Received Prior to the Meeting:

Zygmund Jablonski Jr, President and member of Triangle Holdings, LLC submitted the following comments: "For the record: Triangle Holdings, LLC a neighbor to the "Purple Park" hereby submits its opposition to the requested CUP for a fence to exceed the 6-foot limit. Our opposition is for many reasons.
- We believe that "porta potties" are in inappropriate in this setting.

- We believe that the exceeding the 6-foot height limitation will only embolden and allow drug other nefarious activity we frequently witness in this area.

- We believe it is wrong for the city of Ashland to request a CUP and variance for exceeding the height of a fence when the city itself refuses to allow its citizens the ability to exceed the height limit in appropriate applications.

As stated above the main reason to curb drug activity is paramount in protecting the citizens of Ashland especially the children who are most vulnerable."

Comments During Meeting:

Jack Hoglund expressed his support for an identical fence around the porta potty at Beaser Park, and believes that there is a similar need for both the porta potty and fence at Central Railyard Park.

AGENDA BILL

Ref: 161

COMMITTEE AGENDA:
COUNCIL AGENDA: 8G (07-31-2018)

SUBJECT: Approve a Resolution to Issue a Conditional Use Permit to Operate a Duplex in the Single-Family Residential (R-1) District, Parcel #201-00433-0000, Applicant: Jack Hoglund

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Planning and Development

DATE SUBMITTED: July 23, 2018

CLEARANCES: Department of Planning & Development
Plan Commission (*Approved Unanimously 07/17/2018*)

EXHIBITS: **A**-Proposed Resolution
B-Plan Commission Staff Report and Attachments
C-Public Hearing Comments

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED: NA

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH ORDINANCE 51: NA

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD:
The proposed development conforms to the goals and community values identified in the City of Ashland's Comprehensive Plan. The Comp Plan states that the City should work to diversify and upgrade infill housing options. Therefore, a duplex in this location is still in line with the vision for strengthening Ashland's housing stock while also diversifying housing options within the city.

SUMMARY STATEMENT:
See attached staff reports for information.

RESOLUTION No. _____

RESOLUTION TO ISSUE A CONDITIONAL USE PERMIT TO OPERATE A DUPLEX IN THE SINGLE-FAMILY RESIDENTIAL (R-1) DISTRICT, PARCEL #201-00433-0000, APPLICANT: JACK HOGLUND

WHEREAS, the Common Council of the City of Ashland is authorized to approve Conditional Use Permits; and

WHEREAS, the Plan Commission held a Public Hearing on July 17, 2018, and has recommended approval of the Conditional Use Permit.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Ashland that the Conditional Use Permit for the operation of a duplex at 508 16th Ave. W. is in accordance with the Ashland Unified Development Ordinance and is hereby approved.

PASSED: July 31, 2018

_____
Councilperson

ATTEST: _____
Denise Oliphant, City Clerk

_____
Debra S. Lewis, Mayor

APPROVED AS TO FORM:

_____
Tyler W. Wickman, City Attorney

_____ _____
Applicant Date

*Applicant understands and accepts the conditions of approval indicated in this Resolution
*Applicant was provided notice of the approval by Common Council within 5 business days of such approval

Find yourself next to the woods

ASHLAND

City of Ashland, Wisconsin
601 Main Street West — Ashland, WI 54806 — www.coawi.org

DEPARTMENT OF PLANNING & DEVELOPMENT
601 Main Street West
Ashland, WI 54806

STAFF REPORT

Plan Commission – July 17th, 2018

Agenda Item # 5b:	**Conditional Use Permit Request to operate a Duplex**
Zoning District:	Single-Family Residential (R-1)
Property Address:	508 16th Avenue West
Parcel #:	201-00433-0000
Applicant:	Jack Hoglund
Staff Contact:	Megan McBride

Background

Jack Hoglund is requesting a Conditional Use Permit to operate a duplex in the Single-Family Residential (R-1) district. He will be renovating an existing single-family home into a duplex, having two one-bedroom units, one upper and one lower. The dwelling units will be between 650-750 square feet each, have their own entrance, and also have a private deck. The rent range for the units will be between $550-650 per month. It's worth noting that the parcel the house is located on is 21,000 square feet or 0.48 acres, which greatly exceeds the minimum lot size required for a single-family home (7,000 square feet) or duplex (10,000 square feet). Off-street parking will be provided for the tenants and each unit will be provided a garage stall.

Standards for Conditional Use Review

The City of Ashland's Unified Development Ordinance Section 3.9 (C) Conditional Use Permit – Approval Criteria (and all subsections thereof), create the legal framework to regulate, administer, and enforce the conditional use standards for the City of Ashland. The following decision criteria were used to review the submitted conditional use:

1. **Consistency with Comprehensive Plan.** The proposed development conforms to the goals and community values identified in the City of Ashland's Comprehensive Plan. The Comp Plan states that the City should work to diversify and upgrade infill housing options. Specifically within traditional neighborhood districts, which include the Single-Family Residential (R-1) district, the Comp Plan states that "single-family housing is the primary building typology in the traditional neighborhood districts. Duplexes and townhouses are often interspersed within these areas and provide a greater range of housing options for households of various income levels" (p. 24). Therefore, a duplex in this location is still in line with the vision for strengthening Ashland's traditional neighborhood districts while also diversifying housing options within the city.

2. **Compatibility.** Staff views this location as compatible with existing development within 500 feet of the site which is predominately single-family homes and also adjacent to the 5th Street Corridor. Given the size of the parcel and home as well as the applicant's plans to address parking, staff sees a duplex in this location to be compatible with the surrounding single-family neighborhood.

3. **Importance of Services to the Community.** Expanding Ashland's housing options has been identified as a significant need in our community through the Comprehensive Planning process, City of Ashland Housing Report that was completed in 2017, as well as through the SOARs forum held in 2015. The renovation of this single-family home into a duplex provides an additional safe, affordable, and updated rental unit in the city, and will result in both interior and exterior property improvements.

4. **Neighborhood Protections.** The primary concern with increasing density in this single-family neighborhood would be traffic and parking concerns. The applicant is providing off-street parking as well as access to the garage for tenants to ensure the increase in density will not result in parking related issues for neighbors.

5. **Conformance with Other Requirements:** The applicant will need to conform to all UDO standards, including (but not limited to):
   - Applicant shall obtain a building permit
   - Applicant shall obtain a right-of-way permit from Public Works for any alterations to access drives or other work in the right-of-way

Review Recommendation

Staff recommends APPROVAL of the Conditional Use Permit.

Additionally, as a Public Hearing is scheduled for the proposed Conditional Use Permit, the Plan Commission should hear all input from the public prior to making a decision. The required Class 2 public hearing notice was issued, and discretionary letters were sent to all surrounding property owners within 200 feet of the proposed development.

Approvals are based on background information provided by the applicant and known conditions. Deviations from this information may be considered a change in the application and reconsideration and possible revision to the approvals may be made by the Plan Commission and Common Council.

Owner



[Street Address, City, ST ZIP Code]
[Telephone]
[Email]

7/12/2018

Dear Planning Commission Committee

Let me say, I hope this letter finds everyone doing well.

History: We purchased this property because the house is rather quant, but it's the location that is the actual the attraction. From the numerous variety fruit trees to the perennials dotting the property, to the ease of access to the city corridor trail, this property drew our attention to potential pool of tenant. That is, single professionals or couples that were more concerned about recreational opportunities, rather than laboring, cleaning and caring for a large home.

With every purchase our intention is to make a positive impact to the neighborhood and therefore the community. I can site numerous examples of where this positive impact has taken place, most on the committee members are aware of the improvements.

The plan is to provide to the aforementioned pool of candidates (2) single bedroom apartments that are efficient and safe. The units will range from in size from 650-750 square feet. Off street parking will be provided and each unit will be provided with a garage stall. These units will be priced to target the above individuals. Each unit will have private means of access and will be able to enjoy a private deck. Our hope is that we will find those who will take advantage the area for gardening and will can the pears when they ripen.

Warm regards,
Jack Hoglund



Site Map- 508 16th Ave W



July 13, 2018

Parcel Labels

Parcel Mapping

1:667

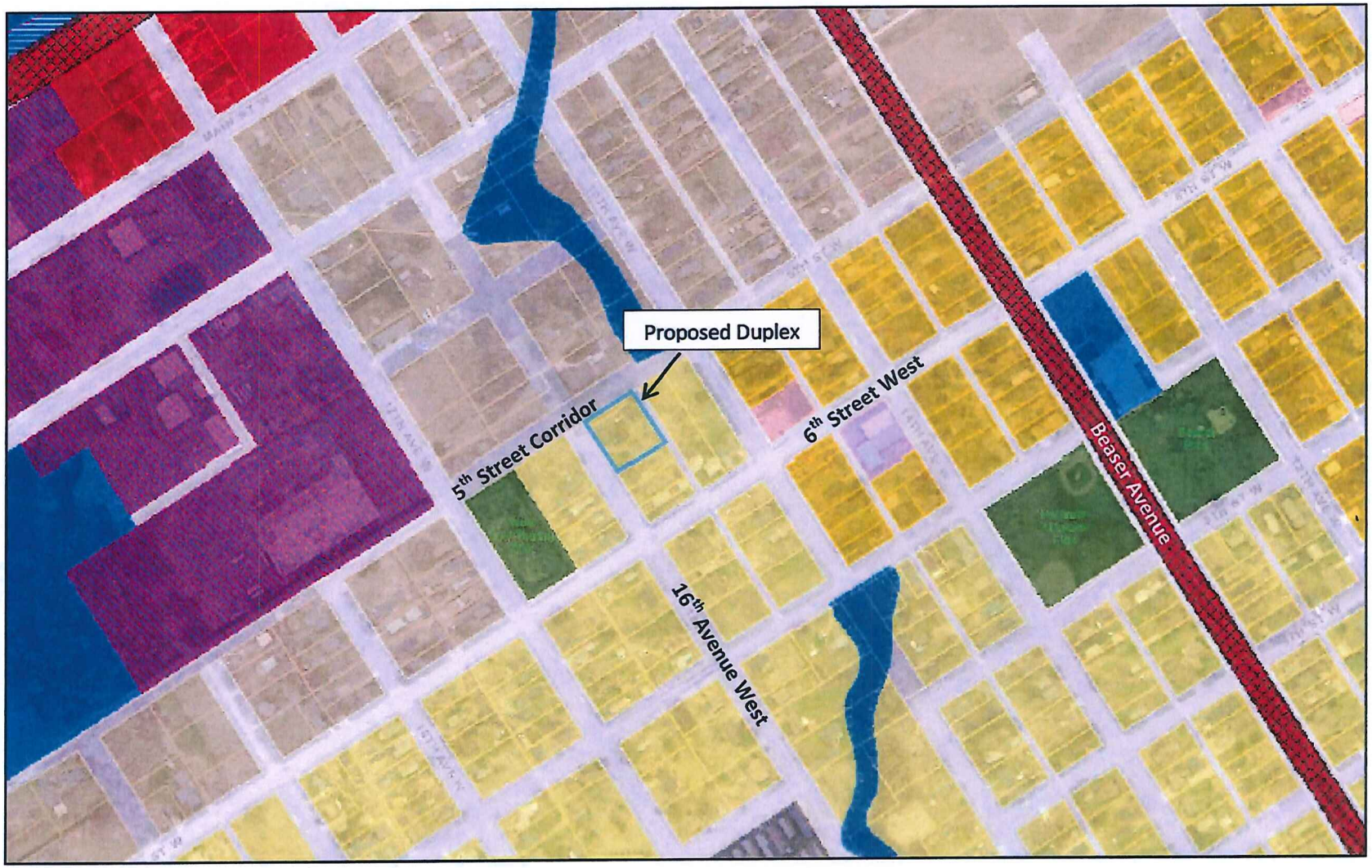
0 0.005 0.01 0.02 mi

0 0.0075 0.015 0.03 km

City of Ashland Public Works Department, GIS Division

Copyright City of Ashland Public Works Department, GIS Division

Proposed Duplex-- 508 16th Ave W



June 26, 2018

- Single-Family Residential (R-1)
- Single and Two-Family Residential (R-2)
- Mixed Residential/Commercial (MRC)
- Mixed Commercial/Industrial (MCI)

1:6,019

0 0.05 0.1 0.2 mi

0 0.075 0.15 0.3 km

City of Ashland Public Works Department, GIS Division
City of Ashland Public Works and Planning Department

Printed from City of Ashland GIS Web Mapping

Public Hearing for a Conditional Use Permit to operate a duplex at 508 16th Ave W

Comments Received Prior to the Meeting:

Matthew Remec called to state that he is very in favor of this proposed development. He said that Ashland needs growth, and this may be a small part of it. He urged that the City should do what they can to assist this development.

Caleb Anderson who lives directly across the street from the proposed duplex called to say that he is not in favor of a duplex in this location, and would prefer if the neighborhood remained single-family only.

Comments Received During the Meeting:

Jack Hoglund expressed his reasoning for making the conversion from single family residents to a duplex....

- The footprint of the house will not change, only the interior;
- When purchased the property had unsafe wiring and needed to be redone regardless of the intended use; and
- While working on the project he received calls from renters asking if he had any one-bedroom units. At the time he only he only rentals with two or more bedrooms, but could see the need for single apartments.

Brian Nabozny expressed his support for the duplex saying he believes...

- It will fill a community need for housing;
- The number of people living in the house will not be greater than if it were a single family home since they are one-bedroom apartments and therefore will likely be occupied by one to two people each; and
- Jack Hoglund does good work and his other properties are beautiful so the Plan Commission can expect the same with this project as well.

John Beirl expressed concern that allowing a duplex in this location may set a precedent for other single family districts.

Staff response:

- With the new state statuette we have limited ability to say no if the use is allowed in the district;
- If it is a concern we can look at changing what uses are allowed in the future.
- However in the current Comprehensive Plan mixed density residential, is encouraged and this proposal conforms to the Comprehensive Plan.

John Manno expressed concern with allowing a duplex in the single family residential district...

- He supports Jack in renovating the property and is confident that it will be a high quality rental.

- John expressed concern that regardless of the quality of the rental it would be detrimental to disregard the single family zoning laid out in the Comprehensive Plan; and
- He foresees this disregard of the plan as being harmful to Ashland in the long term.

Brian Nabozny said he did not feel that there would not be a great impact to the neighborhood because the apartments are for single people, so there would be the same number of people living on the property regardless if it is a single family or duplex

John Manno Expressed concern about...

- Allowing one exception to the comprehensive plan will result in a snowballing of exceptions
- The difference in type of tenants between that a duplex attracts as opposed to a single family home.

Jack Hoglund responded to John Manno comments by explaining that...

- His target tenants are business people, who are quite and want to enjoy the amenities of the area such as the corridor and
- He hopes that the city would like to see, someone such as himself, fill a housing need in a quality way.

Staff Response to John Manno's concerns...

- In 2012 when the Comprehensive Plan was approved the City could deny Conditional Use Permits but due to state statute changes this is no longer the case.
- The City is looking into changing what conditional uses are allowed in order to ensure that parts of the City remain single family residential, but until the ordinance is updated there is little that the City can do to deny Conditional Use Permits.

AGENDA BILL

Ref: 162

COMMITTEE AGENDA:
COUNCIL AGENDA: 8H (07-31-2018)

SUBJECT: **Approve a Resolution to Issue a Conditional Use Permit to Operate a Utility Facility/Solar Garden at 2400 Farm Road in the Planned Residential/Institutional (PRI) District, Parcel #201-04940-0000, Applicant: OE WI Solar 1, LLC**

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Planning and Development

DATE SUBMITTED: July 23, 2018

CLEARANCES: Department of Planning & Development
Plan Commission (*Approved Unanimously 07-17-2018*)

EXHIBITS: **A**-Proposed Resolution
B-Plan Commission Staff Report and Attachments
C-Public Hearing Comments

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED: NA

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH ORDINANCE 51: NA

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD:
The proposed development conforms to the goals and community values identified in the City of Ashland's Comprehensive Plan. The Comp Plan emphasizes that the City should work to promote environmental sustainability, and specifically recommends that the City "create easy ways for residents and businesses to opt into renewable energy" (p 68) and to "increase options for solar panels and solar farms in Ashland" (p. 68). The proposed development provides an easy, maintenance-free community solar option for residents (both homeowners and renters) as well as businesses and non-profits that are interested in solar production and may not want or be able to construct and/or maintain solar panels of their own.

SUMMARY STATEMENT:
See attached staff reports for information.

RESOLUTION No. _____

RESOLUTION TO ISSUE A CONDITIONAL USE PERMIT TO OPERATE A UTILITY FACILITY/SOLAR GARDEN AT 2400 FARM RD IN THE PLANNED RESIDENTIAL/INSTITUTIONAL (PRI) DISTRICT, PARCEL #201-04940-0000, APPLICANT: OE WI SOLAR 1, LLC

WHEREAS, the Common Council of the City of Ashland is authorized to issue Conditional Use Permits; and,

WHEREAS, the applicant has requested a Conditional Use Permit per Chapter 781, Ashland City Ordinances, to operate a utility facility/solar garden at 2400 Farm Road in the Planned Residential/Institutional (PRI) district; and,

WHEREAS, the Plan Commission held a Public Hearing on July 17, 2018, and has recommended approval of a Conditional Use Permit per Chapter 781, Ashland City Ordinances, and recommended approval with the following condition:

a. Site Plan Approval per Plan Commission, including any conditions of such approval.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Ashland that the Conditional Use Permit to operate a utility facility/solar garden at 2400 Farm Road is in accordance with the Ashland Unified Development Ordinance and is hereby approved.

PASSED: July 31, 2018

_____
Councilperson

ATTEST: _____
Denise Oliphant, City Clerk

_____
Debra S. Lewis, Mayor

APPROVED AS TO FORM:

_____
Tyler W. Wickman, City Attorney

_____ _____
Applicant Date

*Applicant understands and accepts the conditions of approval indicated in this Resolution
*Applicant was provided notice of the approval by Common Council within 5 business days of such approval

Find yourself out in the area

ASHLAND

City of Ashland, Wisconsin
601 Main Street West — Ashland, WI 54806 — www.coawi.org

DEPARTMENT OF
PLANNING &
DEVELOPMENT

601 Main Street West
Ashland, WI 54806

STAFF REPORT

Plan Commission – July 17th, 2018

Agenda Item # 5c:	**Conditional Use Permit Request to operate a Utility Facility/Solar Garden**
Zoning District:	Planned Residential/Institutional (PRI)
Property Address:	2400 Farm Road
Parcel #:	201-04940-0000
Applicant:	OE WI Solar 1, LLC
Staff Contact:	Megan McBride

Background

OE WI Solar 1, LLC is requesting a Conditional Use Permit to operate a utility facility/solar garden at 2400 Farm Rd on the southeastern portion of the property owned by Northern States Power Company (NSP) along Highway 13. The ground mounted solar panels will take up approximately five (5) acres on the site and have an energy production capacity of 0.75 megawatts alternating current. The project will connect to NSP's existing electrical infrastructure to provide an opportunity for NSP customers to purchase a share of the garden and receive a credit on their electric bill according to their subscription size.

Additionally, they would like to install a fence that is up to eight (8) feet tall which requires a Conditional Use Permit as well and should be considered for approval with this application.

Construction is expected to start in the second half of 2018 to be completed and online by summer of 2019.

Standards for Conditional Use Review

The City of Ashland's Unified Development Ordinance Section 3.9 (C) Conditional Use Permit – Approval Criteria (and all subsections thereof), create the legal framework to regulate, administer, and enforce the conditional use standards for the City of Ashland. The following decision criteria were used to review the submitted conditional use:

1. **Consistency with Comprehensive Plan.** The proposed development conforms to the goals and community values identified in the City of Ashland's Comprehensive Plan. The Comp Plan emphasizes that the City should work to promote environmental sustainability, and specifically recommends that the City "create easy ways for residents and businesses to opt into renewable energy" (p 68) and to "increase options for solar panels and solar farms in Ashland" (p. 68). The proposed development provides an easy, maintenance-free community solar option for residents (both homeowners and renters) as well as businesses and non-profits that are interested in solar production and may not want or be able to construct and/or maintain solar panels of their own.

2. **Compatibility.** Staff views this location as compatible for the operation of a utility facility/solar garden with existing development within 500 feet of the site. Surrounding uses are predominately residential or vacant land with the exception of Heartland Communications across Highway 13 and the approved Salem Church Planned Unit Development for a church and future residential use directly west of the site along Farm Road. Given that there will be no lighting, noise, odor or other disturbances to these surrounding uses generated by the solar garden, staff sees this use as compatible with its surroundings.

3. **Importance of Services to the Community.** The proposed community solar garden will increase resident accessibility to solar energy, including for residents and businesses that may otherwise not have this option. The applicant will continue to own and maintain the solar array once constructed, thus creating an easy and convenient way for people to opt into solar. Given Ashland's focus on sustainability as well as proximity to the Lake, this development will also serve the overall Ashland community, not just subscribers to the garden, by providing a substantial and visible step towards increasing the amount of clean energy generated and utilized in Ashland.

4. **Neighborhood Protections.** Given that there will be no lighting, noise, odor or other disturbances to surrounding properties or Highway 13 generated by this use, staff does not anticipate any additional neighborhood protections will be needed.

5. **Conformance with Other Requirements:** The applicant will need to conform to all UDO standards, including (but not limited to):
   - Applicant shall obtain a fence permit.
   - Applicant shall obtain a building permit.
   - Applicant shall obtain an electrical permit.
   - Applicant shall obtain a sign permit for any new signage from Planning & Development staff.
   - Applicant shall obtain a right-of-way permit from Public Works for any alterations to access drives or other work in the right-of-way.

Review Recommendation

Staff recommends APPROVAL of the Conditional Use Permit contingent on:

a. Site Plan Approval per Plan Commission, including any conditions of such approval.

Additionally, as a Public Hearing is scheduled for the proposed Conditional Use Permit, the Plan Commission should hear all input from the public prior to making a decision. The required Class 2 public hearing notice was issued, and discretionary letters were sent to all surrounding property owners within 200 feet of the proposed development.

Approvals are based on background information provided by the applicant and known conditions. Deviations from this information may be considered a change in the application and reconsideration and possible revision to the approvals may be made by the Plan Commission and Common Council.

OneEnergy RENEWABLES
Making Clean Energy Work

COVER LETTER

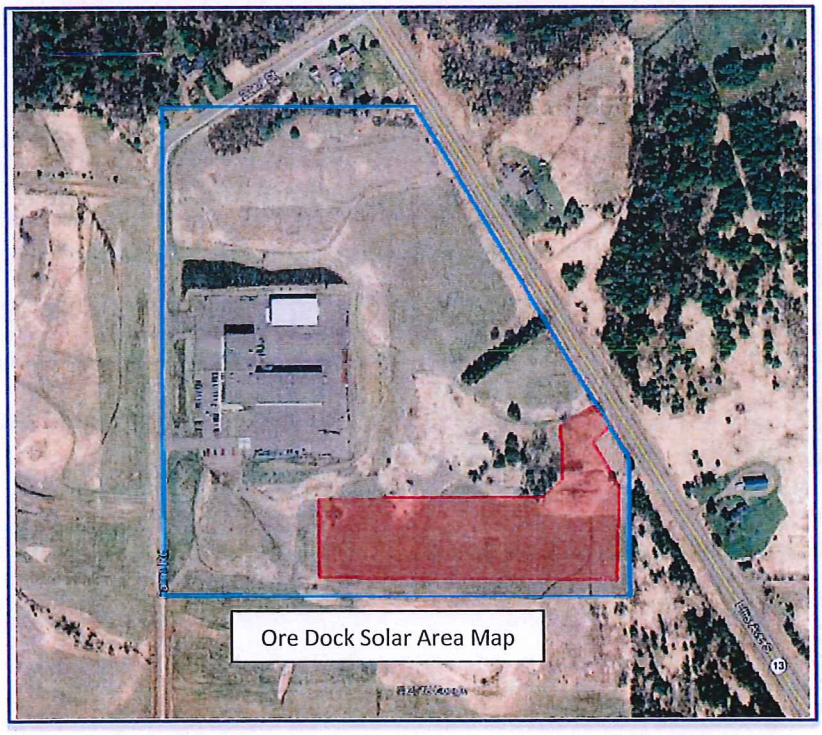
The Ore Dock Solar Project ("Project") is a proposed solar photovoltaic ("PV") project located in the City of Ashalnd in Ashland County, Wisconsin. The Project has a maximum size of 0.75 megawatts ("MW") alternating current ("AC") and is owned by OE WI Solar 1, LLC ("Applicant"), a wholly-owned subsidiary of OneEnergy Development, LLC. The Project's proposed area of development ("Site") will occupy up to approximately five (5.0) acres off of Highway 13 on the southeast side of the City of Ashalnd.

The Project will provide low-cost renewable electricity and capacity benefits to the Northern States Power Compay (NSP), and will connect directly to the distribution system of NSP. The project was designed so that the vast majority of the electricity produced would be used within the community, thus meeting the unique opportunity to integrate principles of sustainability into Ashland's ~~RPI~~ PRI district. Specifically, the Project simultanesouly provides an easy way for residents to opt into renewable energy and increases options for solar farms within the City, as identified in the Ashland's Comprehensive Plan. Northland College also gains a local tool with which to achieve its place-based mission of promoting understanding of sustainable practices within the community.

OneEnergy Renewables' experienced development team employs rigorous technical analysis and careful project design to ensure the successful and safe construction and operation of its solar projects.

AT A GLANCE: ORE DOCK SOLAR

PROJECT AREA	~5 acres
SITE CONTROL	26-year lease with 10-year extension option
SYSTEM SIZE	0.75 MW-AC
SYSTEM TYPE	Single-axis tracking Solar Photovoltaic
PROJECTED OUTPUT	~1,500 MWh / Year
ESTIMATED ONLINE DATE	Summer of 2019



Ore Dock Solar Area Map

size of these pads will be determined by the choice of equipment and utility compliance requirements, it is typically no larger than 10' x 15'.

Ground Disturbance – There will be minor ground disturbance across the Site to secure the mounting infrastructure that will support the PV panels. Best efforts will be taken to minimize the earthwork required for the construction of the concrete pads for the transformers and inverters. The Project area includes room for temporary staging areas and gravel access roads with interior connector drives. All appropriate measures will be taken during construction and operation to install and maintain necessary stormwater and sediment erosion control measures.

EVIDENCE OF OWNERSHIP

The Applicant has an exclusive option to enter into a long-term land lease with Northern States Power Company.

A copy of the Memorandum of Lease for the parcel between OE WI Solar 1, LLC and the Northern States Power Company has been included as evidence of ownershp (see Memorandum of Lease, **Appendix A**).

SITE PLAN & VICINITY PLAN

As proposed, the Project will have a maximum installed capacity of 0.75 megawatts ("MW") alternating current ("AC"). The Preliminary Site Plan is based upon technical studies completed to date and is subject to changes. The final Project design will depend upon pre-construction technical studies (i.e. geotechnical investigation) that may warrant changes to either minimize impact to the environmental landscape or to optimize Project economics. The Applicant will work with the City of Ashland to confirm all final Project design elements. Both preliminary Site plans include all the items explicitly defined in the City of Ashland's Site Plan Review Application Checklist.

The Applicant has preparred a professionally drawn and stamped Site plan depicting the layout of the project with aerial imagery (see Site Plan with Aerial Imagery, **Appendix B**). A Site plan showing the American Land Title Association (ALTA) parcel data and easements of record affecting the Site has also been prepared (see Site Plan with ALTA, **Appendix C**). A vicinity plan of the Site has been included as a subset for both **Appendices B and C**.

OneEnergy RENEWABLES
Making Clean Energy Work

LANDSCAPE, BUFFERING, AND SCREENING

The design, construction and operation of the Site shall abide the standards defined in the City of Ashland's UDO 781, Section 6.4. However, per the Solar Easement in the lease with NSP (see **Appendix A**), no obstructions – included trees – may impair solar insolation of the leased premises. For the duration of the Permit, the Applicant shall be responsible at its sole cost for maintaining vegetation on the Property affected by the Permit to prevent an Impermissible Interference in consultation with the property Owner.

The Applicant will work with a landscape architect to obtand a Landscape, Buffering, and Screening Plan. The plan will be provided to the City once received.

EXTERNAL LIGHTING PLAN

The Project will not include any exterior lighting and therefore an External Lighting Plan is, therefore, not applicable.

FENCING PLAN

Applicant proposes to construct the Project fencing pursuant to the Conditional Use Permit height restrictions defined in ODU 781, Section 6.5(C)2.b. for commercial and public/institutional uses. As proposed, the perimeter security fence will consist of a fence up to 8 feet. The Applicant will work with the City to adjust the fence height in accordance with the recommendation of the electrical inspector. The Applicant will work with local emergency services to install a key box that allows Emergency Services to access the Site.

The Applicant will work with the Building Inspector and/or Designated Authorized Agent to obtain a Fence Permit. All proposed or required fencing locations, height, and fence type are included on the Site plans (see **Appendices B and C**).

ARCHITECTURAL PLANS

The Project will not require any additionaly buildings or structures and Architectural Plans are, therefore, not applicable.

Response: The Project introduces the option for residents in the City of Ashland to purchase energy from solar panels located within their community and reduce their dependence upon fossils fuels. Depending on the number of 200 W (DC) blocks an individual chooses to subscribe to, a resident could reduce or eliminate their household's dependence upon fossil fuels for electricity.

According to the City of Ashland's Comprehensive Plan, the Applicant proposes the Project's consideration for the following goals, objectives, policies and plans:

> **Ashland Planning Principle 3**: Ashland Must Be Environmentally Sustainable
> We in Ashland conserve and protect our natural resources by actively adhering to the precautionary principle. **We will** reduce our environmental footprint; and shift the entirety of the burden to developers to prove any new proposal will do no harm from the present and opposite mandate for the community to prove that development would. **We will not** approve projects for economic gain only; or approve projects with known detrimental impacts on the environment.

Response: As proposed, the Project will significantly reduce the environmental footprint of the City of Ashland. According to the EPA's Greenhouse Gas Equivalence Calculator, each year that the Project operates it is estimated to produce enough renewable energy to offset 174 average American homes' electricity usage and avoid the amount of carbon that it would take 1,371 acres of US forests to sequester. To produce the equivalent amount of electricity, 1,273,474 pounds of coal would be required to be burned each year.

> **Ashland Proposed Sustainability Step 4**: Create easy ways for residents and businesses to opt into renewable energy.
> Goal: Offer all city residents and businesses a choice with their electric bill to buy part of their energy from renewable sources.

Response: The Project is designed to serve within Xcel Energy's Solar*Connect Community, which is currently Wisconsin's largest community solar garden program. As a community solar garden, the Project will provide an easy way for all Ashland residents -homeowners, renters, and businesses -to opt into renewable energy. Residents and businesses can participate in the solar garden without being limited by either the substantial install/maintenance costs or the

SAMPLE IMPAGES FROM SIMILAR PV PROJECT INSTALLATION

Trenching during construction



Native vegetation during operations



Proposed Xcel Solar Garden



June 26, 2018

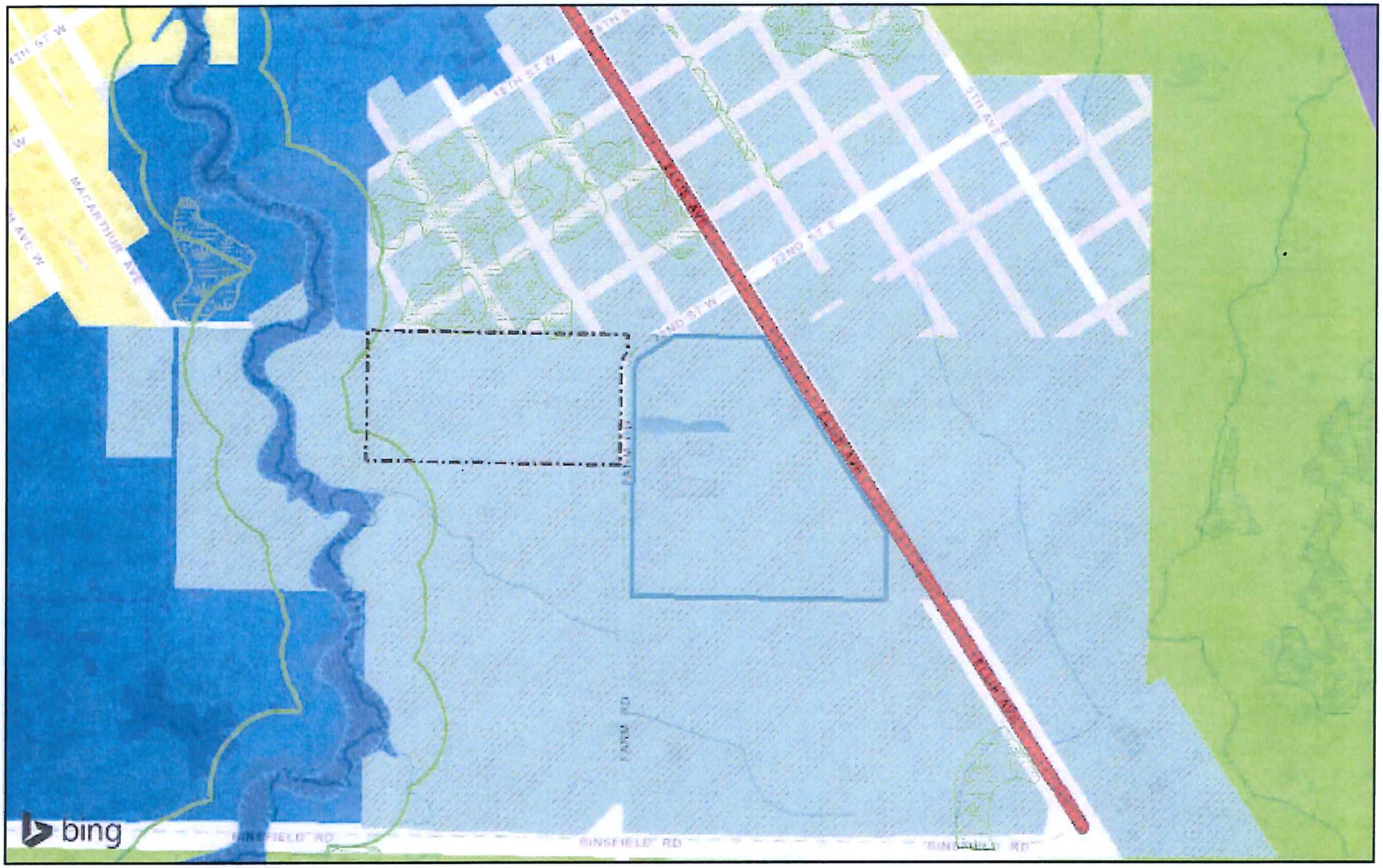
1:12,037

0 0.1 0.2 0.4 mi

0 0.15 0.3 0.6 km

City of Ashland Public Works Department, GIS Division
Copyright City of Ashland Public Works Department, GIS Division

Zoning Map



July 13, 2018

- Planned Residential/Institutional (PRI)
- Gateway Overlay District
- Future Development (FD)
- Public/Institutional (PI)

1:12,037

0 0.1 0.2 0.4 mi

0 0.15 0.3 0.6 km

City of Ashland Public Works Department, GIS Division
City of Ashland Public Works and Planning Department

Public Hearing for a Conditional Use Permit to construct a utility facility/Solar Garden at 2400 Farm Rd

Comments Received Prior to the Meeting:

Emery Mattson, who owns property on 3 sides of the proposed site for the solar garden, called to say that he has no objects to the solar garden being built in this location.

AGENDA BILL

Ref: 167

COMMITTEE AGENDA:
COUNCIL AGENDA: 8I (07-31-2018)

SUBJECT: Approve a Resolution in Support of a Request to the State of Wisconsin by Ashland County for the Hiring of One Additional Prosecutor

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Mayor

DATE SUBMITTED: July 24, 2018

CLEARANCES: Mayor

EXHIBITS: Proposed Resolution

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED: NA

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE: NA

RECOMMENDED MOTION: Council approval of Resolution in support of a request to the State of Wisconsin by Ashland County for the hiring of one additional Prosecutor

COMPLIANCE WITH ORDINANCE 51: Pursuant to Ordinance 51.26(8), the Mayor has determined that due to the budgetary appropriation cycle for the U.S. Congress, this item requires action in a timely manner.

SUMMARY STATEMENT: The Ashland County District Attorney, Kelly McKnight, has requested from the City of Ashland, a resolution in support for State funding for an additional Prosecutor in the District Attorney's office for 2019. In the recent workload analysis that was completed by the State of Wisconsin Department of Administration, Ashland County continued to fall further behind as it relates to the number of prosecutors we should have in the office compared to the number we actually have.

Revised Resolution for July 31, 2018 Council Meeting (Agenda Item 8I)

RESOLUTION No. _____

RESOLUTION IN SUPPORT OF A REQUEST TO THE STATE OF WISCONSIN BY ASHLAND COUNTY FOR THE HIRING OF ONE ADDITIONAL PROSECUTOR

WHEREAS, the District Attorney has been elected Circuit Court Judge of Ashland County and thus a vacancy in the office of Ashland County District Attorney exists for which no successor has been appointed nor elected essentially leaving the current Assistant District Attorney as the sole prosecutor in Ashland County.

WHEREAS, felony cases filed in the Ashland County Circuit Court in recent years has grown exponentially; and

WHEREAS, despite the diligent efforts of the existing staff in the District Attorney's office to keep up with the demands placed by the increased workload; and

WHEREAS, the efficient, timely, and fair administration of justice in the local Court system is a critical factor in maintaining the quality of the civic fabric of the community;

WHEREAS, in the recent workload analysis that was completed by the Department of Administration, Ashland County continued to fall farther behind as it relates to the number of prosecutors that should be employed in the District Attorney's office compared to the actual number of employees.

WHEREAS, it is the responsibility of the State of Wisconsin to maintain and provide sufficient funding for the County Court system to carry out their duties;

NOW, THEREFORE, BE IT RESOLVED that the Ashland City Council joins with neighboring entities to strongly encourage efforts by the State of Wisconsin Department of Administration to provide supplemental funds to Ashland County to hire an additional prosecutor to assist in providing the orderly administration of justice in the Ashland County Court system.

BE IT FURTHER RESOLVED that the Ashland City Council strongly encourages the immediate appointment of an additional prosecutor or District Attorney to provide for the orderly administration of justice in the Ashland County Court system.

PASSED: July 31, 2018

_____
Councilperson

ATTEST: _____
Denise Oliphant, City Clerk

_____
Debra S. Lewis, Mayor

APPROVED AS TO FORM:

_____
Tyler Wickman, City Attorney

RESO 2297

7/31/2018 Agenda Item 8E Exhibit A – Page 1 – Update highlighted below

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF $960,000 SEWERAGE SYSTEM MORTGAGE REVENUE BONDS OF THE CITY OF ASHLAND, ASHLAND AND BAYFIELD COUNTIES, WISCONSIN, AND PROVIDING FOR THE PAYMENT OF THE BONDS AND OTHER DETAILS WITH RESPECT TO THE BONDS

WHEREAS, the City of Ashland, Ashland and Bayfield Counties, Wisconsin ("City") now owns and operates and has for many years owned and operated its Sewerage System, a public utility (the Sewerage System and all properties of every nature in connection with such System now or hereafter owned by the City, including all improvements and extensions thereto, all real and personal property of every nature comprising part of and used or useful in connection therewith, and all appurtenances, contracts, leases, franchises and other intangibles, are hereinafter referred to collectively as the "System"); and

WHEREAS, under the provisions of Chapter 66, Wis. Stats., any municipality in the State of Wisconsin may, by action of its governing body, provide funds for extending, adding to and improving a public utility from the proceeds of bonds, which bonds are to be payable only from the income and revenues derived from the operation of such utility and are to be secured by a pledge of the revenues of the utility and may be secured by a mortgage lien on such utility; and

WHEREAS, pursuant to Resolution No. 17143 adopted on December 9, 2014 (the "2014 Resolution"), the City has heretofore issued its Sewerage System Revenue Bonds, Series 2014, dated December 23, 2014 (the "2014 Bonds") which 2014 Bonds are payable from the income and revenues of the system; and

WHEREAS, pursuant to Resolution No. 17317 adopted on November 15, 2016 (the "2016 Resolution"), the City has heretofore issued its Sewerage System Revenue Bonds, Series 2016, dated December 14, 2016 (the "2016 Bonds") which 2016 Bonds are payable from the income and revenues of the system on a parity with the 2014 Bonds (collectively, the "Prior Bonds"); and

WHEREAS, the 2014 Resolution and the 2016 Resolution shall collectively be referred to as the "Prior Resolutions"; and

WHEREAS, the Prior Resolutions permit the issuance of bonds payable from revenues of the System on a parity with the Prior Bonds upon certain conditions and those conditions have been met; and

WHEREAS, the City has determined that certain additions, improvements and extensions to the System, including replacing the SCADA system, sewerage system equipment and the Ultraviolet (UV) system (the "Project") are necessary to adequately supply the needs of the City and the residents thereof; and

WHEREAS, it is desired to authorize and sell revenue bonds for such purpose payable solely from the revenues to be derived from the operation of the System, which bonds are to be authorized and issued pursuant to the provisions of Section 66.0621, Wis. Stats.; and

WHEREAS the Common Council has determined that the City is unable to obtain sufficient credit elsewhere taking into consideration prevailing private rates and terms currently available and that the United States of America, acting through Rural Development, United States Department of Agriculture or other applicable agency (hereinafter called "Government"), similarly has determined and has indicated its intent to purchase such bonds as are necessary for such purpose; and

WHEREAS, other than the Prior Bonds, the City has no bonds or obligations outstanding which are payable from the income and revenues of the System.

NOW, THEREFORE, the Common Council of the City of Ashland, Ashland and Bayfield Counties, Wisconsin, do resolve that:

Section 1. Authorization of Bonds. To provide funds for the Project, there shall be borrowed on the credit of the income and revenue of the System the sum of NINE HUNDRED SIXTY THOUSAND DOLLARS ($960,000) and the fully-registered bond of the City in said principal amount shall be issued in evidence thereof (said bond is called the "Bond" and with other bonds which may be issued in substitution or exchange therefor are called the "Bonds"). The Bonds shall be designated "Sewerage System Mortgage Revenue Bonds", be dated their date of delivery, be initially numbered R-1, and shall bear interest at the rate of 2.75% per annum, or such lower rate as may be available on the date of their delivery. Installments of principal shall be payable on May 1 of each year in the years and principal amounts as set forth on the schedule attached to the Bonds. Interest on the Bonds shall be payable commencing on November 1, 2018 and semi-annually thereafter on May 1 and November 1 of each year.

Such principal payments are subject to the right of prepayment on the terms and with the effect set forth in Section 13 hereof.

The amount of annual debt service payments is reasonable in accordance with prudent municipal utility practices.

The Bonds shall be signed by the manual or facsimile signatures of the Mayor and City Clerk of the City (provided that, unless the City has contracted with a fiscal agent to authenticate the Bonds, at least one of such signatures shall be manual), and sealed with the corporate seal of the City.

The Bonds, together with interest thereon, shall not constitute an indebtedness of the City nor a charge against its general credit or taxing power. The Bonds, together with interest thereon, shall be payable only out of the Debt Service Fund hereinafter provided, and shall be a valid claim of the owner thereof only against the Debt Service Fund and the revenues pledged to such Fund, on a parity with the pledge granted to the owners of the Prior Bonds. Sufficient revenues are hereby pledged to the Debt Service Fund, and shall be used for no other purpose than to pay the principal of and interest on the Bonds, the Prior Bonds and Parity Bonds as the same fall due.

Section 2. Form of Bonds. The Bonds shall be in substantially the form attached hereto as Exhibit A and incorporated herein by this reference.

Section 3. Definitions. In addition to the words defined elsewhere in this Resolution, the following words shall have the following meanings unless the context or use indicates another or different meaning or intent: