

COMMITTEE OF THE WHOLE MEETING

Tuesday, September 25, 2018

Ashland City Hall Council Chambers

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PRESENT: Holly George, Richard Ketring, Sarah Jackson, Kate Ullman, Ana Tochterman, David Mettille, Kevin Haas, Charles Ortman, Liz Franek, Dick Pufall, Jackie Moore

ABSENT: None

ALSO PRESENT: Mayor Deb Lewis, City Administrator Brant Kucera, City Attorney Tyler Wickman, City Clerk Denise Oliphant, Finance Director Julie Vaillancourt, and Public Works Interim Director Sharon Campbell

Agenda Item 1: Roll Call

Roll call was taken by the Clerk.

Agenda Item 2: Council President's Report

Council President David Mettille has been working with the City Attorney regarding addressing drug abuse issues in the community and ways to hold future public discussion events.

Agenda Item 3: City Administrator's Report

City Administrator Brant Kucera spoke to the Council regarding the 2019 Budget and how decisions were made to balance the budget.

Agenda Item 4: Approval of the Agenda

Haas moved, Ketring seconded a motion to approve the agenda as presented. The motion carried unanimously by voice vote.

Agenda Item 5: 2019 Budget Introduction and Discussion in Preparation for the 2019 Committee of the Whole Budget Work Sessions (Finance Director)

In preparation for the 2019 budget work sessions, the City Administrator discussed the 2019 budget and the budget development process. The Finance Director gave a presentation and explanation of the budget exhibits. There was an overview of levy limit restrictions and expenditure restraint that affects the budget development.

The following is the 2019 budget approval process timeline:

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|------------------|--|
| October 4, 2018 | First budget work session – Committee of the Whole deliberates the 2019 proposed budget presented by the Administrator |
| October 18, 2018 | Second budget work session in which the Committee of the Whole continues deliberation of the 2019 budget and recommends a budget to Council and for public hearing |

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November 13, 2018 Public Hearing on the proposed 2019 budget and Council approves a 2019 budget

Finance Director Julie Vaillancourt explained and answered questions for Council regarding the Preliminary 2019 Budget.

Agenda Item 6: Discussion and Possible Action Regarding City Tablet Policies and Etiquette (Councilor Ullman)

There was discussion to clarify policies and procedures related to the tablets. Councilor Ullman wished to propose an adoption of a resolution or addition to Ordinance 51 which dictates how tablets will be used during meetings. The proposal suggested that all officials with City-issued tablets publicly commit to using the tablets only to view the packet during the meeting, and not to access the internet, use social media, or access personal email.

Councilor Ullman expressed her concerns regarding open records and use of the tablets, and general etiquette during Council meetings.

Agenda Item 7: Discussion and Possible Action Regarding Storm Water Runoff and Sewage Overflow (Councilor Ullman)

Councilor Ullman invited Public Works staff to speak about the issues related to storm water and sewage overflows into the lake. Specific goals include: learning more about the sources of the problems, solutions that are currently being pursued, and federal money available from the USDA to help communities address these issues.

Public Works Interim Director Sharon Campbell answered questions and handed out information to Council regarding the issues of storm water runoff and sewage overflow.

Due to time constraints, Agenda Item 8 was not addressed.

Agenda Item 9: Adjournment

George moved, Moore seconded a motion to adjourn. The motion carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant
City Clerk