



SIGN PERMIT APPLICATION

Property Address: _____
 Parcel # 201- _____
 Zoning District: _____
 Applicant: _____
 Mailing Address (if different): _____
 Phone Number (daytime): _____

Application for:

Sign Erection / Construction

Sign Enlargement

Sign Relocation

Addition of Sign Illumination

Type of Sign:

<u>Freestanding:</u>	<input type="checkbox"/> Pole	<input type="checkbox"/> Roof	<input type="checkbox"/> Temporary
<u>Wall Mounted:</u>	<input type="checkbox"/> Enclosed Pole	<input type="checkbox"/> Electronic / Animated	<input type="checkbox"/> Permanent
<input type="checkbox"/> Facade	<input type="checkbox"/> Monument	<input type="checkbox"/> Billboard	
<input type="checkbox"/> Projecting	<input type="checkbox"/> Low Profile	<input type="checkbox"/> Other	

Sign Description and Specifications:		
<i>Every Sign Contractor or owner of the building on which the sign is to be erected shall carry public liability and property damage specifically to include the hold harmless limits of at least \$100,000 across the board.</i>		
Height (of sign face):	Width (of sign face):	Total Square Feet (of sign face):
Height (of total sign structure):	Width (of total sign structure):	Height to Bottom of Sign (from ground):
Setback from Front Yard:	Setback from Side Yard:	Will Sign be Illuminated?
Type of Illumination:	Description of how Lighting Glare will be Controlled:	

Permit Fee (Payable to the City of Ashland):

Permanent Permit = \$50 (per sign)

Temporary Permit = \$10 per 30 days (per sign)

Application Checklist:

Site sketch

Sign Sketch or Design

Permit fee

Proof of liability insurance or bond

Please sketch the site for the proposed sign including property lines and dimensions, location of all buildings and setbacks from property lines, location of all streets, avenues, alleys, and driveways, building dimensions (for wall signs), and location of proposed sign and its dimensions.

Signature of Applicant: _____ **Date:** _____

For Office Use:

Approved Approval Date: _____ Paid Valid through: _____

Conditions (if applicable): _____