

BUILDING PERMIT APPLICATION

Property Owner/Applicant: _____	Applicant Phone # _____
Property Address: _____	Applicant Email _____
Contractor Name(s): _____	Contractor License # (for all commercial and UDC projects): _____
Contractor Phone and/or Email: _____	Total Estimated Value of Work \$ _____
Estimated Project Starting Date: _____	Application Date: _____
Staff Use Only - iWorQ Permit # _____	Staff Use Only - Parcel # _____

Please indicate what type(s) of permit is/are being applied for. Other permits for street cuts, right-of-way permits, water and sewer hookups may be needed and are available from the Public Works Department at 2020 6th Street East. If required, these other permits and approvals must be obtained prior to the issuance of the Building Permit. **Permit fees will double for all work commenced prior to the issuance of the permit.** Updated 8/2023

RESIDENTIAL PERMITS

- Wisconsin Uniform Dwelling Permit for new or converted home.** (Please obtain a new home packet for all required forms and procedures. No water service will be activated and no occupancy is permitted prior to the completion of the project and issuance of an Occupancy Permit)
- Residential Remodeling, Repairs, or Additions** valued at over \$5,000 in labor and materials or which involves structural alterations (regardless of cost). Structural alterations include attached garages, as well as porches and decks.
- Roofing Permit** with labor and materials valued over \$1,000
- Siding Permit** with labor and materials valued over \$1,000
- Demolition Permit** Interior/Exterior - *for demo of part of or a whole structure you will need to fill out a separate raze/demo application*
- New Detached Accessory Building** including additions to an existing detached accessory building as well as pre-fabricated and "pop-up" accessory structures
- Fence Permit** (Please obtain an aerial map of your property to sketch fence area)
- Accessibility Ramp Permit** (No fee - plans are required)
- Electrical Permit**
- Plumbing Permit** (Private septic systems also require approval from the County Zoning Administrator, 715-682-7014)
- HVAC Permit** (Replacement heating systems do not require a permit if it is being replaced with a new unit of same size and design, and in the same location)
- Solar Array** ground or roof mounted
- Driveway and/or Sidewalk Permit** new or repair/replacement of existing blacktop or pavement (may require a permit from Public Works)
- Other** (Please Describe):

COMMERCIAL PERMITS

- Construction of a new Commercial Structure** (Please see the Planning & Zoning Dept. for a complete site plan submittal kit. No water service will be activated and no occupancy is permitted prior to the completion of the project and issuance of an Occupancy Permit)
- Structural Addition or Alteration** (Submittal of State Approval Plans may be required)
- Miscellaneous repair** valued over \$2,500 or more in labor and materials, involves structural alterations (regardless of cost), or removal of asbestos, lead paint, and other hazardous materials, or changes to existing egress, at any cost.
- Roofing Permit** with labor and materials valued over \$1,000
- Siding Permit** with labor and materials valued over \$1,000
- Demolition Permit** Interior/Exterior - *for demo of part of or a whole structure you will need to fill out a separate raze/demo application*
- Electrical Permit**
- Plumbing Permit** (16 or more fixtures requires State approval) including sewer extensions, sewer laterals being installed
- New of Replacement HVAC** (Replacement heating systems require a submittal to the State as well)
- Parking Lot and/or Sidewalk Permit** new or repair/replacement of existing blacktop or pavement (may require a permit from Public Works)
- Other** (Please Describe):

Please describe the proposed work to be done (including sizes, quantities, square footage, etc) or other information needed to accurately portray the extent of the project:

Is there a need to obtain an additional permit to temporarily place a dumpster, barricade or similar obstruction in the City right-of-way? This includes dumpsters placed on City streets and alleys. **NO** _____ **YES** _____ (Please contact City of Ashland Public Works 715-682-7061)

I hereby certify that this information is true and correct. I understand that the City is not responsible for any work completed under this permit. I agree to contact the Building Inspector at the appropriate times to arrange for required inspections.

Signature: _____

Date: _____

SIMPLIFIED FEE SCHEDULE - OFFICE USE ONLY

Fees are subject to change and it is best to wait to pay permit fees until after the Planning Dept. contacts you to confirm the fee.

GENERAL FEES (FOR RESIDENTIAL OR COMMERCIAL)

Accessory Structure under 600 sqft - \$50 flat fee	\$ _____
Accessory Structure over 600 sqft - \$5/100 sqft more (\$50 minimum)	\$ _____
Pre-fabricated Storage Canopy - \$50	\$ _____
Fence Permit	\$ _____
• Fence up to 50' - \$50	
• Fence 50'-200' - \$75	
• Fence over 200' - \$100	
Decks - \$50 flat fee	\$ _____
Renewal of expired permit - 25% of original permit cost	\$ _____
Driveway or Parking Lot (new, repairing, or expansion)	\$ _____
• Pervious Surface - \$3/\$1,000 of project cost	
• Impervious Surface - \$5/\$1,000 of project cost	
Accessibility Ramp - No fee but plans are required	\$ _____
HVAC (new or replacement) - \$5/\$1,000 of project cost (\$50 minimum)	\$ _____
Electrical Permit (new service) - \$100	\$ _____
All other electrical work over \$5,000 in cost - \$5/\$1,000 of project cost (\$100 minimum)	\$ _____
Plumbing permit per new fixture - \$5 per fixture (\$50 minimum)	\$ _____
All other plumbing work over \$5,000 in cost - \$5/\$1,000 of project cost (\$100 minimum)	\$ _____
Demolition Interior/Exterior - \$25 Flat Fee	\$ _____
Raze/Demolition - Please fill out Raze/Demolition Application	\$ _____
• Buildings up to 600 sqft - \$30	
• Buildings over 600 sqft - \$5/\$1,000 of project cost (minimum \$50)	

RESIDENTIAL CONSTRUCTION PERMITS

FOR NEW HOMES ONLY

New Home Plan Review - \$400	\$ _____
Building Permit - \$250 Manufactured, \$300 Custom/Stick Built	\$ _____
State Seal - \$100	\$ _____
Inspection Fee - \$0.05 per sqft	\$ _____
Electrical Permit - \$100	\$ _____
Occupancy Permit - \$100	\$ _____
Plumbing - \$5 per fixture (\$50 minimum)	\$ _____

EXISTING STRUCTURES

Additions/Remodels/Alterations - \$5/\$1,000 of project cost (\$50 minimum)	\$ _____
Roofing - \$30	\$ _____
Siding - \$30	\$ _____

COMMERCIAL CONSTRUCTION PERMITS

New Construction and additions - \$0.25/per sqft (\$250 minimum)	\$ _____
Additions/Remodels/Alterations - (\$25 minimum)	\$ _____
• \$5/\$1,000 for first \$1,000,000 of project cost	
• \$3/\$1,000 for project cost over \$1,000,000	
Roofing - \$75	\$ _____
Siding - \$75	\$ _____

\$ _____ **TOTAL FEES**